

# **Sree Narayana Mangalam College Maliankara**

*(Affiliated to Mahatma Gandhi University, Kottayam)*



## **FEEDBACK ANALYSIS & ACTION TAKEN REPORT**

**Academic Year-2023-24**

**By**

**Internal Quality Assurance Cell**

**SNM College, Maliankara**

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## Teacher Feedback Analysis & Action Taken

The following aspects were addressed in the feedback form

1. Design and development of curriculum and syllabus
2. Program & course outcomes
3. Curriculum enrichment
4. Infrastructure facilities in college
5. Research facilities
6. Involvement of faculty members in curriculum development and design/FDP programs
7. Conduct of examination and evaluation process
8. Timely completion of syllabus
9. Student's employability and professional requirement
10. Discipline enforcement

### Major observations

- 1) Organise more seminars, conferences and workshop regularly for teachers to get updated with the curriculum and syllabus.
- 2) Improve library facilities and availability of e resources.
- 3) Improve infrastructural facilities.
- 4) Promote research.
- 5) Recognition and reward for outstanding performance of teachers in various fields.
- 6) Need for hands on experience in industries for students during summer holidays.

Sl.No.	Particulars	Action taken
1	Promote FDP programs and online education through platforms like NPTEL, SWAYAM	The University is trying to organise more seminars, conferences and workshop regularly to update the faculty members about the curriculum and syllabus. The college is registered as NPTEL local chapter.
2	Improve library facilities and availability of e resources	National and international e-books and e-journals is made available. Access to N-LIST/DELNET/DULS databases and URKUND software for checking the plagiarism of research papers/project reports will be given. OPAC Kiosks and D-Spac is to be added.

3	Improve infrastructural facilities	The college authority is making sincere effort to improve the conditions of classrooms, laboratories and college campus. Smart boards and interactive panels are introduced. Laboratories are refurbished with more equipments and fire extinguishers are established in all laboratories. Campus is expanded and is made more green and eco friendly.
4	Promote research	The institution is making effort to provide space to the research oriented departments and raise seed money. Faculties are instructed to attend/conduct workshops on research methodologies to update their knowledge in manuscript preparation, submission and publication in peer reviewed journals. The institution has signed MoU's with esteemed institutions to promote research and is planning to establish international research collaboration to enhance academic quality and reputation.
5	Recognition and reward for outstanding performance of teachers in various fields.	Teachers are rewarded for their excellence in teaching and research performance and for also for their outstanding contribution in various fields like NSS,NCC, sports etc.
6	Need for hands on experience in industries for students during summer holidays.	The institution has signed MoU's with esteemed institutions to promote internships programs for students during the summer.

**Forwarded by IQAC Coordinator**

**Head of the Institution**

**Dr. Baiju E.C**

**Date: 25/03/2024**



**Principal in Charge**

**S. N. M. Collage, Maliankara**

## Student Feedback Analysis & Action Taken

The following aspects were addressed in the feedback form

- 1) Design and development of curriculum and syllabus.
- 2) Program & course outcomes.
- 3) Curriculum enrichment.
- 4) Infrastructure facilities in college.
- 5) Student's employability and professional requirement.

### Major observations

- 1) Strengthening of extracurricular activities.
- 2) Guidance and counselling should be improved.
- 3) Job fair is to be conducted.
- 4) More industry visits based on the courses are needed.
- 5) Organize workshops and seminars focused on leadership development.
- 6) Need for advanced infrastructure and ICT enabled classroom facility.
- 7) Grievance needs more attention.

Sl.No.	Particulars	Action taken
1	Strengthen extracurricular activities	The institution is trying to take up more extracurricular activities to engage students in a particular hobby (e.g. drama club), to develop certain skills (e.g. public speaking club) or to gain specific experiences (e.g. marketing club to learn how to work in a team), to learn professional skills like leadership and delegation (debate club for public speaking skills) etc. The institution also encourages student's representation and encouragement in various administrative bodies like college union as per established process and norms.
2	Improve guidance and counselling	Established peer counseling/mentoring sessions once in every week to identify and addresses student's

		problems related to academic, career, personal and social aspects.
3	Need for job fairs	The career guidance and placement cell is reconstituted and are informed of organizing job fairs at the institute with top industry specialists from renowned organisations. Also seminars on latest job opportunities by G Tec computer education, training workshop on professional development skills by I-net infotech, overseas education by Godspeed Pvt. Ltd, and Edroots are also organized at the institute.
4	Industrial visits is to be conducted without fail	HoD's of the concerned departments are informed of instructing the tutors to take final year degree students to industries at the end of their final semester. The institution has also signed MoU's with some of the industries visited to promote internships programs for students during the summer.
5	Organise workshops and seminars focused on leadership development	The institution is taking effort to organise leadership development programs through IIC, ED and debate clubs. They are planning to conduct conducted at least two programs per semester for skill acquisition.
6	Need for advanced infrastructure and ICT enabled classroom facility	For more advancement in infrastructure the institution has applied for star college. Smart class rooms with WIFI enabled campus are now available to students.
7	Grievance needs more attention	Grievance and redressel cell is informed to interact with the students and collect personalized complaints and report to the concerned authority.

