## Yearly Status Report - 2019-2020

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1. Name of the Institution** | **SREE NARAYANA MANGALAM COLLEGE** |
| Name of the head of the Institution | **Dr. Jitha T H** |
| Designation | **Principal(in-charge)** |
| Does the Institution function from own campus | **Yes** |
| Phone no/Alternate Phone no. | **04842482600** |
| Mobile no. | **9495742386** |
| Registered Email | **principalsnmc@gmail.com** |
| Alternate Email | **snmciqac@gmail.com** |
| Address | **Sree Narayana Mangalam College, Maliankara P.O, Moothakunnam, Ernakulam** |
| City/Town | **Ernakulam** |
| State/UT | **Kerala** |
| Pincode | **683516** |

## 2. Institutional Status

| | |
|---|---|
| Affiliated / Constituent | **Affiliated** |
| Type of Institution | **Co-education** |
| Location | **Rural** |
| Financial Status | **state** |
| Name of the IQAC co-ordinator/Director | **Ninu S Lal** |
| Phone no/Alternate Phone no. | **09846788567** |
| Mobile no. | **9447049333** |
| Registered Email | **principalsnmc@gmail.com** |
| Alternate Email | **snmciqac@gmail.com** |

## 3. Website Address

| | |
|---|---|
| Web-link of the AQAR: (Previous Academic Year) | [https://www.snmcollege.in/IQAC.aspx](https://www.snmcollege.in/IQAC.aspx) |

## 4. Whether Academic Calendar prepared during the year

| | |
|---|---|
| **4. Whether Academic Calendar prepared during the year** | **Yes** |
| if yes,whether it is uploaded in the institutional website: Weblink : | [https://www.snmcollege.in/IQAC.aspx](https://www.snmcollege.in/IQAC.aspx) |

## 5. Accrediation Details

| Cycle | Grade | CGPA | Year of Accrediation | Validity Period From | Validity Period To |
|---|---|---|---|---|---|
| **1** | **B** | **2.77** | **2008** | **28-Mar-2008** | **27-Mar-2013** |
| **2** | **B++** | **2.81** | **2016** | **02-Dec-2016** | **01-Dec-2021** |

## 6. Date of Establishment of IQAC

**10-Jul-2007**

## 7. Internal Quality Assurance System

| Quality initiatives by IQAC during the year for promoting quality culture | | |
|---|---|---|
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries |
| **Implementation of Village** | **19-Jul-2019** | **737** |

| | | |
|---|---|---|
| Adoption programme | 163 | |
| Implementation of Collectors@College | 21-Jan-2020 95 | 142 |
| Implementation of E teaching Assistance Cell | 11-May-2020 11 | 6 |
| Constituted a team for launching a Learning Management System based on Moodle | 18-Mar-2020 72 | 7 |
| **No Files Uploaded !!!** | | |

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|---|---|---|---|---|
| Dr.M.G Sanil Kumar | SRS scheme | Kerala State Council for Science ,Technology and Environment | 2015 1095 | 2611672 |
| **No Files Uploaded !!!** | | | | |

| | |
|---|---|
| **9. Whether composition of IQAC as per latest NAAC guidelines:** | **Yes** |
| Upload latest notification of formation of IQAC | [View File](#) |
| **10. Number of IQAC meetings held during the year :** | **7** |
| The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website | **Yes** |
| Upload the minutes of meeting and action taken report | [View File](#) |
| **11. Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** |

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Implementation of Village Adoption programme

Implementation of Collectors@College

Implementation of E teaching Assistance Cell

Constituted a team for launching a Learning Management System based on Moodle

Completed AQAR 201819

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

| Plan of Action | Achivements/Outcomes |
|---|---|
| Should take measures to make the campus plastic free and eco friendly | Collectors@college is implemented to create awareness among students the importance of proper disposal of waste by segregation and its recycling |
| Feedback collection and Analysis has to be done | Feedback is collected from Students,Alumni and Parents and Analysis is done |
| Should do career oriented programmes and coaching for competitive examinations for the students in association with career guidance cell, departments and supporting units | Career Guidance cell had conducted several classes for students for making the students capable of attending interviews. |
| Encourages all departments to organise seminars(International, National and State level)workshops and other activities under the leadership of their corresponding association | Each department had organised many seminars at college level. |
| Implement Village Adoption Programme | implemented Village Adoption programme successfully |
| Monitor and supports the programmes of various supporting units. | Helped in the smooth conduct of various programmes organised by supporting units like NSS,Gender equality forum etc |
| Regular meetings with faculty and coordinators of Supporting units | A total of five meetings with faculties and coordinators of supporting units were done. |
| Monthly meeting of IQAC | A total of seven IQAC meetings were done and decisions were taken on relevant issues. |
| Steps to implement ICT enabled teaching and learning process | An E teaching assistance Cell is implemented and a team is constituted to implement a learning management system based on Moodle |
| Tutorial system has to be implemented in all departments | Effective implementation of the tutorial system by all departments. |
| No Files Uploaded !!! | |

**14. Whether AQAR was placed before statutory** | **No**

| | |
|---|---|
| body ? | |
| **15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?** | No |
| **16. Whether institutional data submitted to AISHE:** | Yes |
| Year of Submission | 2020 |
| Date of Submission | 10-Jan-2020 |
| **17. Does the Institution have Management Information System ?** | Yes |
| If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words) | The college has an ERP based Student Information System which is managed by Infoweavers Pvt Ltd. Modules currently operational are 1) Student admissions 2) Student Data 3) Issue of Transfer Certificate Etc. |

