Sree Narayana Magalam College Maliankara
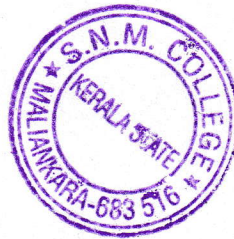
(Affiliated to Mahatma Gandhi University, Kottayam)

FEEDBACK POLICY

Sree Narayana Mangalam College
Maliankara P.O, (Via) Moothakunnam,
Kerala, Pin - 683516
principalsnmc@gmail.com
0484-2483600
www.snmcollege.in

FEEDBACK POLICY

1. Introduction

Effective learning outcomes are used more often to evaluate the performance of SNM College. Feedback mechanisms are crucial for determining whether the college is improving student performance and providing high-quality instruction. As a result, the institution establishes policy to make feedback forms accessible for all stakeholders to evaluate the performance on several aspects.

2. Purpose & Scope

- To remain aware of the expectations and goals of the college's stakeholders and student
- Provides space for ongoing improvement of all facilities, services, infrastructure, and practices
- Through the timely gathering, analysis, and reporting of feedback regarding teaching, learning, curricular & co curricular aspects and assessment, may evaluate and improve various elements of students' educational experiences.
- By collecting feedback on timely fundamentals, learning programmes can be continually improved with the help of students and other stakeholders.

3. Responsibilities

The Internal Quality Assurance Cell (IQAC) has developed an effective feedback mechanism and a framework for its analysis. The collecting, analysis, and reporting of student and stakeholder input relating to academic and other allied programmes run by the university would fall under the joint responsibility of the IQAC Co-ordinator and the other faculty members from other departments.

4. Feedback Stakeholders

- Student
- Teacher
- Alumni
- Employer
- Parent
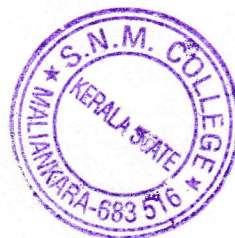
5. Feedback Mechanism

For each stakeholder, IQAC must provide structured feedback forms. Both online and offline techniques will be used to get the comments. IQAC is responsible for analysing completed feedback forms.

Feedbacks are to be gathered under the general heading below:

Feedback from students – Twice in a year
Feedback from Alumni - Once
Feedback from employer - Six month after joining of student
Feedback from staff - Annually
Feedback from parents – Annually

All stakeholders' input on the curriculum will be solicited in order to evaluate the effectiveness of the current curriculum and offer insightful recommendations for additional elements relating to the teaching, learning, and research processes.

Once the feedback has been analysed, it must be sent to the appropriate authority for further processing and action. A report on actions taken will be produced based on feedback analysis, and the required corrective actions will be taken as soon as possible.

Head of the Institution

Principal In Charge
S. N. M. College, Maliankara