



# Sree Narayana Mangalam College Maliankara

*(Affiliated to Mahatma Gandhi University, Kottayam)*



## DIVYANGJAN POLICY (FOR DIFFERENTLY ABLED PERSONS)

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## **DIVYANGJAN POLICY**

Right of Persons with Disabilities Act, prohibits discrimination against individuals with physical and mental disabilities. S.N.M College Maliankara is against all kinds of discrimination on any grounds including disability. The policies and procedures enlisted here intend to advance a comprehensive and inclusive teaching and learning environment, in which differently abled students and employees are not distraught or treated unfavorably. The institute aims to design its programs, administration, and activities accessible to all the students. All the authorities of the institution strive to extend helping hands towards the differently abled so as to ensure all the benefits of facilities, administration, and activities to differently abled individuals.

### **OBJECTIVES**

- To provide a healthy learning and working environment for the differently abled students and staffs of the institution.
- To ensure that no differently abled students or staffs are discriminated on any grounds.
- To ensure a safe and secure environment for the differently abled and thereby create the feeling of togetherness among all the staffs and students of the institution.
- To ensure the availability of infrastructural and academic facilities for the differently abled staffs and students.
- To follow the norms and guidelines allotted by government for the differently abled.

The major functions of the Divyangjan Club will be as follows

- a. To provide counseling to differently-abled students on types of courses they could study at the higher education institutions.
- b. To ensure admission of as many differently-abled students as possible through the open quota and also through the reservation meant for them.
- c. To gather orders dealing with fee concessions, examination procedures, reservation policies, etc., pertaining to differently abled persons.

d. To assess the educational needs of differently-abled persons enrolled in the higher education institutions and to determine the types of assistive devices to be procured.

e. To conduct awareness programs for teachers of the institution about the approaches to teaching and evaluation procedures which they should address in case of differently-abled students.

g. To celebrate important days pertaining to disability such as the World Disabled Day, White Cane Day, etc., in the institution and neighborhood in order to create awareness about the capabilities of differently-abled persons.

h. To ensure maintenance of special assistive devices procured by the institution and encourage differently-abled persons to use them for enriching their learning experiences.

i. To prepare annual reports with case histories of differently-abled persons who are benefitted through Divyangjan Club of the institution.

j. To conduct Awareness classes to differently abled students about various scholarships, concessions, reservations they can avail in the higher education sphere and outside.

### **POLICY**

- The Divyangjan Cell of S.N.M College, Maliankara includes differently-abled students and faculty coordinators and works effectively to assist and solve the issues related to the differently abled.
- College strictly follows Guidelines of Mahatma Gandhi University admission procedure for the differently abled students. Separate admission counter is provided during the admission process to speed up the admission process of these students.
- The coordinators of Divyangjan Club and NSS volunteers helps students and their parents during the admission process.
- The institution strictly follows rules and reservation guidelines issued by the government for the appointment of differently abled persons in various posts of the institution.
- Students who need assistance to write exams (scribe), should request to Principal well in advance. The requests after approval are sent to the Controller of Examination, Mahatma Gandhi University.
- The Examination cell arranges ground floor examination halls for the

differently abled students and intimates the requirement of volunteers to act as scribes to NSS Programme Officer and Coordinator of Divyangjan Club.

- NSS Programme Officer/Coordinator of Divyangjan Club select students as scribe as per the guidelines of Mahatma Gandhi University. The University provides grace marks to eligible students as per guidelines of the University.
- The differently abled students can enter the college premises using special vehicle pass and can park their vehicles nearby their classrooms. Eligible students should submit the application to Principal's Office. The list of vehicles which are given special pass is forwarded to the Security Office.
- The list of students who need wheel chairs are forwarded to Principal by the Coordinator of Divyangjan Club. Principal distributes the wheel chairs available in the college. Action should be taken if additional wheel chairs are necessary.
- Visually impaired students can make use of the virtual audio library. If the books are not available in the library, students can request to the librarian. The librarian forwards the request to Principal and arranges the audio version of the book to be recorded with principal's approval.
- There should be sufficient number of ramps and toilets for the differently abled faculty and students. The Co-ordinator- Divyangjan Cell who is in close contact with the differently abled students informs Principal, the need of additional ramps and toilets for the differently abled students and faculty. Principal in consultation with planning committee undertakes new constructions if necessary.

