



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		S.N.M College, Maliankara
• Name of the Head of the institution	Dr. Jitha T H	
• Designation	Principal In charge	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	04842483600	
• Mobile no	9495742386	
• Registered e-mail	principalsnmc@gmail.com	
• Alternate e-mail	snmciqac@gmail.com	
• Address	Maliankara P O, Moothakunnam Via, Ernakulam DT Kerala	
• City/Town	North Paravur	
• State/UT	Kerala	
• Pin Code	683516	
2.Institutional status		
• Affiliated /Constituent	Mahatma Gandhi University	
• Type of Institution	Co-education	
• Location	Semi-Urban	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Mahatma Gandhi University, Kottayam				
• Name of the IQAC Coordinator	Dr. Baiju E C				
• Phone No.	04842482386				
• Alternate phone No.	9447750443				
• Mobile	8606225802				
• IQAC e-mail address	snmciqac@gmail.com				
• Alternate Email address	principalsnmc@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://snmcollege.ac.in/wp-content/uploads/2023/07/AQAR-2021-22.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://snmcollege.ac.in/wp-content/uploads/2023/05/HAND-BOOK-CALENDER-2022-23.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B++	2.81	2016	02/12/2016	01/12/2021
Cycle 1	B+	2.77	2008	02/03/2008	01/03/2013
6.Date of Establishment of IQAC			10/07/2007		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Institutional 1	RUSA 2	RUSA	2018	20000000	
8.Whether composition of IQAC as per latest			Yes		

NAAC guidelines		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	10	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Organized SAHAJA - Forum for annual academic strategic planning and decided to Implement OBE and IQAC organised a faculty Development programme moving towards NEP- Implementation of OBE in higher Education.		
DEEKSHARAMBH : Orientation program for students to cope with the college education system. INNOVATION: IQAC took initiatives to organize more than 25 seminars, workshops invited talks on Research methodology, IPR and entrepreneurship in association with Department of Statistics, Institution Innovation council, entrepreneurship Development Club, and IPR Cell of the college		
Motivating each Department and faculty to enhance collaboration, linkages and MoUs, and Capacity Building Initiatives Partnering with ICT Academy to equip students with technological skills		
Conducted new certificate courses for all II year and III year students in association with various departments and Cells, Seminars and workshops based on Research Methodology, IPR and entrepreneurship. College was registered under NPTEL SWAYAM as the Local Chapter to promote online education which enhances self learning among the students.		

Conducted a Multi disciplinary International Conference on Green Economy Initiatives: Perspectives and Challenges In collaboration with Kerala State Higher Education Council, Thiruvananthapuram as part of SAAKALYA mission and published a conference proceedings.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Implementation of Outcome Based Education	One day faculty training programme was organised based on OBE and Appointed a coordinator for the smooth functioning of OBE. functioning
Strengthening of curriculum delivery	Various measures like facilitating Internships, Industrial Visits, Career Oriented Courses, were facilitated
The academic planning for the academic year 2022-23 titled Sahaja'22.	IQAC organized Sahaja'22 for the academic and co- curricular planning for the academic year 2022- 23. The academic planning session was followed by a discussion on implementation of NEP in the college..
IQAC intended to organize a series of Faculty Training Programmes for the teaching and administrative staffs of the institution for their career development.	IQAC initiated the organization of orientation sessions for the teaching faculty which resumed with a session on Service rules organized by IQAC in collaboration with Staff Welfare Club. ? IQAC in collaboration with Staff Welfare Club organized a faculty training programme on Life Skills for Professional Development for the teaching faculty. IQAC organized a training programme for the teaching faculty on Moving towards NEP-Implementation OBE. IQAC organized a capacity building programme for the non-

	teaching faculty for their betterment in the professional scenario for the smooth functioning of the institution.
IQAC decided to initiate to collaborate and MoUs with other institutions for the benefit of our students in their internships, project work, community engagement, academia industrial partnership etc	14 New MoUs and collaborations were signed with various government and non- government organizations to conduct internships, project work, community engagement, academia industrial partnership etc help students in their academics.
IQAC planned to implement new certificate courses along with the existing certificate courses.	Encouraged each department to implement two certificate course which pertains to career and research requirements of student community. In the academic year 23 new certificate courses were introduced.
Encourage online learning through various online platforms	The institution was registered as the local chapter of NPTEL SWAYAM.
establish a institutional environment for innovation and creativity	The constitution of Institution's Innovation Council (IIC), an initiative of Ministry of Education, to enhance innovation and creativity among the student community was initiated by IQAC
IQAC decided to conduct Gender and biodiversity audit	The gender audit for the academic year 2022-23 was carried out under by Gender Equality Forum under the guidance of IQAC and biodiversity audit carried out by department of botany
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
College Council	19/07/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	04/02/2023

15. Multidisciplinary / interdisciplinary

Multidisciplinary education promotes holistic education, encourage community engagements and leads to value-based education. S.N.M College Maliankara offers 13 UG programs, 8 PG programs, 1 Integrated PG and 2 Ph.D. programs. Five of the thirteen UG programs are from science stream, There are five UG programmes in science stream, five in commerce or management and three in arts/literature streams. The college follows the curriculum of its the affiliated university. The curriculum of all UG programs follows the Choice Based Credit System (CBCS). Under CBCS, all the students from first to four semester will undergo different courses offered by other departments as common course I & II and complementary course. In the fifth semester, students have the option of selecting an open course from a variety of disciplines across science, commerce and humanities. There shall be one Choice Based course (Elective Course) in the sixth semester, in the case of B.Com Program there shall be an elective stream from third semester onwards. All PG programs follow the Credit and Semester System with electives in the third and fourth semesters. A number of skill based certificate courses are introduced, interested students from any departments can join the course, apart from this, MOOC course -Organic farming is implemented by affiliated University for all first year students. A number of inter departmental competitions and activities are carried out through out the academic year, all the above promotes holistic education.

