

SELF PERFORMANCE APPRAISAL FORM OF TEACHING FACULTY Period from 1/06/2018 to 31/05/2019

| 4 | I | Do Contillation of M.C. |
|----------|---|--|
| 1. | Name | Dr. Sanilkumar M.G. |
| 2. | Gender | Male |
| 3. | Department | Botany Profession |
| 4. | Designation | Assistant Professor |
| 5. | Date of Birth | 26.05.1977 |
| 6. | Date of Joining | 11.12.2012 |
| 7. | Highest Qualification | PhD |
| 8. | Additional Qualification during the period | Nil |
| 9. | PAN Number | BOKPG7058D |
| 10. | Aadhar Number | 753340893164 |
| 11. | Regular/Guest/Self/Visiting | Regular |
| 12. | Worked Previous Year in this institution (Y/N) | Yes |
| 13. | Total Teaching Experience as on 31/05/2019 | 6 years 6 months |
| 14. | Total Industry Experience as on 31/05/2019 | Nil |
| 15. | No. of Fellowships other than student project, mention the amount | Nil |
| 16. | Date of Qualifying PhD | 12.06.2009 |
| 17. | If pursuing, date of joining Ph.D | NA |
| 18. | University / Institution | Cochin University of Science and Technology |
| 19. | Area | Marine Plants (Phycology) |
| 20. | Title of Thesis | Microalgae in the Southwest coast of India |
| 21. | Took Guideship (Y/N), If yes | Yes |
| a. | Date of obtaining Guideship | 07.12.2015 |
| b. | Research centre | Department of Botany, SNM College Maliankara |
| C. | No of Scholars admitted so far | 04 |
| d. | No of PhDs Completed | Ongoing |
| e. | No of Scholars discontinued | Nil |
| f. | No of Scholars presently | 04 |
| 22. | No of books and chapters in edited | Nil |
| | volumes/books published and papers in | 1411 |
| | national/ international conference proceedings | |
| | | Scopus: |
| 23. | No of Papers published, Give details | UGC CARE List: |
| | ino of Papers published, Give details | Peer reviewed/ |
| | | Any other: |
| | | International: 2 |
| 24. | No of Papers Presented: Give details | National: |
| | | State/Others: 1 |
| | No of Seminar/Conferences/Workshop / | International: 1 |
| 25. | Training Programs Attended | National: |
| | | State/Others: 4 |
| 26. | | |
| | No of Seminar/Conferences/Workshop / | International: |
| | Training Programs organised | National: |
| | | State/Others: |
| <u> </u> | <u>l</u> | |

| 27. | No of Orientation Programs (HRDC) attended | Nil |
|--------------|---|---|
| 28. | No of Refresher Programs (HRDC) attended | Nil |
| 29. | No of Summer/ Winter Schools (HRDC) attended | Nil |
| 30. | No of Short term programs attended | Nil |
| 31. | No of Orientation/Training programs attended | Nil |
| 32. | No of events as Resource Person | 3 |
| 33. | No of Awards / Achievements / Patents | Nil |
| 34. | No of Major / Minor Projects | 1 (Major project) |
| 35. | No of Consultancy/Corporate training Provided | Nil |
| 36. | Contribution to Community and Extension Services | Nil |
| 37. | Average No of working hours engaged for | 64 hours/month |
| | teaching per month | |
| 38. | Approximate number of Hours spent in Library per week | Online |
| 39. | No of Student projects supervised this year | 5 |
| 40. | Innovation of any type introduced in the Class / department /College/outside | Nil |
| 41. | Contribution to Curriculum Development | Member, PG Board of Studies in Botany, Mahatma |
| | (Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment) | Gandhi University, Kottayam |
| 42. | Contribution to Cultural/Sports/Extra Curricular Activities | |
| 43. | Membership in Research Bodies / Professional Associations | Life member, Marine Biological Association of India Member, Society of Marine Biologists |
| 44. | Contribution through Administrative Assignments | Member, Admission Committee |
| 45. | Contribution through Committees | Member, Discipline Committee |
| 46. | Contribution through Clubs | Nil |
| 47. | Involvements in Student related extension and field-based activities | Field trips (BSc and MSc Botany) |
| | | |
| 48. | No of Invigilation Duties undertook | As assigned by the Principal |
| 48. 49. | | As assigned by the Principal As assigned by University |
| 111,440,0,00 | No of Invigilation Duties undertook | As assigned by University |
| 49. | No of Invigilation Duties undertook No of Days in University Valuation Camps | As assigned by University |

