



Sree Narayana Mangalam College Maliankara

(Affiliated to Mahatma Gandhi University, Kottayam)

7.1.2 - Green Campus Initiatives

UGC-Guidelines for Ban of Plastic Use

in

Higher Education Institutions

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UNIVERSITY GRANTS COMMISSION

“Swachhata Hi Sewa Campaign”

UGC Guidelines for Ban of Plastic Use in Higher Education Institutions

Whereas plastic waste has emerged as one of the biggest environmental concerns adversely impacting the soil, water, health and well-being of citizens at large;

Whereas excess-consumption of plastic combined with limited waste disposal systems has become a challenge to the urban waste disposal systems, and has choked the rivers and water systems in rural areas;

Whereas the time has come for a systematic campaign to reduce the usage of plastic, especially the single use plastic;

Whereas the Government has decided to take plastic ban as a national level campaign to address the environmental hazards being and bring attitudinal changes that shun use of plastics; and

Whereas the educational institutions have the unique spread and influence to educate the students and households on the need for avoiding usage of plastics,

University Grants Commission hereby issues the following guidelines for all the higher educational institutions in the Country:

Guidelines

1. Scope of guidelines:

- (a) These guidelines are applicable to all the higher educational institutions (HEIs) in the Country.
- (b) They encourage HEIs (universities and colleges) to adopt policies and practices towards cleaner and plastic free campuses.

2. All the HEIs in the Country shall strive to make their campuses 'plastic-free' by systematically banning use of plastics and replacing the same with suitable environmental friendly substitutes.

3. Every HEI shall:

- a. Ban use of single-use plastics in canteens, shopping complexes in the institution's premises and hostels, etc.
- b. Carry out awareness drives and sensitization workshops on the harmful impacts of single use plastics.
- c. Mandate all students to avoid bringing non-bio-degradable plastic items to the institution.
- d. Encourage their students to sensitize their respective households about harmful effects of plastics and make their households 'plastic free'
- e. Install necessary alternative facilities like water units to avoid the use of plastic water bottles, and encourage use of alternative solutions like cloth bags, paper bags etc., instead of plastic bottles, bags, covers and other goods on campuses.

4. All HEIs which have adopted villages under Unnat Bharat Abhiyan shall undertake a campaign in their adopted villages till they are converted into 'plastic-free villages' through promoting awareness and encouraging shift to alternative products.



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Restricted Entry of Vehicles: Government Order

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**GOVERNMENT OF KERALA
HIGHER EDUCATION (G) DEPARTMENT**

CIRCULAR

No. 26483/G1/15/H.Edn.

Dated, Thiruvananthapuram, 12.10.2015.

Sub: - Higher Education- Rules/Regulation for the smooth functioning of the campuses and hostels of Universities and affiliated colleges – Instructions- issued.

It has come to the notice of Government that certain unfortunate incidents took place in the colleges and hostels in connection with Onam Celebrations. In order to prevent such incidents in future, the following guidelines / regulations are issued for the smooth functioning of the campuses and hostels.

1. All celebrations in the campus, including Union activities, should be held only after getting prior permission from the Head of the Institution of the College. Celebrations of any type should be communicated to the Head of the Institution through concerned Staff Advisor at least five working days prior to the event, with programme details, guests attending, source of funds, expenditure estimates etc. The 'Discipline Committee' should monitor and supervise the celebrations in the college.
2. Students' Union activities should be supervised by a Committee chaired by the Head of the Institution with Staff Advisor as Convener, and HoDs and Discipline Committee members.
3. All students have to wear identity tag in the college.
4. College Union Office has to function only during 8 a.m. to 6 P.m. during the working days of the academic year. However, during any celebration time, Head of the Institution can extend the time up to 9 p.m. On summer vacation, the key of the Union Office should be kept with the Head of the Institution. The Head of the Institution or the Committee appointed by the College Council will conduct periodic visits to the College Union Office.
5. No type of vehicles should be used during celebrations inside the college Campus/ Hostels.
6. [REDACTED] will be allowed only up to the designated parking area. Entry [REDACTED] beyond that point is strictly prohibited. [REDACTED] must provide

- [REDACTED]
- [REDACTED]
7. The Security of the Campus and Hostel is to be entrusted with Ex-service men, as far as possible.
 8. In order to monitor and supervise the functioning of the Hostels, separate committees for boys' and girls' hostels have to be constituted by the College Council with five members. The Head of the Institution shall be the Chairman/Chairperson and Hostel Warden the Convener.
 9. If any complaint is received from Hostel inmates or from the public to the Head of the Institution about the misbehavior of students and about activities like keeping weapons, consuming alcohol, using drugs in campus/hostel rooms etc., steps will be taken as per the rules in force. The Committee intended for Hostels must be vigilant and effective. Room of Security personnel should be located near to the entry gate.
 10. CCTV Cameras will be installed in selected common places such as Entrance/Exit gate of the College and Hostel.
 11. Public, including former students, will be allowed to enter the college campus only for genuine reasons. They will not be allowed to enter the class rooms and hostel rooms in any case.
 12. Programmes by External agencies/Professional groups/Paid programmes such as DJ, Musical events should not be permitted inside the campus. No type of fund raising from the students should be permitted, as these practices lead to extortion and misuse of funds. Technical festivals should be limited to Technical activities. There is no restriction for students' programmes.
 13. Bike race/motor car race/elephant procession or similar activities should not be permitted inside the Campus/Hostels.
 14. In the interest of security of students, Police may be informed in advance about all festival celebrations.
 15. Separate guidelines will be issued by the Government regarding the hostel policy.
 16. Counseling service/Social work service may be arranged to cope with student problems. Individual/group counseling may be arranged. Anti Ragging awareness programmes must be conducted. Activities like NSS/NCC/Yoga/Sports may be encouraged.
 17. For all Students' programme in the campus, presence of teachers is mandatory. The Students' Programme should not be permitted beyond 9 p.m.
 18. The system followed in running Mens' Hostel of Trivandrum Medical College will be adopted for running hostels in other Colleges. In the alternative, Hostel Mess should be run on contract basis.

19. Complaint Redressal Mechanism/Grievance Cell must be formed in all Colleges. Complaint Box must also be installed in all colleges. One complaint box is to be separately marked for lodging complaints addressed to the Police. The mobile number of the Police Officer at District level must be mentioned in the Complaint Box.

DR.K M ABRAHAM
ADDITIONAL CHIEF SECRETARY

To

The Additional Chief Secretary, Home & Vigilance
The Secretary, Higher Education Department
The Secretary to Governor, Kerala Raj Bhavan, Thiruvananthapuram
The Director General of Police, Thiruvananthapuram
The Director of Technical Education, Thiruvananthapuram
The Director of Collegiate Education, Thiruvananthapuram
The Director of Medical Education, Thiruvananthapuram
The Secretary, Kerala Human Rights Commission, Vazhuthakkad,
Thiruvananthapuram
The Registrar, University of Kerala/Calicut University/MG University/
CUSAT/APJ Abdul Kalam Technological University/Central University/
Kannur University/NUALS/Sanskrit University
Stock File/Office Copy.

Copy to:-

Director, Information & Public Relations Department
Private secretary to Chief Minister
Private Secretary to Minister Home & Vigilance
Private secretary to Minister (Education)
Private secretary to Minister (Health and Devaswom)

Forwarded/By order

Sd/-

SECTION OFFICER