16. Academic bank of credits (ABC):

S.N.M college is a Arts & Science College affiliated to the Mahatma Gandhi University, Kottayam, so it follows the curriculum developed by the affiliated university. According to the CBCS Regulation 2017 of Mahatma Gandhi university Credit Transfer and Accumulation system can be adopted in the programme. Transfer of Credit consists of acknowledging, recognizing and accepting credits by an institution for programmes or courses completed at another institution. The Credit Transfer Scheme shall allow students pursuing a programme in

one University to continue their education in another University without break. Academic bank of credit in its full-fledged version as per the New Economic policy of 2020 is not implemented in the university as well as its affiliated colleges. However, students are encouraged to enroll in online courses and college is recognised as a local chapter under NPTEL. Participation in Spoken Tutorial, Coursera, etc also encouraged.

17.Skill development:

The National Education Policy, 2020 recognize the importance of soft skills such as communication, team work, problem solving, decision making, analytical thinking, resiliency, etc. as imperative life skill. Higher education institutions can play crucial role in creation of soft skills and life skills to younger generation integrated with educational system. S.N.M college conducted various skill development programs especially 7 skill based certificate courses (Communication skills in English, Certificate course in Yoga, MS word and powerpoint, First Aid and emergency care, value education) were carried out in this academic year. Apart from this, various seminars, workshops, training programs- two day soft skill enrichment program, readers hub- a platform designed to improve the reading, writing, speaking and communication skills of students were organized. A four day international webinar on skill development, "enrich your English program", conducted to enhance the soft skills and life skills and to develop the personality of students. Clubs such as NCC, NSS, Bhoomitrasena, cultural club, union, Entrepreneurship Development Club, Readers Forum etc are and resiliency among student community, played an active role in developing team work, analytical thinking, problem solving capacity and resilience among students through various competition, discussions, debates etc. Also, students are encouraged to participate in governmentsponsored skill development programs like ASAP.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Language education has been considered to be integral part of the education system. In the context of Indian Knowledge System based education, Indian Languages play a very crucial role. College has three language departments, out of these three, two of them are dealing with Indian languages, ie, Department of Malayalam & Sanskrit and Department of Hindi. College offers degree and post graduation programs in Malayalam and all the UG students have second language course ie malayalam/Hindi in 4 semesters. Students are taught Indian history, culture, literature, heritage, patriotism and

nationalism through common, complementary, and core courses. Despite the restriction in the syllabus, the college always try to incorporate the Indian knowledge system into co-curricular activities in the best possible manner. College celebrate various days related to Indian languages and culture through conducting quiz competition, reading competitions, essay competition, cultural fest, conducting seminars etc

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is a student-centric teaching and learning methodology in which the course delivery, assessment are planned to achieve stated objectives and outcomes. It focuses on measuring student performance i.e. outcomes at different levels. Students are given clear objectives and regular evaluations of progress, and they receive personalized feedback on how well they have achieved those goals. The college follows the syllabus framed by Mahatma Gandhi University which is affiliated. The syllabus of the program itself explains the Course Outcome (CO). The college and departments formulate Program Outcome (PO), and Program Specific Outcome (PSO), and the same is shared with students and posted in the college website. The assessment and evaluation system determines the success of outcome-based education. College implemented OBE based evaluation during the academic year 2022-2023. IQAC organised Faculty Training Programme on "Moving towards NEP Implementation of OBE in Higher Education" for the smooth implementation of OBE in college. The sessions helps to Understand what is Outcome Based Education, Bloom's Taxonomy, Question Paper setting based on OBE and Blooms Taxonomy, Understand to write Course Outcome to meet the selected subset of the programme Outcome and programme Specific outcome, Compute the attainment of POs, PSOs & COs. The assessment is designed to check whether the student attained learning outcome not merely memorising facts but also to achieve competencies and desired outcome.

20.Distance education/online education:

Due to covid-19 pandemic situation, the institution mostly prefer online learning platforms to met the requirements for graduation. The College has implemented an LMS platform (<https://snmcvirtual.online/>) and the faculties pay attention to new teaching methods and tools in order to make online classrooms more participatory, interesting, and educational at the same time. The LMS platform provides online classes through ICT enhanced technologies and has structured modules of each course. Attendance, options of evaluation (tests, assignments etc), discussion forum, and feedback collection are main attractive features of the SNM

virtual platform, where the student can easily access the content of the course any time anywhere. The efficacy of employing ICT to train teachers in the institution is important hence IQAC of the college were conducted various training programs for faculties during the year. Online education, the evaluation protocol is also a requirement as part of quality of assurance and to provide feedback for teaching and learning. The IQAC of the college has well maintained a proper evaluation/assessment method, that helps to evaluate student's understanding and knowledge about the subject even if they having different abilities. Appropriate and effective utilization of online LMS platform are promoted in all teaching practices at the institute during the acadmic year. SNM College registered as local chapter of NPTEL-SWAYAM Courses and the students and teachers were encouraged to pursue online certificate courses offered by SWAYAM.

Extended Profile

1.Programme

1.1	508
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1961
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	235
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	795
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Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		104
Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2		105
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1		68
Total number of Classrooms and Seminar halls		
4.2		9828949
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		185
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>The college views the most important component of the programme as its excellent delivery. The university's Boards of Studies establish the curriculum, which the college follows. Our faculty members actively participated in the creation of the curriculum by serving</p>		

on the Board of Studies and its subcommittees.

The college uses a methodical, purposeful, and open process to guarantee excellent curriculum delivery:

Academic Calendar: The institution adheres strictly to the Academic calendar and the Principal monitors the efficient use of the Calendar through formal meetings with Heads of Departments and, as necessary, informal discussions with faculty. The Heads of Departments conduct the meetings to distribute workload, allot subjects, plan the activities of the department, and review the completed syllabus.

Time Table: The relevant departments develop the timetable. The timetables are posted on the notice board and the college website, respectively.

Teaching Plan and Teaching Diary: Each faculty member creates a teaching plan at the start of the academic year. They document their lectures and practical in the teacher's diary. The IQAC deploys HOD's to perform periodic evaluations of the way that the curriculum is delivered.