Name : Sanilkumar MG

Signature : South Clim

Date :31.05.2019



SELF PERFORMANCE APPRAISAL FORM OF TEACHING FACULTY Period from 1/06/2019 to 31/05/2020

| 1. | Name | Dr. Sanilkumar M.G. |
|-----|--|--|
| 2. | Gender | Male |
| 3. | | Botany |
| 4. | Department Designation | Assistant Professor |
| 5. | Date of Birth | 26.05.1977 |
| 6. | | 11.12.2012 |
| 7. | Date of Joining Highest Qualification | PhD |
| 8. | | Nil |
| 9. | Additional Qualification during the period PAN Number | BOKPG7058D |
| 10. | Aadhar Number | 753340893164 |
| 11. | Regular/Guest/Self/Visiting | Regular |
| 12. | Worked Previous Year in this institution (Y/N) | Yes |
| 13. | | 7 years 6 months |
| 14. | Total Teaching Experience as on 31/05/2020 | Nil |
| 15. | Total Industry Experience as on 31/05/2020 No. of Fellowships other than student project, | Nil |
| 15. | mention the amount | IVII |
| 16. | Date of Qualifying PhD | 12.06.2009 |
| 17. | If pursuing, date of joining Ph.D | NA |
| 18. | University / Institution | Cochin University of Science and Technology |
| 19. | Area | Marine Plants (Phycology) |
| 20. | Title of Thesis | Microalgae in the Southwest coast of India |
| 21. | Took Guideship (Y/N), If yes | Yes |
| a. | Date of obtaining Guideship | 07.12.2015 |
| b. | Research centre | Department of Botany, SNM College Maliankara |
| C. | No of Scholars admitted so far | 04 |
| d. | No of PhDs Completed | Ongoing |
| e. | No of Scholars discontinued | Nil |
| f. | No of Scholars presently | 04 |
| 22. | No of books and chapters in edited | Nil |
| 22. | volumes/books published and papers in | 1411 |
| | national/ international conference proceedings | |
| | | Scopus: 1 |
| 23. | No of Danors published Cive datails | UGC CARE List: |
| | No of Papers published, Give details | Peer reviewed/ |
| | | Any other: |
| | | International: |
| 24. | No of Papers Presented: Give details | National: |
| | | State/Others: 1 |
| | No of Seminar/Conferences/Workshop / | International: |
| 25. | Training Programs Attended | National: |
| | Training Frograms Accorded | State/Others: 4 |
| 26. | No of Comings/Conferences/Attacked | |
| | No of Seminar/Conferences/Workshop / | |
| | Training Programs organised | International: |
| L | | |

| | N A | National: State/Others: | | | |
|------------|--|---|--|--|--|
| 27. | No of Orientation Programs (HRDC) attended | Nil | | | |
| 28. | No of Refresher Programs (HRDC) attended | Nil | | | |
| 29. | No of Summer/ Winter Schools (HRDC) attended | Nil | | | |
| 30. | No of Short term programs attended | Nil | | | |
| 31. | No of Orientation/Training programs attended | Nil | | | |
| 32. | No of events as Resource Person | 3 | | | |
| 33. | No of Awards / Achievements / Patents | Nil | | | |
| 34. | No of Major / Minor Projects | 1 (Major project) | | | |
| 35. | No of Consultancy/Corporate training Provided | Nil | | | |
| 36. | Contribution to Community and Extension Services | Nil | | | |
| 37. | Average No of working hours engaged for teaching per month | 64 hours/month | | | |
| 38. | Approximate number of Hours spent in Library per week | Online | | | |
| 39. | No of Student projects supervised this year | 5 | | | |
| 40. | Innovation of any type introduced in the Class / department /College/outside | Nil | | | |
| 41. | Contribution to Curriculum Development (Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment) | Member, PG Board of Studies in Botany, Mahatma Gandhi University, Kottayam | | | |
| 42. | Contribution to Cultural/Sports/Extra Curricular Activities | | | | |
| 43. | Membership in Research Bodies / Professional Associations | Life member, Marine Biological Association of India Member, Society of Marine Biologists | | | |
| 44. | Contribution through Administrative Assignments | Member, Admission Committee | | | |
| 45. | Contribution through Committees | Convenor, E-Teaching Assistance Cell Member, Discipline Committee | | | |
| 46. | Contribution through Clubs | Nil | | | |
| 47. | Involvements in Student related extension and field-based activities | Field trips (BSc and MSc Botany) | | | |
| 48. | No of Invigilation Duties undertook | As assigned by the Principal | | | |
| 49. | No of Days in University Valuation Camps | As assigned by University | | | |
| _ | No of Hours – UGC NET Coaching Classes taken | Nil | | | |
| 50. 51. | No of Remedial Classes taken | 5 online | | | |
| 100 | NO OF Kemedial Classes Lakeri | | | | |

Name

: Sanilkumar MG

Signature

: 31.05.2020

Date



SELF PERFORMANCE APPRAISAL FORM OF TEACHING FACULTY Period from 1/06/2020 to 31/05/2021

| 1. | Name | Dr. Sanilkumar M.G. |
|-----|---|--|
| 2. | Gender | Male |
| 3. | Department | Botany |
| 4. | Designation | Assistant Professor |
| 5. | Date of Birth | 26.05.1977 |
| 6. | Date of Joining | 11.12.2012 |
| 7. | Highest Qualification | PhD |
| 8. | Additional Qualification during the period | Nil |
| 9. | PAN Number | BOKPG7058D |
| 10. | Aadhar Number | 753340893164 |
| 11. | Regular/Guest/Self/Visiting | Regular |
| 12. | Worked Previous Year in this institution (Y/N) | Yes |
| 13. | Total Teaching Experience as on 31/05/2021 | 8 years 6 months |
| 14. | Total Industry Experience as on 31/05/2021 | Nil |
| 15. | No. of Fellowships other than student project, | Nil |
| | mention the amount | |
| 16. | Date of Qualifying PhD | 12.06.2009 |
| 17. | If pursuing, date of joining Ph.D | NA |
| 18. | University / Institution | Cochin University of Science and Technology |
| 19. | Area | Marine Plants (Phycology) |
| 20. | Title of Thesis | Microalgae in the Southwest coast of India |
| 21. | Took Guideship (Y/N), If yes | Yes |
| a. | Date of obtaining Guideship | 07.12.2015 |
| b. | Research centre | Department of Botany, SNM College Maliankara |
| C. | No of Scholars admitted so far | 04 |
| d. | No of PhDs Completed | Ongoing |
| e. | No of Scholars discontinued | Nil |
| f. | No of Scholars presently | 04 |
| 22. | No of books and chapters in edited | Nil |
| | volumes/books published and papers in | |
| | national/ international conference proceedings | |
| 22 | | Scopus: |
| 23. | No of Papers published, Give details | UGC CARE List: |
| | | Peer reviewed/ |
| | | Any other: International: |
| 24. | No of Papers Presented: Give details | National: |
| 27. | 110 of Fupers Frescrited. Give details | State/Others: |
| | | International: |
| 25. | No of Seminar/Conferences/Workshop / | National: 1 |
| 25. | Training Programs Attended | State/Others: |
| 26. | | State/Official |
| 20. | No of Sominar/Conformers/Markshop/ | International: |
| | No of Seminar/Conferences/Workshop / Training Programs organised | |
| | Training Frograms Organiseu | National: |
| | | State/Others: |

