

Sree Narayana Mangalam College Maliankara

(Affiliated to Mahatma Gandhi University, Kottayam)



FEEDBACK ANALYSIS & ACTION TAKEN REPORT

Academic Year -2022-23

By

Internal Quality Assurance Cell

SNM College, Maliankara



**Sree Narayana Mangalam College
Maliankara P.O, (Via) Moothakunnam,
Kerala, Pin - 683516
principalsnmc@gmail.com
0484-2483600
www.snmcollege.ac.in**

Teacher Feedback Analysis & Action Taken

Teacher's Feedback, the following aspects were addressed

1. Curriculum and syllabus
2. Program & Course Outcomes
3. Quality Research
4. Involvement of faculty members in Curriculum development and design
5. Timely completion of Syllabus
6. Student's employability and professional requirement

Syllabus, Curriculum, Teaching-Learning Environment, Others

Major Observations

- The IQAC of the college took initiatives for syllabus revision and this year, a formulated questionnaire was circulated among teachers in particularly based on syllabus for each subject. Syllabus revision of undergraduate program of **BA English Model II, BSc Physics Model I, BA Economics, BSc Botany, BSc Zoology, MA Malayalam, MSc Physics, BSc Chemistry, MA Economics**, were consolidated in the feedback report from the annual curriculum based feedback of 2022-23.
- Teachers are satisfied with the evaluation criteria of the graduate course in the concerned syllabus. But many of them strongly agree (<50%) that the syllabus revision is required for some of the subjects in the program and is not met the requirements of student employability and professional requirements.
- Graduate outcomes are improving and attained the average percentage of 80 and above in the current year within the stipulated time.
- Opting more student centric methods into lesson plan helped to improve CO's, PO's attainment
- Remedial Classes arrangements strictly follow as per the guidelines published by the institution

Appreciations & Improvement

- Many faculties are selected as a Chairperson/Member in under graduate/ post graduate Board of Studies of affiliated university from 2021. The faculties were actively involved in question paper setting, evaluation process etc. in the current year.
- Conduct of continuous evaluation is properly done and well documented for each paper helped to improved graduate results
- Student Attainment of CO's, PO's & PSO after remedial coaching is improved
- Advanced Outcome Based Education is implemented successfully
- For undergraduate programs, our students were shortlisted within the top level ranks of the affiliated university.

Analysis and action taken have to be done based on Academic Feedback report every year

SI.No	Particulars	Action Taken	Status
1	Syllabus Revision	The consolidated feedback from teachers of each programme needs to be forwarded to Registrar of affiliated University and concerned chairman and board of studies members	Done
2	Promote Online Education	The college is registered as NPTEL Local	Done

	NPTEL SWAYAM Courses	Chapter, conduct awareness program about the list of courses for teachers Promote faculty development programs MOOC courses are added as compulsory to curriculum	
3	Improve Library facility	OPAC Kiosks and D-Spac is to be added	Done
4	Availability of online resources for research activities	A wide range of national and international e-books and e-journals is made available Access to N-LIST/DELNET/DULS databases and URKUND software for checking the plagiarism of research papers/project reports will be given	Done
5	In order for students to gain firsthand knowledge of the demands of the industries throughout their course term and prepare themselves in their fields of interest, teachers underlined the need for greater hands-on experience in industries during summer holidays.	In order to offer the students a flavor of the demands of the profession while they were taking their courses, internships were created for them to complete during the summer. Additionally, it allowed them to evaluate their position in the industry and increase their potential in their area of interest.	Done
6	Help students develop their cognitive and communication abilities, more tasks and presentations should be encouraged.	Assignments of two and presentations needs to be compulsory and encouraged for the evaluation of Internal Marks	Done
7	Research and practical application needs in the syllabus	Instruction is circulated among teachers to attend/conduct/ programs on Research Methodologies, International/National/State level FDP's, seminars, conference etc Update knowledge in publication plagiarism, manuscript preparation and manuscripts submission process for publication in peer reviewed journals	Done
8	Issues regarding students in teaching/learning/evaluation CO,PO,PSO attainment should be informed to parents	Regular faculty meetings to discuss the complaints related to teaching and learning Strengthen Mentoring Process of the Institution CO attainment sheet to be given to parents	Done