Feedback: The College gathers feedback from the teacher, students, alumni, employers and parents. The gathered input is examined using several factors, and the institutions, students', faculty's, and students', performance is evaluated

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File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://snmcollege.ac.in/academics/curriculum-planning/

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The IQAC creates the academic calendar for the Institute while taking into account the rules set forth by the University, which covers all activities including the execution of Continuous Internal Evaluation (CIE) and End Semester Examination. Throughout the semester, CIE contains tests, assignments, problem-solving

activities, group discussions, quizzes, and seminars. After three months from the start of the semester, the first internal evaluation exam is often planned. The Internal Examination Cell of the conducts the first internal examination, which is for a common timetable. The concerned department does a second internal examination. At the end of the semester, internal assessments for practical lab will also be announced in the academic calendar. The students are given homework, problem-solving exercises, group discussions, and quizzes for each topic before the commencement of each internal assessment test. Students conduct seminars on specific subject-related topics during the appropriate subject hour. Internal assessments are completed, analyzed, and attendance and marks are shown in accordance with the event calendar.

CO, PO, PSO attainment: Each program having CO's PO'S and PSO's clearly defined, published in the website and is used for CIE mapping to get CO, PO, & PSO attainment of a student. The head of department and the concerned teacher is responsible for mapping in the ERP system. If the student has low attainment, then the concerned department should immediately take action for her/his improvement.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://snmcollege.ac.in/academics/examinations/internal-examinations/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

32

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

1914

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The institution integrates courses, student projects and activities related to relevant to the issues listed below

Human Values- The college aims to propagate the visions and principles of renowned social worker Sree Narayana Guru. The NSS unit is quite active, routinely organizing events at the campus and adopted community.

Professional Ethics- The institution has a well drafted code of ethics for teachers, students and non-teaching staff. The rules and codes of conduct of the institution are published in the college calendar and website. The institution has a well constituted discipline committee to ensure rules and maintain discipline in the college premises.

Gender- The gender equality forum and ICC of the institution facilitates the emancipation and protection for women, in turn burgeons the values of gender neutrality. A gender Champion is selected every year by the gender equality forum for women empowerment.

Environment & Sustainability- SAAKALYA- A green initiative of S.N.M College to save earth and protect environment through education, The college is registered for SEED Program in this year. There is a certificate course on Fundamentals of Organic Farming offered by the college with a well defined syllabus and enables students to develop interest in organic agricultural practices. There are MoU's for solid waste and E-waste and effective waste management policies are adopted to ensure a safe and hygienic environment within the campus. The institution organizes various programmes to promote awareness on environment and sustainability.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1421

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

A. All of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://snmcollege.ac.in/igac/stakeholders-feedback/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://snmcollege.ac.in/igac/feedback-report/

TEACHING-LEARNING AND EVALUATION**2.1 - Student Enrollment and Profile****2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year**

615

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

190

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution has a well planned mechanism for assessing the learning levels of students .The process is carried out as three different phases.

The first phase consists of Aptitude test, Orientation Programme and Bridge course for the newly admitted students . The first year batch will undergo an aptitude test and based on the test they are categorized as slow and advanced learners. The students are then given a bridge course which covers all the basic knowledge required for the currently admitted course. The students are also given an orientation programme to familiarize about new course and to motivate them for the successful completion of the programme.

The identified students are assigned to pursue different government initiatives like ASAP (Additional Skill Aquisition Programme), WWS (Walk With Scholar) ,SSP (Student Support Programme) and several other departmental activity which constutute the second phase. All the students except the first year students directly goes into phase two during the beginning of the academic year. The advanced learners are motivated to attend competitive examinations ,various student centric methods and do project in various research centres.

In addition to the two internal examinations given to the class, several test papers are also given after the completion of each module. Based on the marks obtained for the internal examination ,slow learner are identified for the paper and selected for remedial coaching before the second internal examination.The special attention given to the slow learners helped them to face the successive internal and the univerity examinations

File Description	Documents
Paste link for additional information	https://snmcollege.ac.in/academics/curriculum-planning/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1930	104

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching learning process have been established by giving assignments, seminars and test papers on time. The teachers are also encouraged to include Power point presentations, video lectures and discussions for properly conveying the concepts to the students. The academic system has been recently modified with blended learning. This method gives the student a blended learning experience based on four quadrant system. The students are given classes on the topics based on the syllabus. In addition to that, the students are given work sheets ,assignments and discussions based on the topics from the syllabus which increases their problem solving skills and learning experiences through interactive learning process. This kind of participative learning process helps the students with depth in knowledge and enhances their teaching learning experiences. The students are also given experimental learning experiences (including industrial visits, field trip etc) wherever it is applicable according to the syllabus. It is mandatory for all the students to do project for the successful completion of the course which increases their skill in experimental learning, participative learning and problem solving skills. The students are also involved in various extension programmes and activities which will improve their organisation skills and capability.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://snmcvirtual.online/

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers were using ICT enabled methods from long back. The use of ICT enabled teaching covered to the maximum with Covid 19 pandemic. The e-teaching cell of the college developed a moodle platform which was given the name SNMC virtual campus which helped the students to effectively attend the class during lockdown and the followed restriction periods. The students were given online classes and recorded video lessons which was posted in the SNMC virtual campus for every topic of the syllabus. This videos were posted in the corresponding course pages of virtual platform. This kind of methods helped the students to refer to any topic at any time especially when the examinations were delayed to the pandemic. Also the students were given assignments, worksheets, discussion forums for every chapter to monitor the progress of their learning through course pages. Supplementary videos which helps the students to understand the concepts are also given.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

95

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

104

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

762

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The IQAC creates the academic calendar for the Institute while taking into account the rules set forth by the University, which cover all activities including the execution of Continuous Internal Evaluation (CIE). Components of the CIE system: The preparation of the question paper and scheme, which is done by the corresponding faculty and is based on the percentage of the syllabus covered. The Department Head reviews and approves the question paper. To ensure a smooth CIE, printed test questions are given to the internal examination cell. All faculty members and students will then be given access to the internal assessment timetable and evaluation scheme that the college has prepared. During orientation programmes and at suitable times in class, students are told about the evaluation procedures and the format of the examination questions at the beginning of the academic year. After papers have been evaluated, the appropriate faculty members calculate students' CO-PO attainment.

