

# **Sree Narayana Mangalam College Maliankara**




*(Affiliated to Mahatma Gandhi University, Kottayam)*

## **ACADEMIC AUDIT REPORT 2020-21**

**Academic Year -2020-21**

**Sree Narayana Mangalam College  
Maliankara P.O, (Via) Moothakunnam,  
Kerala, Pin - 683516  
[principalsnmc@gmail.com](mailto:principalsnmc@gmail.com)  
0484-2483600  
[www.snmcollege.in](http://www.snmcollege.in)**

**S.N.M College, Maliankara**  
**Academic & Administrative Audit 2020-21**

	<b>Name &amp; Designation of Auditors</b>	<b>Signature</b>
<b>Chairman</b>	Prof. (Dr.) Anitha C T Department of Botany S.N College, Nattika, Thrissur	
<b>Member</b>	Dr. Susmita P S Principal S.N.M Training College Moothakunnam, Ernakulam	
<b>Member</b>	Prof. (Dr.) V R Prakasam Former Co-Ordinator of NAAC FMN Autonomous College, Kollam & Manager, S.N.M College Maliankara, Ernakulam	
<b>Member</b>	Dr. Jitha T H, Principal, S.N.M College, Maliankara	

# ACADEMIC AUDIT REPORT 2020-21

## Data of the Institution

<b>1.Name of the Institution</b>	<b>S.N.M College, Maliankara</b>
♦ Name of the Head of the institution	<b>Dr. Jitha T H</b>
♦ Designation	<b>Principal In charge</b>
♦ Phone no./Alternate phone no.	<b>04842482600</b>
♦ Mobile no	<b>9495742386</b>
♦ Registered e-mail	<b>principalsnmc@gmail.com</b>
♦ Alternate e-mail	<b>snmciqac@gmail.com</b>
♦ Address	<b>Maliankara P O, Moothakunnam</b>
♦ City/Town	<b>North Paravur</b>
♦ State/UT	<b>Kerala</b>
♦ Pin Code	<b>683516</b>
<b>2.Institutional status</b>	
♦ Affiliated /Constituent	<b>Affiliated</b>
♦ Type of Institution	<b>Co-education</b>
♦ Location	<b>Rural</b>
♦ Name of the Affiliating University	<b>Mahatma Gandhi University, Kottayam</b>
♦ Name of the IQAC Coordinator	<b>Dr. Baiju E C</b>
♦ Phone No.	<b>9447750443</b>
♦ Alternate phone No.	<b>8606225802</b>
♦ Mobile	<b>9447568852</b>
♦ IQAC e-mail address	<b>snmciqac@gmail.com</b>
♦ Alternate Email address	<b>baijusnmc@gmail.com</b>

## AUDIT REPORT

Academic audit is a scientific and systematic method of reviewing the quality of academic processes in the institution. The Academic Audit 2020-21 was conducted to assess the existing academic and research processes, quality of teaching learning processes, research activities as well as other related processes in the departments. The departments were asked to prepare an individual profile in a prescribed format provided by IQAC. The physical verification of the processes, documents and facilities are verified internally by the assessment team.

### Audit Remarks

Even Though the college has constraints, once proper documentation is conducted the college has a good potential to become one of the best in Mahatma Gandhi University.

### **Significant contributions made by IQAC during the current year (maximum five bullets)**

- Developed Unique virtual Moodle platform for the college and Effective implementation of Blended learning
- Increased number of certificate courses
- Systematic Faculty Performance evaluation and Academic and Administrative Auditing
- Systematic and structured feedback system
- Internal Green auditing and Plastic free campus initiatives

### **The following are the main goals of AAA:**

- To comprehend the current system, evaluate the departments' and administrative units' strengths and shortcomings, and provide ways to strengthen the departments' and administrative units' deficiencies.
- To spot the gaps in the current administrative systems and to spot the chances for academic, administrative, and test improvements, among other things.
- To assess how well money and other resources are being used.
- To make recommendations for methods of quality improvement that take into account the standards and NAAC
- Creating efficient teaching and learning methods
- Evaluation of Course and Program Outcomes
- Developing student assessment
- Assuring quality education by implementation of co- curricular and extracurricular activities.

**Methodology:** The institution has evolved its own guidelines and methodology by learning from good practices followed by leading institutions within and outside India. The successful practices are adapted to suit specific context and requirement of the institution on various aspects such as given below:

**Periodicity:** The institution undertakes the AAA exercise on an annual basis: An internal exercises a year and involvement of external peers once in a year.

**Selection of peers/experts:** Since peer review is backbone of AAA, the senior faculty members from outside the institution who holds the position of Principal, Vice-principal or IQAC coordinator on the basis of their credentials such as academic distinctions, experience in accreditation work such as NAAC or similar bodies and professionalism, are selected as internal auditors for AAA.