| 27. | No of Orientation Programs (HRDC) attended | Nil | | | | |
|---------------------------------|--|--|--|--|--|--|
| 28. | No of Refresher Programs (HRDC) attended | 1, UGC-HRDC, Calicut (12.08.2020-25.08.2020) | | | | |
| 29. | No of Summer/ Winter Schools (HRDC) attended | Nil | | | | |
| 30. | No of Short term programs attended | Nil | | | | |
| 31. | No of Orientation/Training programs attended | Nil | | | | |
| 32. | No of events as Resource Person | 1 | | | | |
| 33. | No of Awards / Achievements / Patents | Nil | | | | |
| 34. | No of Major / Minor Projects | Nil | | | | |
| 35. | No of Consultancy/Corporate training Provided | Nil | | | | |
| 36. | Contribution to Community and Extension Services | Nil | | | | |
| 37. | Average No of working hours engaged for teaching per month | 64 hours/month | | | | |
| 38. | Approximate number of Hours spent in Library per week | Online | | | | |
| 39. | No of Student projects supervised this year | 5 | | | | |
| 40. | Innovation of any type introduced in the Class / department /College/outside | Nil | | | | |
| 41. | Contribution to Curriculum Development (Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment) | Nil | | | | |
| 42. | Contribution to Cultural/Sports/Extra Curricular Activities | Mangrove restoration programme | | | | |
| 43. | Membership in Research Bodies / Professional Associations | Life member, Marine Biological Association of India Member, Society of Marine Biologists | | | | |
| 44. | Contribution through Administrative | Member, Admission Committee | | | | |
| 44. | | Member, Admission Committee | | | | |
| 45. | Assignments Contribution through Committees | Convenor, E-Teaching Assistance Cell Member, Discipline Committee Cluster admin, snmcvirtual.com | | | | |
| | Assignments Contribution through Committees Contribution through Clubs | Convenor, E-Teaching Assistance Cell Member, Discipline Committee Cluster admin, snmcvirtual.com | | | | |
| 45. | Assignments Contribution through Committees | Convenor, E-Teaching Assistance Cell Member, Discipline Committee Cluster admin, snmcvirtual.com Nil Field trips (BSc and MSc Botany) | | | | |
| 45. 46. | Assignments Contribution through Committees Contribution through Clubs Involvements in Student related extension and | Convenor, E-Teaching Assistance Cell Member, Discipline Committee Cluster admin, snmcvirtual.com Nil Field trips (BSc and MSc Botany) As assigned by the Principal | | | | |
| 45. 46. 47. | Assignments Contribution through Committees Contribution through Clubs Involvements in Student related extension and field-based activities | Convenor, E-Teaching Assistance Cell Member, Discipline Committee Cluster admin, snmcvirtual.com Nil Field trips (BSc and MSc Botany) | | | | |
| 45. 46. 47. | Assignments Contribution through Committees Contribution through Clubs Involvements in Student related extension and field-based activities No of Invigilation Duties undertook No of Days in University Valuation Camps | Convenor, E-Teaching Assistance Cell Member, Discipline Committee Cluster admin, snmcvirtual.com Nil Field trips (BSc and MSc Botany) As assigned by the Principal | | | | |
| 45. 46. 47. 48. 49. | Assignments Contribution through Committees Contribution through Clubs Involvements in Student related extension and field-based activities No of Invigilation Duties undertook | Convenor, E-Teaching Assistance Cell Member, Discipline Committee Cluster admin, snmcvirtual.com Nil Field trips (BSc and MSc Botany) As assigned by the Principal As assigned by University | | | | |