File Description	Documents
Any additional information	View File
Link for additional information	https://snmcollege.ac.in/academics/examinations/internal-examinations/

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A transparent, time-bound and efficient method is being followed in S.N.M College in terms of dealing with internal examination related grievances. The internal examination date is announced in a timely manner, so that students have enough time to prepare for the concerned subject. After the examination, the answer sheets are collected and valued by the concerned teacher. To preserve openness and consistency in the evaluation of the internal exams, the answer to

the test and the question-by-question grading system are posted on the notice board. Students are handed the graded answer sheets in class, and if necessary, the faculty takes up specific complaints with a student on the paper. The average scores from assessments are computed and confirmed with the students at the conclusion of the semester. If any inconsistencies are brought to the faculty's attention by the students, the faculty will address them right away. There is a 24 x 7 grievance system in the institute, which allows students to lodge their complaints immediately if they have any issues with the evaluation of an answer sheet. The complaints made are documented, and appropriate action is taken to address the problem.

File Description	Documents
Any additional information	View File
Link for additional information	https://snmcollege.ac.in/academics/examinations/internal-examinations/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Programme Outcomes (PO) were formulated on the basis of the UGC guidelines on Graduate Attributes. While formulating POs, the College considered academic excellence, scope of extension activities, human values, livelihood generation, recent trends in the job markets and vision and mission of the college. Teachers who handle various courses explain course outcomes and relate such outcomes to POs and PSOs while introducing the course at the beginning of a semester. These are also displayed through the College website and soft copies of syllabus with PSOs and COs are shared with the students through Moodle (snmvirtual). The parents are also made aware of these outcomes through orientation programme and parent-teacher meetings. Timely revision of the outcomes is done as per the changes introduced in the syllabus by the affiliated University.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://snmcollege.ac.in/academics/programmes-s-outcome/
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The evaluation of course attainment is done by direct and indirect methods. Course Outcomes (COs) are mapped with the respective Programme Outcomes (POs) and Programme Specific Outcomes (PSOs). The PO, PSO, and COs specified for each course serve as the basis for setting up of continuous internal assessment. For all of its academic programmes, the institution explicitly outlines POs and COs, which are published on the institute website. The course outcomes reflect different cognitive levels of each course. The direct assessment methods such as internal exams, assignment, quizzes, seminars etc be the part of CIE. The question paper for internal exam is done on the basis of Revised Bloom's Taxonomy. To calculate the examination attainment levels of the courses, fixes threshold value of 70 percent of students getting 35 percent of marks weighted as 3, 50 percent of students getting 35 percent of marks as 2 and 35 above percent of students getting 35 percent of marks as 1 for Continuous Internal Assessment. In the indirect method, the Course Outcomes with Programme Outcomes and Programme Specific Outcomes will be validated through feedback mechanism. Course Attainment = 80% from direct method + 20% from indirect method

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://snmcollege.ac.in/academics/examinations/internal-examinations/

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

646

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://snmcollege.ac.in/igac/annual-report

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://snmcollege.ac.in/wp-content/uploads/2023/08/SSS-Report-2022-23.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

7.17581

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

05

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

2

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	www.csirhrdg.res.in and www.ugc.ac.in

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- **Promoting Innovation:** College makes environment of scientific attitude among students through Institution Innovation Council & ED Club.
- **Innovative ideas are promoted among the students:** Entrepreneurship development club have helped our students to develop necessary skills & develop innovative ideas in various domains.
- **Center of Excellences:** Our institution has an international herbarium SNMH, accredited by New York Botanical Garden (NYBG) is functioning in the research department of Botany. SNMH contains more than 6000 accessions, which may be the largest of its kind, among colleges of Kerala. Approximately, 90% of its digitization process is over. The herbarium is widely used by PG students, research scholars and taxonomists.
- **Human Resources:** The institute has taken the initiative to encourage the faculty members to pursue their Ph.D. study. Faculties are also encouraged to take part in different

government-sponsored programmes for skill development.

- **Research infrastructure:** The Departments of Botany and Chemistry each house two research centres for the college. There are five research guides working for the department, and they are all working on major research projects with grants from federal and state organizations. The department has state-of-the-art laboratories with a variety of high-end foreign equipment.
- **Collaborations:** The College collaborates with national level organizations and institutes, giving our students the chance to complete a research internship. To encourage the creation of projects in real time, the college has signed MOUs with a few enterprises.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://snmcollege.ac.in/cells-club/clubs/iic/

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

25

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

18

File Description	Documents
URL to the research page on HEI website	https://snmcollege.ac.in/research/research-guides/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

22

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

All the departments and supporting units of the institution take up the extension activities in a fruitful manner. Majority extension

activities are based on human values, awareness programmes like anti-drug campaign, awareness on location-based conservation strategies (restoration of mangrove ecosystem), gender related issues etc. NSS volunteers and NCC cadets are actively involved in social welfare and community service. NSS unit of the institution initiated a long-term programme - POTHICHORU- an initiative to achieve SDG - Zero Hunger goal in collaboration with non-profitable organization Karuthal with an aim to serve poor and needy people of the Kodungallur Municipality of Thrissur District. As a part of it, every Wednesday, volunteers distribute around 50 packets (pothichoru) of lunch collected from different department of the college. Volunteers of NSS unit, members of Bhoomithrasena club and Department of Botany along with M.S. Swaminathan Research Foundation, Wayanad, took part in indigenous Pokkali rice cultivation practices at Nayarambalam, Ernakulam District. Similarly, Department of Botany actively involved in Mangrove restoration practices in adopted village of Ward 1 and 2 at Vadakkekara Panchayath. Entrepreneurship Development club of the college conducted seminar to develop entrepreneurial skills among women of 15 Kudumbasree units of the nearby villages and created awareness on different enterprises a women can start with low cost and training. NCC cadets took initiation of a programme - SHUCHITA THEERAM, SURAKSHITHA SAMUDRAM cleaning awareness program to ensure cleanliness of the seashores and ocean especially at Kuzhupully, Vypin, Malippuram and Cherai of Ernakulam District.