Forwarded by IQAC Coordinator

E.C Baiju





Date: 25-04-2023

Head of the Institution



S N M COLLEGE, MALIANKARA

Maliankara P.O, Moothakunnam Viza, Ernakulam (DF), Kerala - 683 516
(Affiliated to Mahatma Gandhi University, Kottayam)

Accredited by NAAC with – B++ Grade

Phone:0484 2482386, 2483600, Mobile : 9495742386

Website: www.snmcollege.in, e-mail: principalsnmc@gmail.com

To,
The Register
Mahatma Gandhi University, Kottayam

Sub: Request to incorporate the suggestions with regard to the syllabus in the forthcoming syllabus revision reg.

Sir,

This is to place our suggestions with respect to syllabus modification in the forthcoming syllabus revision of undergraduate program of **BSc Chemistry**. Affiliated to MG University; we strictly follow the syllabus pattern which has brought in the following comments in the annual curriculum based feedback of 2022-23.

Needs revision for the following papers below

1. CH4CRT04- Organic Chemistry II, Module 2
2. CH6CRT11-Physical Chemistry-III, Module 1 Chemical Equilibria
3. CH3CRT03- Organic Chemistry - I, Module 1

New courses on *Safe handling of Chemicals, Research Aspects in Chemistry* have to be introduced

We do believe that the above –said suggestions will be considered positively as have been before with due importance for the enhancement of teacher-learning process in the higher educational institution under Mahatma Gandhi University.

Thanking you in advance,

Yours sincerely,

Principal

Copy to BoS Chairman & Members

Forwarded by IQAC
Bairji EC
10/7/2023

പ്രിൻസിപ്പാൾ ഇൻ ചാർജ് പ്രൊഫിസർ
& ഡിസ്ട്രിബ്യൂഷൻ ഓഫീസർ
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Sir,

This is to place our suggestions with respect to syllabus modification in the forthcoming syllabus revision of undergraduate program of **BSc Zoology**. Affiliated to MG University; we strictly follow the syllabus pattern which has brought in the following comments in the annual curriculum based feedback of 2022-23.

Needs revision for the following papers below

1. ZY6CRT11- Biotechnology Bioinformatics & Molecular Biology, Module 3 & 4
2. ZL010101 Animal diversity Phylogenetic and taxonomic approaches, Module 1
3. ZL010203 Genetics and Bioinformatics, Module 1

We do believe that the above -said suggestions will be considered positively as have been before with due importance for the enhancement of teacher-learning process in the higher educational institution under Mahatma Gandhi University.

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Principal

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Forwarded by IQAC

Bayji.EC
(6/7) 2-23



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Sub: Request to incorporate the suggestions with regard to the syllabus in the forthcoming syllabus revision reg.

Sir,

This is to place our suggestions with respect to syllabus modification in the forthcoming syllabus revision of undergraduate program of **BSc Botany**, Affiliated to MG University; we strictly follow the syllabus pattern which has brought in the following comments in the annual curriculum based feedback of 2022-23.

Needs revision for the papers

1. BO2CRT02; Microbiology, Mycology and Plant Pathology: Module 8: Plant disease development; Module 9: Common plant diseases and Module 10: Control of diseases
2. BO1CRT01 Methodology of Science and an introduction to Botany: Module 1 & 2

We do believe that the above –said suggestions will be considered positively as have been before with due importance for the enhancement of teacher-learning process in the higher educational institution under Mahatma Gandhi University.

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Yours sincerely,

Principal

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Sir,

This is to place our suggestions with respect to syllabus modification in the forthcoming syllabus revision of undergraduate program of **BA Economics**. Affiliated to MG University; we strictly follow the syllabus pattern which has brought in the following comments in the annual curriculum based feedback of 2022-23.

