



# **S.N.M COLLEGE MALIANKARA**

**(Affiliated to Mahatma Gandhi University, Kottayam)**

- 1. Title of the program :** Soft Skill Training Programme for the Final Year Students
- 2. Name of the Coordinator/s :** Vipin K.D
- 3. Organizing Department/Cell :** Career Guidance and Placement Cell
- 4. Date :** 5<sup>th</sup> July 2019
- 5. Number of participants:** 80
- 6. Venue:** College Seminar Hall
- 7. Resource Person/s :** Shri Unnikrishnan D.S, Employment Officer, UEIGB, CUSAT
- 8. Objective of the Program :** Equip students with essential soft skills that complement their academic knowledge and Boost students' confidence and self-presentation abilities for job interviews and workplace interactions
- 9. Detailed description of the event:**

Career Guidance Cell of SNM College organized one Soft Skill Training Programme for the Final Year Students of the college. Resource person for the session was shri. Unnikrishnan D.S, Employment Officer, UEIGB, CUSAT. Around 80 final year students across various disciplines and are about to enter the job market in the coming year were the main participants of the session. At the outset, resource person gave an Introduction to Soft Skills, importance of soft skills in the workplace and how soft skills contribute to career growth and success. He talked on verbal and non-verbal communication skills, Overcoming communication barriers, Sharing responsibilities and achieving common goals. He pointed out the importance of time Management and Organization, Prioritizing tasks and managing time effectively, Setting goals and planning daily activities. Importance of developing critical thinking skills for

decision-making, adaptability and Flexibility, Preparing for job interviews and creating effective resumes and cover letters were also discussed.

#### **10. Outcome of the event/Evaluation by Program Coordinator:**

By the end of this training programme, students could understand the significance of soft skills in professional success. Programme could provide practical insights and tools to improve communication, teamwork, and other crucial skills. Participated students should have improved their soft skills, gained insights into their own strengths and areas for improvement.

#### **11. Photos**