File Description	Documents
Paste link for additional information	https://snmcollege.ac.in/cells-club/cells/ and https://snmcollege.ac.in/cells-club/clubs/
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

36

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

54

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2269

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

28

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

20

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has 63 classrooms, a seminar hall, and other facilities for the efficient running of the teaching-learning process. At the beginning of every academic year, requirements are determined and preparations are made to enhance, add to, replace, and change the program resources that are used in the curricula and extracurricular activities. The classrooms are properly ventilated

and meet the standards set by the educational programs. The recently built RUSA building has a yoga practicing area and 3 classrooms. One undergraduate lab, two post graduate labs, and four research labs make up the Department of Botany. The Common Lab, Phytochemistry Lab, Culture/Tissue-Culture Lab, and Instrumentation Lab are all part of the Research Level Lab. At the undergraduate and research levels, the physics department maintains its own labs. The electronic, computer, and general labs are available at the P.G. level. At the UG, PG, and Research Levels, the Department of Chemistry has separate labs. One computer lab is part of the Research Level lab. On the campus, 195 computers are available for the students. During the Covid-19 pandemic, the college began using a cloud-based Learning Management System (LMS) to ensure that the Teaching-Learning system runs well. The institution's internet connection's bandwidth has been increased to 200MBPS.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://docs.google.com/presentation/d/1Vmek2Wx7ifhxMDPvsNrI7DUqhgjfCjHM/edit?usp=sharing&ouid=107333955662424779316&rtpof=true&sd=true

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

a) The following amenities are available in the college for the students to gather, and perform various cultural activities:

The College Auditorium with a seating capacity of 800 students.

One Seminar Hall with seating capacity of 170

b) The facilities for sports and games (indoor & outdoor) include the following:

Ball Badminton Court

Netball Court

Kho-Kho Court

Handball Court

Football Court

Kabaddi Mat

Table Tennis Court

Judo Mat

Badminton Court

Gymnasium & the Equipment for Athletics:-

c) The institution has a well-equipped gymnasium/ fitness centre of 336 sq.ft; with the following provisions: Leg Press, Bench Press, Weight Lifting set, Ergo Cycle, Dumbbells, Plyometric Box & Medicine Bal

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://snmcollege.ac.in/

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

16

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://snmcvirtual.online/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

25.30799 lakhs

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library is automated with Integrated Library Management Software (ILMS) since the academic year 2012-2013, Koha Version: 21.05.04.000. Through the software, the library provides various services and facilities like OPAC, (Multiple Searching), circulation, stock verification and preparation of various reports. The users can search the library online catalogue by author's name, title, subject, and other keywords within the campus through LAN. All the Departments are provided with OPAC facility to search books, journals and other reading materials available in the library. All the books, CDs, Projects are accessioned with barcode stickers for automatic scan during the processes of issue and return to the library for the stakeholders.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://snmcollege.ac.in/library/resources/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.41021 lakhs

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

200

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institute has always given priority for up-gradation of IT facilities. Regular updating is done in facilities at institute level as well as department level. The institute regularly updates the internet connection every year and as of now, the available internet bandwidth is 25 MBPS provided by BSNL..A second line by

Asianet is provided with bandwidth of 200MBPS. The institution started a cloud based Learning Management System (LMS) for the smooth functioning of Teaching- Learning system during the Covid-19 pandemic times. The institution has been increased the band width of the internet connection to 200MBPS for the smooth functioning and automating all its manual work in various departments like Accounts, Administration, Library, Admission,

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://snmcvirtual.online/

4.3.2 - Number of Computers

199

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

51.45587lakhs

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institution has taken the following steps:

- 1. The college has a building and maintenance committee that oversees new construction and extensions as needed, as well as the college's overall infrastructure maintenance.
- 2. The college council monitors the maintenance of physical infrastructure, Internet access, sports maintenance and expansion, through several committees.
- 3. The library committee, chaired by the principal, oversees the upkeep and improvement of library facilities in accordance with teacher and student needs.
- 4. A separate canteen committee is in charge of enforcing the sanitary standards and issuing regular instructions for food quality improvement.
- 5. There are technical experts for computer maintenance and repair on a regular basis.
- 6. The building committee monitors and maintains the institution's electricity and water supply systems on a regular basis.
- 7. The PTA monitors the students' toilet facilities on a regular basis and aids in the construction of additional infrastructural facilities based on the need of the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://snmcollege.ac.in/snmc-at-a-glance/policies/

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

2519

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

68

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to Institutional website	https://snmcollege.ac.in/cells-club/clubs/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
483	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
483	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student	A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

24

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

85

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

14

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

22

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Each academic year, all departments establish associations and organise several seminars, workshops, and contests to help students strengthen their technical talents, managerial skills, and leadership qualities. Every year, the College Union is established in accordance with the guidelines established by the University to which the Institution is affiliated. In this year, one student is selected as a member of senate at University. Student members actively keep tabs on NSS and NCC activities, academic, cultural, sporting, and literary events as well as anti-ragging and gender-sensitization initiatives. The institute's NSS programme strives to increase young social awareness with the overarching goal of developing their personalities via volunteer work. A number of clubs & cells at the institution conduct various events and competitions and also actively participated in the extended and outreach programs. All the sports activities are carried out successfully and students take part in sports and games competitions such as volleyball, throwball, badminton etc. There are 36 clubs/cells plan and schedule various administrative, co-curricular and extracurricular events at the institution. The students and teachers are encouraged to participate in all these activities in order to increase their sense of social responsibility, interpersonal skills, and academic advancement.

File Description	Documents
Paste link for additional information	https://snmcollege.ac.in/cells-club/cells/
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

41

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our Alumni association SMRITI MANGALAM provides the pronounced platform for the upliftment of the alumnus and the students. SNM Old Student Association engages with the number of activities. Prominent among them are Alumni Day, Student Induction Programmes, and alumni support for placements and also instituted several scholarships and endowments for the meritorious students. The alumni association carried out two student induction programme; first was conducted on 31st October 2022 and second was on 07th November 2022 for the first year Under Graduate students. The Induction programmes were inaugurated by our Principal Dr.T.H Jitha and the chief guests of the programmes were Adv Vincent Joseph and Anoop Kumar KV, (Consultant Psychologist, Wellness Hospital, Ernakulam) consecutively. The Chief guests delivered enlightening speeches on Life skills :A tool for success and One Step towards success. In the Academic year 2022 the association organized a General body meeting on December 10th. The programme was inaugurated by Sri P.A Mohammad Arif SP & Assistant Director Kerala Police Academy and honored the eminent alumnus as well as the students for their achievements. As part of the various Charity activities been conducted by the Alumni association, BA Economics students of 2003-2006 batch donated a WHEEL CHAIR and a Water Purifier for the well being of the college.