1. EC6CRT 14- Indian Economy have to reduce the modules or reduce the topics in modules
2. Environmental Economics, syllabus with 5 modules being hectic for students and teachers
3. Basic Economics Concepts the reference shall be given for each module
4. EC1CRT01- Perspectives and Methodology of Economics, may be replaced with appropriate course

We do believe that the above –said suggestions will be considered positively as have been before with due importance for the enhancement of teacher-learning process in the higher educational institution under Mahatma Gandhi University.

Thanking you in advance,

Yours sincerely,

Principal

Copy to BoS Chairman & Members

Forwarded by LEAC
Barji. EC
10/9/2023

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Sub: Request to incorporate the suggestions with regard to the syllabus in the forthcoming syllabus revision reg.

Sir,

This is to place our suggestions with respect to syllabus modification in the forthcoming syllabus revision of undergraduate program of **MA Malayalam**. Affiliated to MG University; we strictly follow the syllabus pattern which has brought in the following comments in the annual curriculum based feedback of 2022-23.

Needs revision for the following papers below

1. ML800 401-വിവർത്തനസാഹിത്യം, Module 1
2. ML010104- സാഹിത്യ : രചനാസങ്കേതങ്ങൾ, Module 2 & 3

We do believe that the above –said suggestions will be considered positively as have been before with due importance for the enhancement of teacher-learning process in the higher educational institution under Mahatma Gandhi University.

Thanking you in advance.

Yours sincerely,

Principal

Copy to BoS Chairman & Members

Forwarded by IOAC

Bairji. E.C
10/07/2023

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Sir,

This is to place our suggestions with respect to syllabus modification in the forthcoming syllabus revision of undergraduate program of **BA Malayalam**. Affiliated to MG University; we strictly follow the syllabus pattern which has brought in the following comments in the annual curriculum based feedback of 2022-23.

Needs revision for the following papers below

1. MLITMT01 മലയാള പഠനത്തിന്റെ രീതിശാസ്ത്രം, Module 2
2. ML5CRT06 സാഹിത്യമീമാംസ

We do believe that the above –said suggestions will be considered positively as have been before with due importance for the enhancement of teacher-learning process in the higher educational institution under Mahatma Gandhi University.

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Yours sincerely,

Principal

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Banji. E.C
10/5/2023





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Sir,

This is to place our suggestions with respect to syllabus modification in the forthcoming syllabus revision of Postgraduate program of **MSc Physics Electronics Specialization**. Affiliated to MG University; we strictly follow the syllabus pattern which has brought in the following comments in the annual curriculum based feedback of 2022-23.

Needs revision for the following papers below

1. PH800402: Microelectronics & Semiconductor Devices Module 1 & 2

Papers needs to be replaced with current trends in Electronics Specialization

2. PH800403 Communication System
3. PH800301, Digital Signal Processing

We do believe that the above –said suggestions will be considered positively as have been before with due importance for the enhancement of teacher-learning process in the higher educational institution under Mahatma Gandhi University.

Thanking you in advance,

Yours sincerely,

Principal

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Forwarded by IQAC
B. Anji E.C
10/12/2023



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To,
The Register
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Sub: Request to incorporate the suggestions with regard to the syllabus in the forthcoming syllabus revision reg.
Sir,

This is to place our suggestions with respect to syllabus modification in the forthcoming syllabus revision of undergraduate program of **BA English Model II**. Affiliated to MG University, we strictly follow the syllabus pattern which has brought in the following comments in the annual curriculum based feedback of 2022-23.

1. EN1CCT01- Fine tune Your English & EN4CMT04- Evolution of Literary Movements may be replaced with appropriate text.
2. EN6CB01-Comparative Literature does not have appropriate credit for each module
3. EN2CMT02- Educational psychology does not have appropriate references in the Syllabus
4. Courses based on *Film studies* will be appropriate for the new curriculum

We do believe that the above –said suggestions will be considered positively as have been before with due importance for the enhancement of teacher-learning process in the higher educational institution under Mahatma Gandhi University.

Thanking you in advance,

Yours sincerely,

Principal

Copy to BoS Chairman & Members

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Forwarded by IOAC

Bojji. E.
10/11/2023



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The Register
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Sub: Request to incorporate the suggestions with regard to the syllabus in the forthcoming syllabus revision reg.