**Forwarded by IQAC Coordinator**



**Dr. Baiju E.C**

**Date: 25/03/2024**



**Head of the Institution**



**Principal in Charge**

**S. N. M. Collage, Maliankara**

## **Parent Feedback Analysis & Action Taken**

The following aspects were addressed in the feedback form

1. Design and development of curriculum and syllabus
2. Program & course outcomes
3. Teaching learning environment
4. Infrastructure facilities in college
5. Discipline enforcement and safety measures
6. Activities and functionalities
7. Conduct of examination and evaluation process
8. Student's employability and professional requirement
9. Student's personality development and training programs

### **Major observations**

- 1) There should be a parent-teacher interaction at the end of each semester.
- 2) Class tests are to be conducted regularly.
- 3) More improvement is needed in college infrastructure.
- 4) Measures against usage of drugs/alcohol inside the campus
- 5) More books on newer topics are to be included in the library.
- 6) Improve placements and internship opportunities.

<b>Sl.No.</b>	<b>Particulars</b>	<b>Action taken</b>
1	Conduct of PTA meetings	All departments are informed to conduct parent-teacher meeting compulsorily at the end of each semester to inform parents about the progress of students in their studies, internal and external marks obtained, attendance report, discipline etc.
2	Conduct of internal exams	Faculty members are asked to conduct class tests soon after the completion of each module.
3	Need for advanced infrastructure	The college authority is making sincere effort to improve the conditions of classrooms, laboratories and college campus. Smart boards and interactive panels are

		introduced. Laboratories are refurbished. Campus is expanded and is made more green and eco friendly.
4	Measures against usage of drugs/alcohol inside the campus	Anti ragging cell, Anti narcotic cell and discipline committee together take appropriate measures against the usage of drugs/alcohol inside the campus . Tutors inform the authority if any such activities are noted and strict disciplinary action is taken by the authority.
5	Library facility	More books on newer topics are included in the library. Access to N-LIST/DELNET/DULS databases and URKUND software for checking the plagiarism of research papers/project reports will be given. OPAC Kiosks and D-Spac is to be added. e resources and journals for research purposes are subscribed and are made available.
6	Improve placements and internship opportunities	Career guidance and placement cell is directed to organise more seminars/workshops and job fairs to give students exposure to recent job opportunities both inside and the country and abroad. The institution has signed MoU's with esteemed institutions to promote internships programs for students during the summer. MoU with Lakshya coaching centre helped students to prepare for competitive exams through TRANCEND program.

**Forwarded by IQAC Coordinator**



**Dr. Baiju E.C**

**Date: 25/03/2024**



**Head of the Institution**



**Principal in Charge**

**S. N. M. Collage, Maliankara**

## **Alumni Feedback Analysis & Action Taken**

The following aspects were addressed in the feedback form

1. Design and development of curriculum and syllabus
2. Program & course outcomes
3. Teaching learning environment
4. Infrastructure facilities in college
5. Co-curricular/cultural and sports activities
6. Efficacy of career guidance and placement cell
7. Hostel facility at the institute
8. Research and internship programs
9. Alumni Association

### **Major observations**

- 1) More smart and experiential learning relevant to the framing of the syllabus of various courses is to be implemented.
- 2) Use of ICT for teaching learning purposes to create smart learning environment.
- 3) Improve counseling/mentoring sessions.
- 4) Skill orientation courses have to be introduced to make students more skilled and competitive.
- 5) Conduct industrial visits regularly.
- 6) Organise workshops and seminars focused on leadership development.
- 7) Improve classroom, library and hostel facilities.
- 8) Grievance needs more attention.
- 9) Introduce paperless concept.
- 10) Regular updation of website.
- 11) Extension activities for social and environment sensitization are to be conducted.
- 12) Career guidance and placement cell has to be strengthened to conduct more career guidance and soft skill development programs and job fair at the institute.
- 13) More safety and security measurements.
- 14) Alumni association activities need to be conducted regularly.