File Description	Documents
Paste link for additional information	https://snmcollege.ac.in/snm-college-alumni-association/
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

SNM College adheres to the vision of the great social reformer Sree Narayana Guru, to liberate the weak and the oppressed of the society through education and to teach them to stand and work together to attain excellence in their own and their fellow men's life. The college follows the mission to shape a generation of socially committed youth to work enthusiastically for social reconstruction. Our thrust is on the creation of a vibrant youth who will be an asset to the society to work together in rhythm to attain social goals of liberty and equality. The college, a citadel of knowledge with Guru's vision and ideology, designed with the view to impart value education to the student community. Our institution emphasizes the objective of "Education to All; without any discrimination".

College Management under HMDP Sabha works out an efficient dissemination of administrative and academic duties in the college. Principal, the Head of the institution, regularly convenes the meeting of staff council, Internal Quality Assurance Cell, teaching and nonteaching office staffs. The clubs and cells of the institution triggers opportunities for our students to take their

academic ventures beyond classrooms and the college campus and ensures the overall development of our students socially and culturally.

File Description	Documents
Paste link for additional information	https://snmcollege.ac.in/snmc-at-a-glance/profile/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College Council comprises of Principal, IQAC coordinator, Head of the respective departments, Librarian, Superintendent of the office and two representatives of the teaching staff as its members. All matters related to college are discussed and approved by council. The decisions taken in the council are conveyed by the department heads through departmental meetings. The information which needs to be communicated to students are done by the respective tutors. IQAC conducts meetings regularly with DQAC Members (DQAC consists of representatives from all departments and supporting units) to plan and execute all academic activities. The Planning Board of the college with Principal, Manager, DCDC of MG University, IQAC coordinator, NAAC coordinator, Librarian, Head accountant of the office and Teacher Representatives is constituted to plan and implement all the academic and administrative affairs of the college. All the initiatives required for improving the quality of the college are discussed by the Planning Board. The decisions made by the planning board will be communicated with the college council. The cells and clubs have coordinators from the teaching faculty and also elected student coordinators to convey the decisions to the student members of the clubs or the cells.

File Description	Documents
Paste link for additional information	https://snmcollege.ac.in/snmc-at-a-glance/organogram/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic planning process envisions a steady progress of our institution in this scenario of competitiveness. We emphasize the vision of the Great Social Reformer Sree Narayana Guru, who transformed the lives of the community, suppressed by the societal norms and regulations through education. The institution resumes its journey with Sree Narayana Guru's vision of "Liberation through Education and Empowerment through Organisation" and upholds it in the journey forward to carve out a generation of responsible, enthusiastic and self-reliant youth of tomorrow. Vision 2027, the ten-year plan of the institution envisages the following :

1. Governance and Integration
2. Academic Excellence in all areas
3. Research and Innovation
4. Collaborations
5. Global perspectives
6. Capacity Building strategies
7. Self Reliance
8. Infrastructural Development
9. Holistic development
10. Sustainability
11. Branding and communication

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://snmcollege.ac.in/strategic-plan/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college handles the elements of the permanent teaching and nonteaching staff of the institution in accordance with the Kerala Service Rules , MG University statutes and UGC rules. It follows an open and transparent system in hiring the teaching and the non teaching faculty. At the conclusion of each academic year, recruitment of teaching, nonteaching, and office support employees is planned after taking into account the requirements for the upcoming academic year. The college fills open positions of the permanent teaching faculty in accordance with government regulations, university bylaws, and UGC standards. Colleges employ teachers on contract basis in accordance with a carefully crafted recruitment policy. Office management and non-teaching employees of the college are hired on permanent basis in accordance with government and university regulations; those hired on a contract basis are appointed formally in accordance with procedures developed by the college in cooperation with governmental requirements. Promotional policies and salary increment for permanent teaching, nonteaching and office staff are based on related government and statutory rules, while those employed under a contract are subject to policies established by the college, which includes self-appraisal system used by the college teaching and non-teaching faculty for a self assessment of their performance which helps them to improve.

File Description	Documents
Paste link for additional information	https://snmcollege.ac.in/snmc-at-a-glance/administration-staff/
Link to Organogram of the institution webpage	https://snmcollege.ac.in/snmc-at-a-glance/organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Institution supports the development of the teaching and nonteaching faculty to perform better in their careers. The institution ascertains physical, mental and career oriented support to the teachers and the nonteaching staffs of the college.

1. The SNM Staff Cooperative Society, functioning at the college provides financial assistance, MDS, fixed investments and long term loans.
2. SRBS (Staff Retirement Benefit Scheme), a platform which provides a memorable adieu for the retiring faculty of the college.
3. Knowledge based faculty development programs under the guidance of IQAC
4. The staff welfare club of the college caters to the career advancement and mental refreshment for the employees of the institution and triggers bonding between the faculty.
5. Awards for newly awarded Ph D holders.
6. Festival allowances for the self- financing faculty.
7. As per UGC norms, the college has constituted an Internal Complaint Committee (ICC) to assist women employees and girls who are facing various kinds of harassment.
8. The college has a common room meant for the welfare of girl students and the lady staffs inside the campus. The room is equipped with comfy beds, drinking water facility, reading corner, 2 toilets,

and a bathroom.

9. Car parking facilities for the staff

10. Hostel facilities for the staff

File Description	Documents
Paste link for additional information	https://snmcollege.ac.in/wp-content/uploads/2023/05/Staff-Welfare-Policy.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

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File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college follows the performance appraisal system prescribed by the university for career advancement of the teaching faculty. It includes the performance details of their career advancement in teaching and research and provides ways of improving and polishing the skills required for career. Performance appraisal form for non-teaching staff is conducted during this period. The questions

include professional competence, performance, personal characteristics and attitude towards co-workers, public and students. It helps the administrative staff to improve and perform better in future and to progress in their career ahead. The format for self appraisal form is provided in the college website where the staffs could download and fill it.