Sir,

This is to place our suggestions with respect to syllabus modification in the forthcoming syllabus revision of Postgraduate program of **MA Economics**. Affiliated to MG University; we strictly follow the syllabus pattern which has brought in the following comments in the annual curriculum based feedback of 2022-23.

Needs revision for the following papers below

1. Environmental Economics reduce the contents in each module of the syllabus
2. ECO10304 HETERODOX ECONOMICS, UNIT 3.3,3.4,3.5

We do believe that the above –said suggestions will be considered positively as have been before with due importance for the enhancement of teacher-learning process in the higher educational institution under Mahatma Gandhi University.

Thanking you in advance,

Yours sincerely,

Principal

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Forwarded by ICQAC

Bairji. EC
10/7/2022





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Sub: Request to incorporate the suggestions with regard to the syllabus in the forthcoming syllabus revision reg.

Sir,

This is to place our suggestions with respect to syllabus modification in the forthcoming syllabus revision of undergraduate program of **BSc Physics Model I**. Affiliated to MG University; we strictly follow the syllabus pattern which has brought in the following comments in the annual curriculum based feedback of 2022-23.

1. PH1CRT01, Methodology and Perspectives of Physics Module II may replaced with appropriate syllabus
2. PH010401, Nuclear and Particle Physics, Module III needs to be revised

Open Course- Physics in daily life does not have appropriate references in the Syllabus

We do believe that the above –said suggestions will be considered positively as have been before with due importance for the enhancement of teacher-learning process in the higher educational institution under Mahatma Gandhi University.

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Student Feedback Analysis & Action Taken

Student's Feedback, the following aspects were addressed

1. Curriculum and syllabus
2. Infrastructure
3. Facilities and Resources at the institute
4. Student's employability and professional requirement
5. Curriculum Delivery
6. Activities/programs

Syllabus, Curriculum, Teaching-Learning Environment & Facilities

Major Observations

- Majority of Students are satisfied with teaching and learning experience, but have to improve in a few many aspects of teaching.
- Special classes are required other than remedial class for the preparation of university exams
- Job fair is preferable done at the institution
- Online examination format is not required, while smooth running of offline class
- Newspaper Circulation is required for students

Appreciations & Improvement

- Students are qualified competitive exams like NET/JRF in the current year
- The students were done internships/projects by existing MoU's/Collaborations with Central/State Institutions
- Students were participated State/National level cultural and sports events
- Library usage is increased
- Many of the classes taught by using student centric approach
- Many Certificate courses are added as part of curriculum

Analysis and action taken have to be done based on Academic Feedback report every year

SI.No	Particulars	Action Taken	Status
1	Student should aware about his/her CO,PO,PSO attainment of the programme	Official instructions were sent to all college departments. Teachers introduced the concepts of POs and COs to their classes, along with the intended results. CO's is indicated in the internal question paper	
2	Syllabus to difficulty to work out while considering the number of hours and credits	Formal suggestions were put forward by IQAC to the Registrar of the affiliated University	