Name

Date

: Sanilkumar MG

Signature

:31.05.2021

2



SELF PERFORMANCE APPRAISAL FORM OF TEACHING FACULTY Period from 1/06/2021to 31/05/2022

| 1. | Name | Dr. Sanilkumar M.G. |
|-----|---|--|
| 2. | Gender | Male |
| 3. | Department | Botany |
| 4. | Designation | Assistant Professor |
| 5. | Date of Birth | 26.05.1977 |
| 6. | Date of Joining | 11.12.2012 |
| 7. | Highest Qualification | PhD |
| 8. | Additional Qualification during the period | Nil |
| 9. | PAN Number | BOKPG7058D |
| 10. | Aadhar Number | 753340893164 |
| 11. | Regular/Guest/Self/Visiting | Regular |
| 12. | Worked Previous Year in this institution (Y/N) | Yes |
| 13. | Total Teaching Experience as on 31/05/2022 | 9 years 6 months |
| 14. | Total Industry Experience as on 31/05/2022 | Nil |
| 15. | No. of Fellowships other than student project, mention the amount | Nil |
| 16. | Date of Qualifying PhD | 12.06.2009 |
| 17. | If pursuing, date of joining Ph.D | NA |
| 18. | University / Institution | Cochin University of Science and Technology |
| 19. | Area | Marine Plants (Phycology) |
| 20. | Title of Thesis | Microalgae in the Southwest coast of India |
| 21. | Took Guideship (Y/N), If yes | Yes |
| a. | Date of obtaining Guideship | 07.12.2015 |
| b. | Research centre | Department of Botany, SNM College Maliankara |
| C. | No of Scholars admitted so far | 04 |
| d. | No of PhDs Completed | Ongoing |
| e. | No of Scholars discontinued | Nil |
| f. | No of Scholars presently | 04 |
| 22. | No of books and chapters in edited volumes/books published and papers in national/ international conference proceedings | Nil |
| | | Scopus: 3 |
| 23. | No of Papers published, Give details | UGC CARE List: |
| | ivo or rapers published, dive details | Peer reviewed/ |
| | | Any other: |
| | | International: 3 |
| 24. | No of Papers Presented: Give details | National: |
| | | State/Others: |
| | No of Seminar/Conferences/Workshop / | International: |
| 25. | Training Programs Attended | National: |
| | | State/Others: 3 |
| 26. | No of Seminar/Conferences/Workshop / Training Programs organised | International: National: |

| | | State/Others: |
|-----|---|--|
| 27. | No of Orientation Programs (HRDC) attended | Nil |
| 28. | No of Refresher Programs (HRDC) attended | 1, UGC HRDC, University of Hyderabad (13-25 Sept 21 |
| 29. | No of Summer/ Winter Schools (HRDC) attended | Nil |
| 30. | No of Short term programs attended | Nil |
| 31. | No of Orientation/Training programs attended | Nil |
| 32. | No of events as Resource Person | 3 |
| 33. | No of Awards / Achievements / Patents | Nil |
| 34. | No of Major / Minor Projects | Nil |
| 35. | No of Consultancy/Corporate training Provided | Nil |
| 36. | Contribution to Community and Extension Services | Nil |
| 37. | Average No of working hours engaged for | 64 hours/month |
| | teaching per month | |
| 38. | Approximate number of Hours spent in Library | Online |
| | per week | |
| 39. | No of Student projects supervised this year | 5 |
| 40. | Innovation of any type introduced in the Class | Nil |
| | / department /College/outside | |
| 41. | Contribution to Curriculum Development | Chairman, UG BoS in Botany, Mahatma Gandhi |
| | (Academic council/BoS of Affiliating University | University, Kottayam. |
| | Setting of question papers for UG/PG | Question paper setter, PG Botany, Maharajas Colleg |
| | programs Design and Development of | (Autonomous) Ernakulam |
| | Curriculum for Add on/ certificate/ Diploma | |
| 40 | Courses Assessment) | Mangrove restoration programme |
| 42. | Contribution to Cultural/Sports/Extra Curricular Activities | Wangiove restoration programme |
| 43. | Membership in Research Bodies / Professional | Life member, Marine Biological Association of India |
| 43. | Associations | Member, Society of Marine Biologists |
| | Associations | The control of the co |
| 44. | Contribution through Administrative | Convenor, Admission Committee |
| | Assignments | |
| 45. | Contribution through Committees | Convenor, Research Committee |
| | | Convenor, E-Teaching Assistance Cell Member, Discipline Committee |
| | | Cluster admin, snmcvirtual.com |
| | | Cluster aurim, sinicantual.com |
| 46. | Contribution through Clubs | Nil |
| 47. | Involvements in Student related extension and | Field trips (BSc and MSc Botany) |
| | field-based activities | |
| 48. | No of Invigilation Duties undertook | As assigned by the Principal |
| 49. | No of Days in University Valuation Camps | As assigned by University |
| 50. | No of Hours – UGC NET Coaching Classes taken | Nil |
| 51. | No of Remedial Classes taken | 2 |
| 52. | No. of hours spent for mentoring | 5 hours |

Name

Date

: Sanilkumar MG

Signature

: 31.05.2022



SELF PERFORMANCE APPRAISAL FORM OF TEACHING FACULTY Period from 1/06/2022 to 31/05/2023

| 1. | Name | Dr. Sanilkumar M.G. |
|----------|--|--|
| 2. | Gender | Male |
| 3. | Department | Botany |
| 4. | Designation | Assistant Professor |
| 5. | Date of Birth | 26.05.1977 |
| 6. | Date of Joining | 11.12.2012 |
| 7. | Highest Qualification | PhD |
| 8. | Additional Qualification during the period | Nil |
| 9. | PAN Number | BOKPG7058D |
| 10. | Aadhar Number | 753340893164 |
| 11. | Regular/Guest/Self/Visiting | Regular |
| 12. | Worked Previous Year in this institution (Y/N) | Yes |
| 13. | Total Teaching Experience as on 31/05/2022 | 10 years 6 months |
| 14. | Total Industry Experience as on 31/05/2022 | Nil |
| 15. | No. of Fellowships other than student project, | Nil |
| | mention the amount | |
| 16. | Date of Qualifying PhD | 12.06.2009 |
| 17. | If pursuing, date of joining Ph.D | NA |
| 18. | University / Institution | Cochin University of Science and Technology |
| 19. | Area | Marine Plants (Phycology) |
| 20. | Title of Thesis | Microalgae in the Southwest coast of India |
| 21. | Took Guideship (Y/N), If yes | Yes |
| a. | Date of obtaining Guideship | 07.12.2015 |
| b. | Research centre | Department of Botany, SNM College Maliankara |
| C. | No of Scholars admitted so far | 04 |
| d. | No of PhDs Completed | Ongoing Nil |
| e. f. | No of Scholars discontinued | 04 |
| | No of Scholars presently | |
| 22. | No of books and chapters in edited volumes/books published and papers in | Nil |
| | national/ international conference | |
| | proceedings | |
| | | Scopus: |
| 23. | No of Papers published, Give details | UGC CARE List: |
| | apoid parisings, dire details | Peer reviewed/ |
| | | Any other: |
| 2.4 | No of Boson Boson of Late 1 | International: |
| 24. | No of Papers Presented: Give details | National: |
| | | State/Others: |
| 25 | No of Seminar/Conferences/Workshop / | International: |
| 25. | Training Programs Attended | National: |
| 26. | | State/Others: 1 |
| 20. | No of Seminar/Conferences/Workshop / Training Programs organised | International: |
| | Training Frograms organisca | National: |