File Description	Documents
Paste link for additional information	https://snmcollege.ac.in/forms-downloads/
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

S.N.M college has well defined strategies and procedures for the mobilization of funds needed for development. Timely proposals are prepared and submitted to obtain funds from government agencies. This has helped S.N.M to get RUSA funds. The internal and external audit is conducted every year. The external audit is conducted by the college with a registered Chartered Accountant. The details regarding the audit is maintained by the college office for further reference in future. 1. The Institute's financial audits are routinely performed by the following organisations: The following entities carry out external audits: (a) Institute Chartered Accountant, Kamath & Co. (UDIN: 22203895 BDTEKK5727) Internal auditing: An internal auditor performs internal audits. 2. The Institute's whole financial and accounting activities are subject to a statutory audit. Inspection of the following is part of this: (A) every payment made to employees, suppliers, contractors, students, and other service providers; (B) every receipt from fees, donations, grants, contributions, interest received, and returns on investments.

File Description	Documents
Paste link for additional information	https://snmcollege.ac.in/snmc-at-a-glance/administration-staff/
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during

the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

3609972.7

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college has a comprehensive mechanism to collect various funds and financial support offered by the Government of Kerala, Central Government and non-Governmentbodies. The internal auditing team conducts internal audits once a year. The fund allotted from the central Government includes UGC, RUSA, scholarships etc The fund availed through State Government includes Kerala state higher education council, State Government fund for N S S. Fund for the N S S and its functioning are originated from central Government via State Government. State Government in turn distributes the fund to different universities under Government of Kerala. Regularauditing is done at the end of academic yearThe source of non-government funds to the college Is from management, PTA , college development fund endowment awards etc The Alumni association of SNM College contributes generously to the development of the college. Fund mobilisation are made from various sources Annual term fees are collected from students PTA fund is collected from the parents Students welfare funds are also collected from admission time. Funds are allotted to various departments, clubs and supporting units for conducting various activities from PTA. Fund acquired through RUSA, management, and college development funds are utilised to provide various infrastructural facilities and maintenance, procurement and repair of equipments providing scholarships, fee Concessions ,Sports Promotion Activities LibraryExpenses and examination expenses.

File Description	Documents
Paste link for additional information	https://snmcollege.ac.in/wp-content/uploads/2023/05/Resource-mobilisation-and-utilisation-policy.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Institution has envisaged a perspective strategic plan and deployment document in tune with the goals, vision, mission and core values. At all levels, the IQAC has made significant contribution to the implementation of quality assurance policies and procedures. The IQAC prepares, assesses, and proposes the following: Submission of AQARs for accreditation in a timely manner. Evaluation of teaching and learning practices at the institution. A continuous evaluation system is followed and internal examinations are conducted on a regular basis. Provision to maintain structured feedback system from all stakeholders. Analyse examination results semester wise and works out strategies to improve student performance

Significant contributions at present :

IQAC took initiative in preparing our teachers mentally to adopt new strategies in teaching learning process. Faculty development Programme on Virtual Labs was organized in collaboration with Amrita Virtual Labs.

New Certificate Courses were added to the existing ones, according to the needs of students.

The institution is registered as the local chapter of NPTEL SWAYAM Courses.

Signed new MoUs with other other institutions

Organised faculty training sessions for the non- teaching faculty of the institution

Organized IPR Awareness session

Organized an International Conference on Green Initiatives as part of SAAKALYA Mission

File Description	Documents
Paste link for additional information	https://snmcollege.ac.in/wp-content/uploads/2023/08/IQAC-Summary-Report-2022-23.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC strives for the development of the institution in all aspects of excellence and ensure a student friendly environment. It mouldsa generation of responsible citizens for future. The activities of IQAC is structured to include a healthy teaching learning environment where learning goes beyond the campus and students are exposed towards social and cultural aspects of learning. We promote experiential and participative learning strategies for our students. The IQAC of the institution facilitates the following:

Academic planning entitled SAHAJA is conducted every year to plan the activities or initiatives for the corresponding year

IQAC collects action plan from all departments and supporting units and ensures that the departments the supporting units adhere to the plan during the academic year.

Ensures proper conduct of internal and external examinations.

Ensures smooth conduct of remedial classes

Ensures mentoring of students by teachers in charge

Facilitates departments to conduct PTA meetings to update parents on the progress of the child.

Collects feedback from stakeholders in a structured way, analyses it and takes necessary action.

IQAC supports, monitors and guides the departments in conducting

academic seminars and workshops to enhance participative learning.

File Description	Documents
Paste link for additional information	https://snmcollege.ac.in/igac/igac-minutes-and-reports/
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://snmcollege.ac.in/igac/annual-reports/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution has a policy that all faculty members get equal treatment, regardless of gender. Based on their capacity to lead departments, serve as Coordinators and Conveners of various committees, and successfully complete their tasks, women faculty members are nominated for these roles. Our college is committed to educating and fostering gender awareness among the students as part of the constitutional obligation. The institution has put in place

the Gender Equality Forum along with other initiatives to improve gender equity. This forum periodically offers a variety of programmes such as observing international days, and conducting seminars, discussions and other events to support the notion of female empowerment and sensitization to the employees and students. To raise awareness of students' rights and to teach them about women's empowerment, an Internal Complaints Committee, Anti-ragging cell, Counseling unit, etc. joined forces. We posted warnings against racial harassment and details of the harsh measures that will be taken against it on signs and in other official notices. To increase campus safety and security, the college also established an Internal Complaints Committee, a Counseling cell, and reliable cameras.

File Description	Documents
Annual gender sensitization action plan	https://snmcollege.ac.in/wp-content/uploads/2023/08/7.1.1-Gender-Sensitization-Plan.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://snmcollege.ac.in/wp-content/uploads/2023/08/7.1.1-Specific-facilities-provided-for-Woman.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has taken significant strides towards implementing

environmentally-friendly practices and promoting sustainability through its green protocol.

- Avoided using plastic materials and flexes,
- Regularly using steel glasses and bottles.