3	Practical lab sessions are more interactive for the student	Teachers gave practical lessons more thought and incorporated experience learning into their instruction.	
4	Innovative techniques/strategies of have to needed for the development of skills	IIC and ED club should be conducted at least wo programs per semester for skill acquisition. ASAP is to take necessary programs for the same	
5	Suggestion to promote the environment for group/team work	Formal instructions were circulated to all departments. Project work is implemented for II DC, I PG students to promote group work as part of curriculum. It is made useful for train the students for final year project dissemination	
6	Students needs to have advanced infrastructure	The College has basic infrastructure facility for the students. For more advancement, the institution needs to apply for A star college	Done
7	ICT enable classroom facility	Smart class rooms with WIFI enabled campus are now available to students	
8	Promotion of online news, media etc for General Knowledge acquisition	Awareness about online newspaper facility Newspaper reading is made regularly at the department level. Arrange one hard copy of newspaper for students in the portico	
9	Supplying reading materials and video links to real-world examples in order to facilitate teaching and learning.	Virtual Moodle Platform has to be included more video lectures and interactive multimedia tools for students of each subject. The Head of department is responsible person for the concerned matter.	Done
10	International day celebrations should be noticed prior to the noticed	Department heads are responsible to circulate the day celebrations activities prior to the students by circulating one week before the brochure and it should also be included in the academic calendar.	Done
11	Students are facing difficulty while conducting online exams.	Online exams can conduct only if the questionnaire has MCQ, Short answer type. All other exam pattern could be made offline.	Done
12	The continuous assessment system should be more structured with different assessment tools.	Internal Assessment and different assessment tools can be used to evaluate the student. No need to make it centralization. The whole responsibility of internal marks is given to the teachers who taught the subject.	
13	Grievance need more attention	A group of teachers from Grievance cell is to interact with the students and collect personalized complaints and reported to the concerned authority.	
14	Industrial Visits as part of	Teachers of final year students are to	Done

	curriculum needs proper attention	identify proper place to visit at the beginning of semester and inform the concerned authority for sanction, Industrial visit is to be done in fruitful way, head of department is the responsible person for the same.	
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Forwarded by IQAC Coordinator

E.C Baiju




Date: 25-04-2023



Head of the Institution

Alumni Feedback Analysis & Action Taken

Alumni Feedback, the following aspects were addressed

1. Syllabus & Curriculum
2. Facilities of the college for student community for institutional quality enhancements
3. Measure alumni satisfaction with every aspect of their education, including academic experiences and student experiences (campus life, extracurricular activities, technology resources)

Syllabus, Curriculum, Teaching-Learning Environment, Functionalities & Facilities

Major Observations

- Syllabus revision is one of the requirements from feedback
- Job opportunities is less compared to nearby other institutions
- Preparation of Competitive examination needs to be strengthen
- Increase library resources like journals, books etc
- Paperless concept to be implemented at the institute and make it plastic free campus

Appreciations & Improvement

- Improvement in graduate outcome is appreciable
- Alumni association is strengthened in the current year and many of them contribute to the institution
- Many collaborations of S.N.M College with industries/institutions is seen in the website shows academic excellence
- Notices boards and awareness of environmental protection is very well structured
- NSS of the college is actively participating for social issues and conduct many extension/outreach programs

Analysis and action taken have to be done based on Academic Feedback report every year

Sl.No	Particulars	Action Taken	Status
1	Syllabus revision	Suggestions collected from each programme were consolidated and forwarded by IQAC to the Registrar of the affiliated University	
2	Paperless concept to be implemented at college level	Circular regarding Green policy, plastics free campus is implemented at the college. Notice boards are used in the campus as part of awareness of plastic free campaigns. The best practice of SAAKALYA mission is actively take measurements for environment protection.	Done
3	Preparation of Competitive examination needs more attention	The Career and Placement cell is to take more measures regarding the same. The faculties need to identify the students who are preparing for the examinations and give proper guidance. MoU with Lakshya Coaching centre made more	Done

		opportunities for students through TRANCEND program	
4	Library facility	The e-resources must be updated. OPAC Kiosks and D-Spac is added	Done
5	Website should be active	The college website needs to have all updates of the colleges. The head of the department is the responsible person to make sure that all the activities of the concerned departments are in the website. Also clubs and cells conveners have to generate all the reports in the website and make it active	Done
6	More safely and security measurements	The whole College is fully fetched CCTV Camera facility. The circular regarding the rules and regulation for keeping security measurements is circulated once in a month. The student with ID card is only permitted inside the campus; concerned tutor is the responsible one. No vehicles other than faculties and students are not permitted inside the campus, college security staff is the responsible person.	Done
7	Utilization of Funds	Fund utilization for cultural and sports should be minimized, only less than 10% get benefited. So fund is used for activities where whole student get benefited. Cultural and Sports club is to take proper measurements	Done
8	Alumni meet is conducted in regular basis	Department is to take imitative to interact with the students of the department those who are passed out. The departmental activities should be shared by creating a whatsapp group and get in touch with them. Alumni progression and placement needs to follow up and make a record of it.	Done