Self

ppraisal: S.N.M College, Maliankara

| | | State/Others: | | | |
|------|--|---|--|--|--|
| 27. | No of Orientation Programs (HRDC) attended | Nil | | | |
| 28. | No of Refresher Programs (HRDC) attended | Nil | | | |
| 29. | No of Summer/ Winter Schools (HRDC) attended | NII | | | |
| 30. | No of Short term programs attended | Nil | | | |
| 31. | No of Orientation/Training programs attended | Nil | | | |
| 32. | No of events as Resource Person | 1 | | | |
| 33. | No of Awards / Achievements / Patents | Nil | | | |
| 34. | No of Major / Minor Projects | Nil | | | |
| 35. | No of Consultancy/Corporate training Provided | Nil | | | |
| 36. | Contribution to Community and Extension Services | Nil | | | |
| 37. | Average No of working hours engaged for teaching per month | 64 hours/month | | | |
| 38. | Approximate number of Hours spent in Library per week | 2 hours | | | |
| 39. | No of Student projects supervised this year | 5 | | | |
| 40. | Innovation of any type introduced in the Class | Nil | | | |
| 40. | / department /College/outside | | | | |
| 41. | Contribution to Curriculum Development | Chairman, UG BoS in Botany, Mahatma Gandhi | | | |
| 71. | (Academic council/BoS of Affiliating University | University, Kottayam. | | | |
| | Setting of question papers for UG/PG | Question paper setter, PG Botany, Maharajas Colle | | | |
| | programs Design and Development of | (Autonomous) Ernakulam | | | |
| | Curriculum for Add on/ certificate/ Diploma | | | | |
| | Courses Assessment) | | | | |
| 42. | Contribution to Cultural/Sports/Extra | Mangrove restoration programme | | | |
| 74. | Curricular Activities | | | | |
| 43. | Membership in Research Bodies / Professional | Life member, Marine Biological Association of India | | | |
| ٦٥. | Associations | -3.0.7 | | | |
| | , 555556 | Member, Society of Marine Biologists | | | |
| | Administrative | Member, College council, | | | |
| 44. | Contribution through Administrative | Member, DCDC MG University | | | |
| | Assignments Contribution through Committees | Convenor, Research Committee | | | |
| 45. | Contribution through committees | Convenor, E-Teaching Assistance Cell | | | |
| | | Member, Discipline Committee | | | |
| | | Cluster admin, snmcvirtual.com | | | |
| | | Nil | | | |
| 46. | Contribution through Clubs | Field trips (BSc and MSc Botany) | | | |
| 47. | Involvements in Student related extension and field-based activities | (A. 1) Sec. (A. 1) (A. | | | |
| 48. | No of Invigilation Duties undertook | As assigned by the Principal | | | |
| 49. | No of Days in University Valuation Camps | As assigned by University | | | |
| 50. | No of Hours – UGC NET Coaching Classes taken | Nil | | | |
| 1000 | No of Remedial Classes taken | Nil | | | |
| 51. | NO OI Keillediai Classes taken | | | | |

Name

· Sanilkumar MG

Signature

books

Date

: 31.05.2023



Maliankara P O, Moothakunnam Via,. Ernakulam (DT), Kerala - 683 516 (Affiliated to Mahatma Gandhi University, Kottayam)

Accredited by NAAC with - B++ Grade

Phone:0484 2482386, 2483600, Mobile: 9495742386

Website: www.snmcollege.in, e-mail: principalsnmc@gmail.com

Performance Appraisal Form for Non-Teaching Staff

Academic Year: 2018 - 2019

1. Name of the Faculty

2. Position Title

: LIBRARY ASSISTANT

3. Date of Entry into Service

:01-11-1996

4. No. of Years in Service

: 22 YEARS

5. Date of Retirement

: 30-04-2027

: SSLC

7. Details of Current Responsibilities: CATALOUUE AND MAINTAIN LIBRARY MATERIALS

PROFESSIONAL COMPETENCE, INTER LIBRARY LOANS

| Sl. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|--|-----------|------|--------------|---------|------|
| 1 | Knowledge of rules, regulationand procedure | | • | | | |
| 2 | Ability to organize work andcarry it out | | | | | |
| 3 | Ability and willingness to takeup additional load in times of exigencies | | | | | |
| 4 | Creativity and innovation | | | | | |
| 5 | Ability to learn and performnew duties | | | | | |
| 6 | Capacity to supervise* (For Supervising Staff Only) | | | | | |
| 7 | Do you possess good knowledge (theory, hands on)for all aspects of the job to Perform your job functions satisfactorily? | | | | | |

| Sl. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|--|-----------|------|--------------|---------|------|
| 1 | Awareness of policies and procedures of the institution? | | | | | |
| 2 | Maintenance of Files/Records | | | | | |
| 3 | Accuracy & Speed of work | | | | | |
| 4 | Neatness & tidiness of work | | | | | |
| 5 | Completion of work on schedule | | | | | |
| 6 | Diligence and sense of responsibility | | | | | |