For solid waste management, to encourage waste segregation installed

- Waste bins across the campus, with the support of the Kerala State government project, Kerala Suchithwa Mission's Collectors @ College.
- Incinerators in selected woman's toilets and Girls' Common Room for the disposal of sanitary pads.
- biogas plant to efficiently handle food waste, converting it into a valuable energy resource.

For dry waste collection and disposal, signed an Mou with

- Greenland Eco Industries, Kaithakkadu, Pattimattom, Ernakulam: all forms of dry waste and or scrap collected out of discarded stationary items like paper, plastics and glass.

For dispose-off e waste materials, signed two Mous with

- Aspire Greens, Parutheli Jn, Kanjirathingal Building, Marottichuvadu, Edappally, Ernakulam
- Prudent Technologies, 243/2, Lokamaleswarom, Kodungallur, Thrissur: all forms of e-waste and or e-scrap collected out of discarded electronic equipments of all kinds.

Direct liquid waste generated in toilets, wash areas, and canteen to appropriate drainage pits.

Micro scale experiments and reduced usage of hazardous chemicals in undergraduate level practical sessions are achieved by incorporating content from virtual labs.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of bicycles/ Battery-powered vehicles 3.Pedestrian-friendly pathways 4.Ban on use of plastic 5.Landscaping 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has made efforts to spread the concept of Advaitam, the core of Gurudeva darshana, to the society in all its forms. The college is working to promote the cultural and educational upliftment of the economically and socially disadvantaged sections of the population. Anti-ragging cell, Grievance Redressal Cell,

Discipline committee, ICC, SC/ST cell etc, different cells in our college together initiating inclusive environment in the campus. Single window system is following under rules and regulations of MG University and Govt. of Kerala in the UG and PG admission process. The diversity is found among its student body, which comprises individuals hailing from families engaged in coir making and fishing. This amalgamation of religious, cultural, and socio-economic backgrounds creates a vibrant and multifaceted campus community. Despite the array of challenges students may face, the college has risen admirably to the occasion, initiating numerous activities that foster an inclusive environment. By embracing and celebrating the multitude of perspectives within its walls, SNM College truly embodies the spirit of unity within diversity.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

SNM College conducted a lot of activities both inside and outside the campus to educate the young generation about the values that should be constitutionally based on every individual and their rights and duties as a citizen.

As part of SAAKALYA, in order to protect and maintain the environment around them, to inculcate social responsibility towards our Environment among the students, a number of activities conducted.

Days of National and International importance are celebrated with various programs, especially essay Competition, quiz Competition, seminars, poster competitions, etc. It is done so as to inculcate deeply in every student that how much it is important in a student's life.

Students also show their interest in service outside the campus through the Village Adoption Programme. In selected wards, the teachers and students try to solve basic problems at least to a limited extent by understanding what are their primary needs for the economically backward families in the selected wards.

With the aim of imparting the communal harmony among the children, to promote value education activities, a unit called Sree Narayana Study and Research Center has been functioning since 1996. A syllabus-based certificate course is also being conducted for the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://snmcollege.ac.in/wp-content/uploads/2023/08/Sensitization-of-Students-and-Employees-Activities.pdf
Any other relevant information	https://snmcollege.ac.in/wp-content/uploads/2023/08/7.1.9-Sensitization-of-Students-and-Employees.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates festivals, events, and commemoration days. National celebrations are crucial in sowing the seeds of

nationalism and patriotism among Indians. Our institution enthusiastically commemorates these occasions in order to honor the outstanding National Leaders and to remember the nationalist concept. To commemorate these milestones and disseminate the message of unity, peace, love, and happiness throughout, the faculty, staff, and students of the S.N.M College all join together. It is a crucial component of education and helps students develop a firm understanding of their cultural identity. The College puts a lot of effort into commemorating national and international events and festivals all year round.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE I

TITLE OF THE PRACTICE: VILLAGE ADOPTION PROGRAM

"GRAMODHARANAM KALALAYA VIDYARTHIKALILUDE"

The Village Adoption Programme "Gramodharanam Kalalaya Vidyarthikalilude" is an initiative taken by IQAC to inculcate the idea of social responsibility among the students. The programme helps to equip and familiarize the students and faculties with the socio-economic dimensions of the rural community and to make the students more socially responsible

BEST PRACTICE II

TITLE OF THE PRACTICE: "SAAKALYA" A GREEN INITIATIVE OF S.N.M COLLEGE, MALIANKARA TO SAVE OUR EARTH & PROTECT ENVIRONMENT

SAAKALYA- A green initiative of S.N.M College to save earth and

protect environment through education, research, operations, community partnerships, and more. College always believes that it has a "moral responsibility" to promote sustainable practices because it provides education for the next generation of young adults who will be the carriers of environment in future.

File Description	Documents
Best practices in the Institutional website	https://snmcollege.ac.in/igac/best-practices/
Any other relevant information	https://snmcollege.ac.in/igac/igac-quality-initiatives/

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The vision and mission of S.N.M College, Maliankara, upholding the messages of great social reformer Sree Narayana Guru. The institution since its inception in 1964, strive to be a source of enlightenment for all- irrespective of social and economic status, age or gender. The aim was the upliftment of the poor and the backward of the underdeveloped coastal belt. As the institution cherishes over 59 years of service, the institution has reaffirmed its vision of 'Liberation Through Education and Empowerment Through Organization'. The vision and mission are realized through holistic development of students by learning beyond curriculum, intellectually competent, morally upright, spiritually inspired and socially committed citizens. Adding to its significance, 80% of the students are first generation graduates from their families as their parents and elder siblings failed to have the luxury of higher education due to varied social, geographic and financial reasons. S.N.M College is one of the backward community college under Mahatma Gandhi University, Kottayam.

Holistic Development of Students:

Intellectual development:

Social development:

Physical development:

Spiritual development:

Developing the sense of social responsibility among students:

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Increase National and International collaborations for research & academic activities

Strengthen innovative enterprises and start-ups through incubation centre

Publication of an ISBN Book to promote research publication

Addition of e-books & e-journals to the library repository

Increase the number of publications in UGC-CARE List Journals (h-index, scopus)

Placement drives to provide job opportunities to the students

Increase the number of initiatives for green economy