Forwarded by IQAC Coordinator

E.C Baiju





Date: 25-04-2023

Head of the Institution

Employer Feedback Analysis & Action Taken

Employer Feedback, the following aspects were addressed

1. Syllabus, Course and Curriculum structure
2. Employment and Job Opportunities
3. Learning/graduate outcomes
4. About SNM Students

Syllabus, Curriculum, Employment and SNM Employee

Major Observations

- The syllabus and course content of many subjects is relevant but not having any new industry based needs
- Rather than university marks, students have to be measured their attainments after completing the course
- Job skill courses are very less in the syllabus especially in Arts subject
- SNM students are smart, adapt new technologies and learn new skills

Appreciations & Improvement

- Many of the S.N.M students get placed in higher institution/organization
- Many certificate courses are given in the college helps the students to improve their skills
- Career guidance and support given to students are appreciable

Analysis and action taken have to be done based on Academic Feedback report every year

Sl.No	Particulars	Action Taken	Status
1	Collaborations with industrialist needs to be encouraged	ED club of the college is to take initiatives and conducts at least two programs. IIC have to conduct an interactive session for the same. More collaborations or MoU's is to be done for the students.	Done
2	Strengthen Outcome Based Education	Students needs to know about course outcome of the particular program, so concerned department take action by giving classes for the same. All the CO's, PO's, PSO's are in the website, so make sure that the student have gone through these outcomes and verify their attainments	Done
3	More Employability	Soft skill programs through ASAP, WWS is to be implemented. Communication, writing skills development programs is to be	Done

		conducted at least once in a semester.	
4	Teachers and students alike should be tech-savvy	The college is distributed official guidelines to all departments regarding the proper course of action for the concerns of teachers' efficient use of ICT.	Done
5	More assessment methods are required for formative evaluation.	Teaching faculties are directed to evaluate their students not completely based on the marks getting from one/two examinations, but can use many other assessment methods like problem solving, quizzes, seminars, assignments etc	Done
6	Creation of research opportunities at the college	It is encouraged for faculty members to submit proposals to UGC and other research organizations.	Done
7	Additional add on for the courses are required for curriculum delivery	To properly teach particular courses, faculty members need to be specialized in instruction and competence-building.	Done
8	Promote Student Exchange Programme	Using MoU's and Collaborations, more exchange activities to be incorporated	Done

Forwarded by IQAC Coordinator

E.C Baiju

Baiju E.C.



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Date: 25-04-2023

Head of the Institution

Parent Feedback Analysis & Action Taken

Parent Feedback, the following aspects were addressed

1. Learning Environment
2. Program outcomes & Employability
3. Facilities & Infrastructure
4. Functionalities

Learning Environment, Facilities, Functionalities & Employability

Major Observations

- Parents are satisfied with teaching learning environment at the college
- Regular PTA meeting conducting at the college is appreciable

Appreciations & Improvement

- The students of S.N.M College was in the list of top rank of the university is appreciable
- The PG programs are well structured at the college
- Semester wise improvement of students get informed with parents is appreciable
- Safely measures are good enough at the college

Analysis and action taken have to be done based on Academic Feedback report every year

Sl.No	Particulars	Action Taken	Status
1	After internal examinations, PTA meeting is to be conducted	The concerned tutor should inform the attainment of internal assessment of each student to their parents.	Done
2	Attendance shortage should be informed	The ERP system needs to be added additional, parent get informed if the student is not attending the class	Done
3	Take action against usage of drugs/alcohols inside the campus	Anti-ragging cell, anti narcotic cell and discipline committee together take appropriate measures for the same. Tutors are informed to authority while noticed	Done
4	Skill development programs needs to be added	More program is to be conducted for increasing communication skills, class on how to face an interview etc	Done
6	Job Opportunities outside India needs to be encouraged	Placement cell is to take appropriate action for the same	Done

Forwarded by IQAC Coordinator

E.C Baiju



Date: 25-04-2023

Head of the Institution