### **Recommendations**

- ✓ Teachers must be encouraged to participate in conferences, Seminars, FDP and for more research and publication works.
- ✓ Each department keeps student log, student diversity
- ✓ Each department should maintain departmental minutes
- ✓ Lab facilities of each department must be improved.
- ✓ Basic needs of the departments like computer, printer, classrooms must be improved
- ✓ Improve placement facilities
- ✓ Make events for alumni involvement.
- ✓ Departments have to arrange one best practice.
- ✓ Departments must be encouraged to arrange programmes related to Environment and sustainability, IPR entrepreneurship, Research methodology, Human rights etc.
- ✓ Departments facilitate extension activities

### **Teaching and Learning Environment**

1. The physical equipment needs to be kept in good condition in terms of cleanliness, safety, maintenance, etc.
2. The curriculum needs to be adequately supported by the library, internet, software, and other academic resources.
3. Results are tracked, examined, and the proper course of action is followed.
4. Institutional, departmental, topic, and/or course-level Quality Control systems are consistent and coherent.
5. In the relevant field, quality policies, rules, and strategies are consistently revised and are to be used and routinely evaluated.
6. The staff and students should exhibit a general dedication to quality in teaching and learning in all facets of the offering.

### **Online education**

1. Promote the usage of online education tools

2. Encourage to conduct faculty development programs

### **Industrial Links/Work-based Experience**

1. Active collaborations need to be encouraged with industries for the purposes of identifying programmes of study and suitable work experience compatible with the students' programme.

### **Community Service and Good Citizenship**

1. For the purpose of fostering psycho-socio-economic integration and growth, the institution actively participates in instilling the values of a healthy society and offers its services and skills to that community.
2. Best practice of the college is appreciable and take more initiatives to waste management system

## **CONSOLIDATED REPORTS DEPARTMENTS-WISE ANALYSIS**

### **DEPARTMENT OF BOTANY**

1. The Botany department is offering courses in UG, PG and research programmes
2. The three faculties of the departments have Ph.D degree and others are pursuing
3. The profile submitted by the department lacks details of Scholarships, Alumni details and future plans. They failed to furnish supporting documents for various criterias.
4. Lack of Funding for research grants and scopus indexed publications
5. Recommended for conducting career counseling, coaching for competitive entrance examinations like NET, JEST SLET etc..

### **DEPARTMENT OF ECONOMICS**

1. Teachers in the department must be encouraged to pursue Ph.D, publications and research activities.
2. Department needs to add more certificate courses
3. Make the opportunities for student internships using collaborations and MoU's

### **DEPARTMENT OF ENGLISH**

1. The department doesn't have mentoring details, internal exam grievance action, remedial coaching, scholarships and alumni details.
2. Recommended for community extension programme by expanding their certificate course.
3. The departments suffer due to the lack of computers and language labs.
4. Lack of collaborations with other institutions

**DEPARTMENT OF COMMERCE**

1. Recommended for internship programmes for students.
2. Focus on career orientation programs
3. No alumni engagement in the department

**DEPARTMENT OF MALAYALAM**

1. Graduate outcome of malayalam department is appreciable
2. Department conducted many programs to promote linguistic harmony
3. Lack of qualifying students for competitive examinations like NET

**DEPARTMENT OF PHYSICS**

1. Recommended for on funded projects, workshops, seminars on research methodology, IPR
2. Lack of Alumni engagement
3. Lack of feedbacks collection from students
4. The department has enough faculties holding Ph.D, needs to be a research center,

**DEPARTMENT OF ZOOLOGY**

1. Recommended for focusing on internship programmes
2. Lack of teachers with Ph.D
3. Add more certificate course on job oriented

**DEPARTMENT OF CHEMISTRY**

1. Teachers in the department must be encouraged for more publications and research activities.
2. Programs on sanitizer making during covid time is appreciable
3. Lack of Collaborations, the existing MoU's needs to be active

**DEPARTMENT OF COMMERCE (Self financing)**

1. As they offer professional courses there are no details regarding placement details. So they must arrange placement opportunities for the students.
2. Arrange internship programmes
3. No alumni engagement in the department
4. Promote research activities among teachers
5. Teachers must be encouraged to participate in various FDP programmes.
6. Lab facilities of the department must be improved.

### **Implementation of Audit's recommendations**

The report of the AAA Audit will be forwarded by the Principal to the IQAC for implementation of the proposals and recommendations after rigorous inspection and evaluation. To put the proposals into practice in a progressive and planned way, a comprehensive action plan may be created.