II. PERSONAL CHARACTERISTICS

| Sl. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|------------------------|-----------|------|--------------|---------|------|
| 1 | Attendance | | | | | |
| 2 | Punctuality | | | | | |
| 3 | Discipline | | | | | |
| 4 | Integrity and behavior | | | | | |

| Sl. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|---|-----------|------|--------------|---------|------|
| 1 | Cooperation with your colleagues? | | | | | |
| 2 | Mutual motivation with your colleagues? | | | | | |

| SI. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|---|-----------|------|--------------|---------|------|
| 1 | Cooperation to the needs of the public(Parents, Business Associates, Vendors, Well Wishers of the College)? | | | | | |
| 3 | Rapport with the public whenyou interact with them? | | | | | |

STAFF/STUDENT RELATIONS

| Sl. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|--|-----------|------|--------------|---------|------|
| 1 | Ability to engage, motivate, supervise, and effectively workin the interest of students? | | | | | |
| 3 | Responsibility towardsyour tasks/ areas of management assigned to? | | | | | |

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place: MALIANKARA

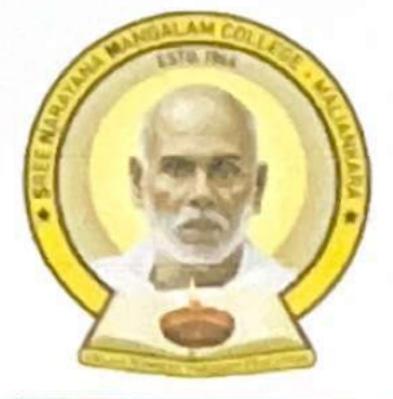
Date: 21/95/2019

Name and Signature of the non- teaching staff

LEENA TG

Countersigned by the Head of t





Maliankara P O, Moothakunnam Via,. Ernakulam (DT), Kerala - 683 516 (Affiliated to Mahatma Gandhi University, Kottayam)

Accredited by NAAC with - B++ Grade

Phone:0484 2482386, 2483600, Mobile: 9495742386

Website: www.snmcollege.in, e-mail: principalsnmc@gmail.com

Performance Appraisal Form for Non-Teaching Staff

Academic Year: 2019-20

1. Name of the Faculty

2. Position Title

: LEENA . I. LA : LIBRARY ASSISTANT

3. Date of Entry into Service

: 01-11-1996

4. No. of Years in Service

: 23 YEARS

5. Date of Retirement

: 30/4/2027

6. Qualification

: 55LC

7. Details of Current Responsibilities: CATALOUVE AND MAINTAIN LIBRARY MATERIALS,
HANDIEINTER LIBRARY LOANS

PROFESSIONAL COMPETENCE

| SI. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|--|-----------|------|--------------|---------|------|
| 1 | Knowledge of rules, regulationand procedure | | | | | |
| 2 | Ability to organize work andcarry it out | | | | | |
| 3 | Ability and willingness to takeup additional load in times of exigencies | | | | | |
| 4 | Creativity and innovation | | | | | |
| 5 | Ability to learn and performnew duties | | | | | |
| 6 | Capacity to supervise* (For Supervising Staff Only) | | | | | |
| 7 | Do you possess good knowledge (theory, hands on)for all aspects of the job to Perform your job functions satisfactorily? | | | | | |

| SI. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|--|-----------|------|--------------|---------|------|
| 1 | Awareness of policies and procedures of the institution? | | | | | |
| 2 | Maintenance of Files/Records | | | | | |
| 3 | Accuracy & Speed of work | - | | | | |
| 4 | Neatness & tidiness of work | | | | | |
| 5 | Completion of work on schedule | | | | | |
| 6 | Diligence and sense of responsibility | | | | | |

II. PERSONAL CHARACTERISTICS

| Sl. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|------------------------|-----------|------|--------------|---------|------|
| 1 | Attendance | | | | | |
| 2 | Punctuality | | | | | |
| 3 | Discipline | | | | | |
| 4 | Integrity and behavior | | | | | |

| Sl. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|---|-----------|------|--------------|---------|------|
| 1 | Cooperation with your colleagues? | | | | | |
| 2 | Mutual motivation with your colleagues? | | - | | | |

| SI. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|---|-----------|------|--------------|---------|------|
| 1 | Cooperation to the needs of the public(Parents, Business Associates, Vendors, Well Wishers of the College)? | | | | | |
| 3 | Rapport with the public whenyou interact with them? | | | | | |

IV. STAFF/STUDENT RELATIONS

| Sl. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|--|-----------|------|--------------|---------|------|
| 1 | Ability to engage, motivate, supervise, and effectively workin the interest of students? | | | | | |
| 3 | Responsibility towardsyour tasks/ areas of management assigned to? | | | | | |