<b>Sl.No.</b>	<b>Particulars</b>	<b>Action taken</b>
1	Implement experiential leaning	Combination of projects, classroom activities and field experience is given to students to guide their learning over the entire course.
2	Use of ICT for teaching learning purposes	Smart boards and interactive panels are introduced and faculties are urged to use ICT to create smart teaching learning environment.
3	Improve counseling/mentoring sessions	Established peer counseling/mentoring sessions once in every week to identify and addresses student's problems related to academic, career, personal and social aspects.
4	Introduce skill orientation courses	The institution is taking effort to organise skill orientation programs through IIC, ED and debate clubs.
5	Industrial visits is to be conducted without fail	HoD's of the concerned departments are informed of instructing the tutors to take final year degree students to industries at the end of their final semester. The institution has also signed MoU's with some of the industries visited to promote internships programs for students during the summer.
6	Organise workshops and seminars focused on leadership development	The institution is taking effort to organise leadership development programs through IIC, ED and debate clubs. They are planning to conduct conducted at least two programs per semester for skill acquisition.
7	Improve classroom, library and hostel facilities	For more advancement in infrastructure the institution has applied for star college. WiFi enabled classroom facility is now available at the campus. The e-resources in the library are updated. OPAC Kiosks and D-Spac are added. Hostel facilities for boys and girls are improved as per demand.
8	Grievance needs more attention	Grievance and redressel cell is informed to interact with the students and collect personalized complaints and report to the concerned authority.

9	Implement paperless concept	Circular regarding green policy, plastics free campus is implemented at the college. The best practice of SAAKALYA mission takes measures for environment protection.
10	Regular updation of website	The college website is updated regularly with all upcoming events. HoD's of all departments and coordinators of all clubs/cells are instructed to upload reports of all their activities in the website on time.
11	Conduct extension activities	Provide education and awareness, training, medical check ups, farm advice etc through village adoption program.
12	Strengthen career guidance and placement cell	Career guidance and placement cell takes initiative to conduct more career guidance and soft skill development programs and job fair at the institute.
13	More safety and security measurements	The college has full fledged CCTV Camera facility. Only students with ID card are permitted inside the campus. Only the vehicles of faculties and students inside the campus. On special occasions squad duty is assigned to all staff's to monitor the overall discipline inside the college campus.
14	Alumni association activities	All department take sincere effort to organise Alumni association once in a month every year. They inform the Alumni about the departmental activities through SMS/mail/whatsapp group and regularly get in touch with them.

**Forwarded by IQAC Coordinator**



**Dr. Baiju E.C**

**Date: 25/03/2024**



**Head of the Institution**



**Principal in Charge**

**S. N. M. Collage, Maliankara**

## Employer Feedback Analysis & Action Taken

The following aspects were addressed in the feedback form

1. Design and development of curriculum and syllabus
2. Program & course outcomes
3. Employment and job opportunities
4. Higher education
5. About SNM students

### Major observations

- 1) Incorporate more industry oriented and value based courses into the curriculum.
- 2) MoU's and collaborations needs to be encouraged.
- 3) Promote and support research activities.
- 4) CRT programs need to be organized in the campus to develop problem solving skills, leadership qualities, communication skills and other interpersonal skills of the students.
- 5) Promote student exchange programs.
- 6) Online skill development programs needs to be registered.

Sl.No.	Particulars	Action taken
1	Incorporate more industry oriented and value based courses	The institutions is trying to incorporate industry oriented and value based courses in collaboration with industry experts or based on industry needs assessments. Certificate courses are conducted every year by every department that helps in enhancing the profile of the students.
2	MoU's and collaborations needs to be encouraged	The institution has signed MoU's and collaborations with esteemed institutions to promote research and also internships programs for students during the summer.
3	Promote and support research	The institution is making effort to provide space to

	activities	the research oriented departments and raise seed money. Faculties are instructed to attend/conduct workshops on research methodologies to update their knowledge in manuscript preparation, submission and publication in peer reviewed journals. The institution has signed MoU's and collaborations with esteemed institutions to promote research and is planning to establish international research collaboration to enhance academic quality and reputation.
4	Organise more campus recruitment training programs	Career guidance and placement cell is trying to conduct more campus recruitment training programs that helps students in their preparation for recruitment through campuses or outside campuses.
5	Promote student exchange programs	The institutions takes initiative to promote student exchange programs using the existing MoU's and collaborations.
6	Register online skill development programs	Online skill development programs are offered to students through platforms like NPTEL and SWAYAM. The college is registered as NPTEL local chapter. IIC and ED clubs also conduct skill development programs every year.

**Forwarded by IQAC Coordinator**



**Dr. Baiju E.C**

**Date: 25/03/2024**



**Head of the Institution**



**Principal in Charge  
S. N. M. College, Maliankara**