

Sree Narayana Mangalam College Maliankara

(Affiliated to Mahatma Gandhi University, Kottayam)



FEEDBACK ANALYSIS & ACTION TAKEN REPORT

Academic Year -2018-19

By

Internal Quality Assurance Cell

SNM College, Maliankara

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S.N.M College Maliankara

Teacher Feedback Analysis & Action Taken

Analysis and action taken have to be done based on Academic Feedback report

SI.No	Particulars	Decisions	Status
1	Syllabus Coverage	Students who are not attending the online class during flood have to be given the remedial coaching	Done
2	University Exam preparation	Balance the gap between online & offline classes for the preparation of university exam	Done
3	Reduction of Mental stress	Students those who are affected flood calamities needs to attend counseling session Activities should be conducted for refreshment for students	Done
4	Limited Course hours	The college is affiliated to the university where syllabus revision is completed last year. The collection of feedback from teachers about the syllabus and required modifications are to be suggested for the next syllabus revision	Done
5	Internal exam timetable	Time table is scheduled prior to one month. Department needs to conduct more than two internal tests for internal assessment	Done
6	Community engagement	Our students are actively helped during flood times and are appreciable. The programs needs to be conduct as part of village adoption programme	Done
7	Celebrations	Programs related to international days/festivals are to be conducted in department-wise and have to be documented	Done
8	Library facility	Books which are damaged /lost during flood needs to be incorporated immediately	Done



Date: 16-04-2019

Head of the Institution

Principal in Charge
S. N. M. College, Maliankara

S.N.M College Maliankara

Student Feedback Analysis & Action Taken

Analysis and action taken have to be done based on Academic Feedback

SI. No	Particulars	Decisions	Status
1	Opportunity to write internal exams for absentees	All students have to attend at least one internal exam without fail. The HoD's of the concerned department identified the absentees and conduct separate exam for them. Time table should be scheduled only get the consent from students	Done
2	Need more cultural programs	Cultural committee needs to take proper actions to conduct the programs which are needed for the student activities. The student can also mark their opinion through feedback about the programs.	Done
3	Classroom facility with drinking water	Drinking water is arranged	Done
4	Sports /games facility	Improve the sports & games facility and equip more infrastructures at the institute. Take necessary steps to identify the students those who interested in sports/games and make opportunities to participate various competitions	Done
5	Increase the number of reference books in the department	Prepare the checklist of book in the library and add the number of books which are lost during flood.	Done
6	Waste bin facility	Waste bins are to be arranged in each department. Paper, plastic and food waste bins will be purchased	Done
7	Duster and Chalk for classroom wise	Class leader of the class is the responsible person to inform the department about the unavailability of chalk and duster. The student can directly collect it from department. Each class should kept safe all the items that are distributed from department	Done
8	Remedial class time need to be changed after 3pm	Class time is to be changed accordingly	Done
9	Parking for cycle facility	Facility for cycle parking is provided. We have encourage students for the usage of bicycles inside the campus	Done
10	Library hours need to be extended	Extended library hours and is scheduled at 8am to pm. Saturday is also working	Done

Date: 16-04-2019

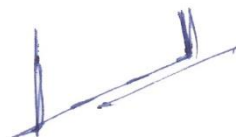

Head of the Institution

S.N.M College Maliankara

Parent Feedback Analysis & Action Taken

Analysis and action taken have to be done based on Academic Feedback report

Sl.No	Particulars	Action Taken	Status
1	Bus facility	Facility is to be arranged from Moothakunam to Maliankara	Done
2	PTA meeting to be conducted semester wise	The department need to be arranged PTA meeting as per the requirement	Done
3	CCTV Camera facility	Facility is to be incorporated in next year onwards	Done
4	Alcohol is strictly prohibited in this campus	Once the report is issued, the discipline committee have to take appropriate action against it	Done
6	Exam results should be informed	After the university exams, concerned mentor have to inform the parents about the student results. If the results are below the average take proper step against it by the department	Done



Date: 16-04-2019

Head of the Institution

Principal in Charge
S. N. M. College, Maliankara