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place: MALIANKARA

Date: 30/5/2020

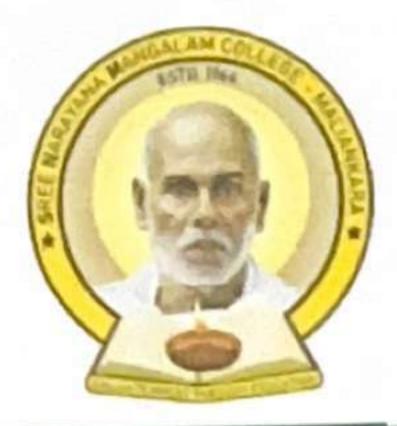
Name and Signature of the non- teaching staff

REENA . F. U

Countersigned by the Head of the Institution

Principal In Charge Drawing and Disbursing Officer S N. M. College, Maliankara





Maliankara P O, Moothakunnam Via,. Ernakulam (DT), Kerala - 683 516 (Affiliated to Mahatma Gandhi University, Kottayam)

Accredited by NAAC with - B++ Grade Phone:0484 2482386, 2483600, Mobile : 9495742386

Website: www.snmcollege.in, e-mail: principalsnmc@gmail.com

Performance Appraisal Form for Non-Teaching Staff

Academic Year: 2020 -21

Name of the Faculty

2. Position Title

: LEENA . TH : LIBRARY ASSISTANT

3. Date of Entry into Service

: 01/4/1996

4. No. of Years in Service

: 24 YEARS

5. Date of Retirement

: 30/04/2027

6. Qualification

: SSAC

LIBRARY MATERIALS MAINTAIN AND 7. Details of Current Responsibilities: CATALOUVE LOANS PROFESSIONAL COMPETENCE

| SI. No. | PROFESSIONAL COMPETENCE | Excellent | Good | Satisfactory | Average | Poor |
|------------|--|-----------|------|--------------|---------|------|
| 1 | Knowledge of rules, regulationand procedure | | | | | |
| 2 | Ability to organize work andcarry it out | | | | | |
| 3 | Ability and willingness to takeup additional load in times of exigencies | | | | | |
| 4 | Creativity and innovation | | / | | | |
| 5 | Ability to learn and performnew duties | | | | | |
| 6 | Capacity to supervise* (For Supervising Staff Only) | | | | | |
| 7 | Do you possess good knowledge (theory, hands on)for all aspects of the job to Perform your job functions satisfactorily? | | | | | |

| SI. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|--|-----------|------|--------------|---------|------|
| 1 | Awareness of policies and procedures of the institution? | | | | | |
| 2 | Maintenance of Files/Records | | | | | |
| 3 | Accuracy & Speed of work | | | | | |
| 4 | Neatness & tidiness of work | | | | | |
| 5 | Completion of work on schedule | | / | | | |
| 6 | Diligence and sense of responsibility | | | | | |

II. PERSONAL CHARACTERISTICS

| Sl. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|------------------------|-----------|------|--------------|---------|------|
| 1 | Attendance | | | | | |
| 2 | Punctuality | | | | | |
| 3 | Discipline | | | | | |
| 4 | Integrity and behavior | | | | | |

| Sl. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|---|-----------|------|--------------|---------|------|
| 1 | Cooperation with your colleagues? | | | | | |
| 2 | Mutual motivation with your colleagues? | | | | | |

| SI. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|---|-----------|------|--------------|---------|------|
| 1 | Cooperation to the needs of the public(Parents, Business Associates, Vendors, Well Wishers of the College)? | | | | | |
| 3 | Rapport with the public whenyou interact with them? | | | | | |

STAFF/STUDENT RELATIONS IV.

| Sl. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|--|-----------|------|--------------|---------|------|
| 1 | Ability to engage, motivate, supervise, and effectively workin the interest of students? | | | | | |
| 3 | Responsibility towardsyour tasks/ areas of management assigned to? | | | | | |

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place: MALIANKAR A

Date: 29/05/2021

Juna

Name and Signature of the non-teaching staff

LEENA J. 4.

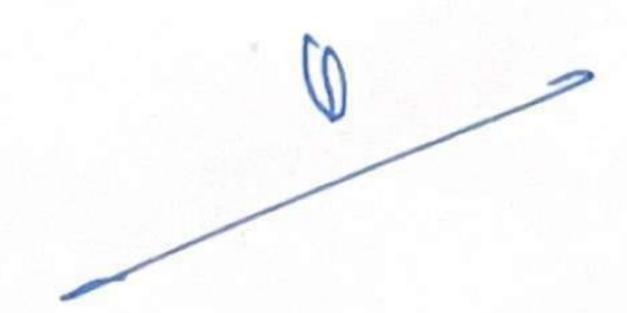
Countersigned by the Head of the Institution

Principal In Charge

Drawing and Disbursing Office

S. N. M. College, Maliankara







Maliankara P O, Moothakunnam Via,. Ernakulam (DT), Kerala - 683 516 (Affiliated to Mahatma Gandhi University, Kottayam)

Accredited by NAAC with - B++ Grade Phone:0484 2482386, 2483600, Mobile: 9495742386

