

Sree Narayana Mangalam College Maliankara

(Affiliated to Mahatma Gandhi University, Kottayam)



PROJECT GUIDELINES

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PROJECT GUIDELINES

Under graduate Final Project Dissemination

- Project work may be done individually or as a team of students not exceeding 4 in number.
- Team should be, to the extent possible, diverse in composition with different capabilities (weak, strong, creative, analytical etc.) and different orientation (liberal, conservative etc.) to enable cross learning.
- Divide the project up into a series of smaller steps or parts. Put the parts of the project into a time sequence (literature survey, acquiring a sampling frame, data, analysis etc.)
- The project topic should be on economic issues / theoretical / case study type bearing on the economic aspects of social life
- Project topic should be identified in the V semester and the project work should be completed by the end of the VI semester.
- Project work should be done under the supervision and guidance of teachers. 7. A copy of the project report in English (printed or typed) should be submitted by the student/ team on or before 31 March of the year concerned.
- The valuation of the project will be done at two stages:
 - ✓ Internal evaluation (supervising teachers will assess the project and award grades)
 - ✓ External evaluation (The team will comprise of an external examiner appointed by the University and the HOD of the institution concerned or his nominee)
- A Viva voce related to the project work will also be conducted by the external evaluation team. All candidates should undergo the Viva voce test individually. d. Grades will be awarded to candidates combining the internal grade, team grade and Viva voce grade. 9. Length of the project report - 10 to 25 pages. The report may be organized in 3 chapters(minimum).The use of simple statistical tools in data analysis may be encouraged.
- The project external evaluation should be completed before the commencement of the centralized valuation. 13. External Examiners will be appointed by the University from the list of VI semester Board of Examiners in consultation with the Chairperson of the Board.

STRUCTURE OF THE REPORT

The report should be organized in the following sequence:

- 1) Title page
- 2) Name of the candidate, Name and designation of the supervising teacher
- 3) Declaration of the student and certificate of the supervising teacher
- 4) Acknowledgements
- 5) List of tables, List of figures, table of contents
- 6) Chapter-wise preparation
- 7) Objectives, methodology, data sources and results
- 8) Bibliography

PROJECT EVALUATION

Internal	
Component	Weight
Punctuality	1
Use of Data	1
Scheme/Organization of Report	2
Group Involvement	1
TOTAL	5

External	
Component	Weight
Relevance of the Topic	1
Statement of Objectives	1
Methodology	1
Presentation of Facts / Figures / Diagrams etc.	2
Quality of Analysis/Use of Statistical Tools	2
Findings & Recommendations	2
References	1
TOTAL	10

Post graduate Final Project Dissemination

- Project work shall be completed by working outside the regular teaching hours
- Project work shall be carried out under the supervision of a teacher in the concerned department.
- A candidate may, however, in certain cases be permitted to work on the project in an industrial / Research Organization on the recommendation of the Supervisor.
- There should be an internal assessment and external assessment for the project work.
- The external evaluation of the Project work is followed by presentation of work including dissertation and Viva-Voce.
- The title and the credit with grade awarded for the program project should be entered in the grade card issued by the university.
- Project evaluation and Viva -Voce shall be conducted at the end of the programme only. Practical examination, Project evaluation and Viva-Voce shall be conducted by two external examiners and one internal examiner.
- Comprehensive viva voce shall be conducted at the end of the project. This shall cover questions from all courses in the programme.
- The weight for the Internal Evaluation of Theory Project/Comprehensive viva-voce is 5 and the External evaluation of Project /Comprehensive viva-voce is 15 and its maximum Weighted Grade Point (WGP) is 25 and 75 respectively. The Internal External ratio is 1:3.

Project- External: Components and Weightage

The project is evaluated by one external and one internal examiner. The dissertation of the project is examined along with the oral presentation of the project by the candidate. The different weight for assessment of different components is shown in below.

Components	Weightage
Relevance of the topic and analysis	3
Project content and presentation	7
Project viva	5
Total	15

12.1.Project- Internal: Components and Weightage:

Internal evaluation of the dissertation will be based on the following criterion

Components	Weightage
Relevance of the topic and analysis	2
Project content and presentation	2
Project viva	1
Total	5