Website: www.snmcollege.in, e-mail: principalsnmc@gmail.com

Performance Appraisal Form for Non-Teaching Staff

Academic Year: 2021-2022

1. Name of the Faculty

: LEENA . T. CH

2. Position Title

: LIBRARY ASSISTANT

3. Date of Entry into Service

:01/11/1996

4. No. of Years in Service

: 25 TEARS

5. Date of Retirement

: 30/04/2027

6. Qualification

: 55LC

7. Details of Current Responsibilities: CAPLOUWE AND MAINTAIN LIBRARY MATERIALS

I. PROFESSIONAL COMPETENCE

| Sl. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|--|-----------|------|--------------|---------|------|
| 1 | Knowledge of rules, regulationand procedure | | | | | |
| 2 | Ability to organize work andcarry it out | | | | | |
| 3 | Ability and willingness to takeup additional load in times of exigencies | | • | | | |
| 4 | Creativity and innovation | | | | | |
| 5 | Ability to learn and performnew duties | | | | | |
| 6 | Capacity to supervise* (For Supervising Staff Only) | | | | | |
| 7 | Do you possess good knowledge (theory, hands on)for all aspects of the job to Perform your job functions satisfactorily? | | | | | |

| Sl. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|--|-----------|------|--------------|---------|------|
| 1 | Awareness of policies and procedures of the institution? | | | | | |
| 2 | Maintenance of Files/Records | | | | | |
| 3 | Accuracy & Speed of work | | | | | |
| 4 | Neatness & tidiness of work | | | | | |
| 5 | Completion of work on schedule | | | | | |
| 6 | Diligence and sense of responsibility | | | | | |

II. PERSONAL CHARACTERISTICS

| Sl. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|------------------------|-----------|------|--------------|---------|------|
| 1 | Attendance | | | | | |
| 2 | Punctuality | | | | | |
| 3 | Discipline | | | | | |
| 4 | Integrity and behavior | | | | | |

| SI. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|---|-----------|------|--------------|---------|------|
| 1 | Cooperation with your colleagues? | | | | | |
| 2 | Mutual motivation with your colleagues? | | | | | |

| SI. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|---|-----------|------|--------------|---------|------|
| 1 | Cooperation to the needs of the public(Parents, Business Associates, Vendors, Well Wishers of the College)? | | ig- | | | |
| 3 | Rapport with the public whenyou interact with them? | | | | | |

IV. STAFF/STUDENT RELATIONS

| Sl. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|--|-----------|------|--------------|---------|------|
| 1 | Ability to engage, motivate, supervise, and effectively workin the interest of students? | | | | | |
| 3 | Responsibility towardsyour tasks/ areas of management assigned to? | | | | | |

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place: MALLANKARA

Date: 28/05/2022

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Name and Signature of the non- teaching staff

LEENA.T.G

Countersigned by the Head of the Institution

Principal In Charge
Drawing and Disbursing Officer
S. N. M. College, Maliankara

Maliankara P O, Moothakunnam Via,. Ernakulam (DT), Kerala - 683 516 (Affiliated to Mahatma Gandhi University, Kottayam)

Accredited by NAAC with - B++ Grade Phone:0484 2482386, 2483600, Mobile: 9495742386

Website: www.snmcollege.in, e-mail: principalsnmc@gmail.com

Performance Appraisal Form for Non-Teaching Staff

Academic Year: 2022 - 2023

1. Name of the Faculty

2. Position Title

: LEENA T. CT : LIBRARY ASSISTANT

3. Date of Entry into Service

: 01-11-1996

4. No. of Years in Service

: 26 YEARS

Date of Retirement

: 30-04-2027

Qualification

7. Details of Current Responsibilities: CATALOUVE AND MAINTAN LIBRARY MASERIALS

HONDLE INTER LIBRARY LOANS

PROFESSIONAL COMPETENCE

| Sl. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|--|-----------|------|--------------|---------|------|
| 1 | Knowledge of rules, regulationand procedure | | | | | |
| 2 | Ability to organize work andcarry it out | | | | | |
| 3 | Ability and willingness to takeup additional load in times of exigencies | | | | | |
| 4 | Creativity and innovation | | | | | |
| 5 | Ability to learn and performnew duties | | | | | |
| 6 | Capacity to supervise* (For Supervising Staff Only) | | | | | |
| 7 | Do you possess good knowledge (theory, hands on)for all aspects of the job to Perform your job functions satisfactorily? | 1 | | | | |

| Sl. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|--|-----------|------|--------------|---------|------|
| 1 | Awareness of policies and procedures of the institution? | | | | | |
| 2 | Maintenance of Files/Records | 1 | | | | |
| 3 | Accuracy & Speed of work | | | | | |
| 4 | Neatness & tidiness of work | | | | | |
| 5 | Completion of work on schedule | | | | | |
| 6 | Diligence and sense of responsibility | | | | | |

II. PERSONAL CHARACTERISTICS

| Sl. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|------------------------|-----------|------|--------------|---------|------|
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| 2 | Punctuality | | | | | |
| 3 | Discipline | | | | | |
| 4 | Integrity and behavior | | | | | |

| Sl. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|---|-----------|------|--------------|---------|------|
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| 2 | Mutual motivation with your colleagues? | | | | | |

| SI. No. | | Excellent | Good | Satisfactory | Average | Poor |
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| 3 | Rapport with the public whenyou interact with them? | | | | | |

IV. STAFF/STUDENT RELATIONS

| Sl. No. | | Excellent | Good | Satisfactory | Average | Poor |
|------------|--|-----------|------|--------------|---------|------|
| 1 | Ability to engage, motivate, supervise, and effectively workin the interest of students? | | | | | |
| 3 | Responsibility towardsyour tasks/ areas of management assigned to? | | | | | |

Declaration

I hereby declare that the information provided is true to the best of my knowledge.

Place: MALIANKAR9

Date: 23/5/2023

heory

Name and Signature of the non- teaching staff

TEENA T. 4

Countersigned by the Head of the Institution



Drawing and Disbursing Original S N. M. College