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution has a well planned mechanism for the curriculum implementation. The institution is following the syllabus prescribed by Mahatma Gandhi university which is following CBCS and CSS for UG and PG courses respectively. The process is carried out as three different phases. The documentation is strictly done by each department under the monitoring of IQAC. The first phase consists of Aptitude test, Orientation Programme and Bridge course for the newly admitted students . The first year batch will undergo an aptitude test and based on the test they are categorized as slow and advanced learners. The students are given a bridge course every year to fill the gap between their previous course and the currently taken course. The bridge course covers all the base knowledge required for the currently admitted course. The students are also given an orientation programme to familiarize about new course and to motivate them for the successful completion of the programme. Also the identified students are assigned to pursue different government initiatives like ASAP,WWS and SSP. All the students except the first year students directly goes into phase two during the beginning of the academic year.. The teaching learning process have been established by giving assignments, seminars and test papers on time. The teachers are also encouraged to include Power point presentations, video lectures and discussions for properly conveying the concepts to the students.The syllabus are strictly covered on time . In addition to the two internal exams given to the batch , several test papers are also given after the completion of each module. In the last phase, the weak students are identified and remedial courses are given to make them ready for the university exams. The feedbacks are also collected from the students for

| 1.1.2 – Certificate/ Diploma Courses introduced during the academic year |

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entreprene urship | Skill Development |
|---|---|---|---|---|---|
| Nil | Nil | 03/06/2019 | 0 | 0 | 0 |

## 1.2 – Academic Flexibility

| 1.2.1 – New programmes/courses introduced during the academic year |

| Programme/Course | Programme Specialization | Dates of Introduction |
|---|---|---|
| Nill | Nil | Nill |
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|---|---|---|
| BA | Malayalam | 03/06/2019 |
| BA | English | 03/06/2019 |
| BA | Economics | 03/06/2019 |
| BCom | Finance and Taxation(Model 1) | 03/06/2019 |
| BSc | Physics | 03/06/2019 |
| BSc | Chemistry | 03/06/2019 |
| BSc | Botany | 03/06/2019 |
| BSc | Zoology | 03/06/2019 |
| BSc | Mathematics | 03/06/2019 |
| BBA | Management | 03/06/2019 |
| BCom | Finance and Taxation(Model 2) | 03/06/2019 |
| BCom | Computer Application | 03/06/2019 |
| BCom | Office managment nd Secretarial Practice | 03/06/2019 |

| 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year |

|  | Certificate | Diploma Course |
|---|---|---|
| Number of Students | 0 | 0 |

## 1.3 – Curriculum Enrichment

| 1.3.1 – Value-added courses imparting transferable and life skills offered during the year |

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|---|---|---|
| Nil | 03/06/2019 | 0 |
| No file uploaded. |||

| 1.3.2 – Field Projects / Internships under taken during the year |

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|---|---|---|
| BCom | Commerce | 61 |
| BSc | Botany | 38 |
| BSc | Zoology | 31 |
| BSc | Physics | 27 |
| BSc | Chemistry | 37 |
| MSc | Zoology | 25 |
| MSc | Botany | 15 |
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| Students | Yes |
|---|---|
| Teachers | No |
| Employers | No |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Feedback from students, Alumni and Parents are collected every year. The feedback from students are collected in each semester. The collected feedback are analyzed and the teachers are asked to take corrective measures based upon the feedback. The student feedback on teachers are collected in two steps. First the teachers can themselves take the feedback and after the analysis a summarized report is submitted to IQAC. Then in the second stage IQAC will directly take the feedback from the students on the prescribed format. The improvement in the teachers performance with the firstly submitted report will be compared . The drawbacks in the report will be communicated to the faculties and a report on the reason for the drawbacks will be submitted by the faculties . IQAc also ensures the adoption of corrective measures by each faculty. The feedback from parents and Alumni members are also collected by IQAC every year at the time of PTA meeting and alumni Meet. The parents feedback are also note down by the tutors at the time of Departmental parents meeting. The members of the alumni also make suggestions for the proper functioning of college in addition to financial support. The summarized report will be discussed on the next IQAC meeting and necessary steps are taken for improvement.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|---|---|---|---|---|
| BA | English | 24 | 222 | 29 |
| [View File](#) | | | | |

## 2.2 – Catering to Student Diversity

## 2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|------|------|------|------|------|
| 2019 | 1836 | 277 | 16 | 4 | 87 |

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Numberof smart classrooms | E-resources and techniques used |
|------|------|------|------|------|------|
| 107 | 107 | 6 | 10 | 2 | 7 |

View File of ICT Tools and resources

View File of E-resources and techniques used

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Mentoring system is available in the Institution. Mentoring system is done as part of the tutorial system and as part of WWS programme. 1. According to the Tutorial system followed in the institution, the students will have a particular tutor for the whole duration of the course. The tutor collects the bio data and analyze the socio economic background of the students. The tutor will interact with the students personally in a periodical manner which helps to understand their personal problems and any other related issues. The tutor will keep track of the records of the mentoring done to a particular student. The students who requires personal counselling is referred to the service of an external counsellor available in the counselling unit. 2. In the case of WWS programme each student belongs to the programme will get a mentor who guides the student throughout the course

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|------|------|------|
| 2126 | 107 | 1:20 |

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|------|------|------|------|------|
| 107 | 107 | 0 | 43 | 22 |

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|------|------|------|------|
| 2020 | 1 | Assistant Professor | K N Raj Fellowship(State Level) received by Ms. Nitha AU ,Assistant Professor, Department of |

| | | | | | Economics |
|---|---|---|---|---|---|

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year- end examination | Date of declaration of results of semester- end/ year- end examination |
|---|---|---|---|---|
| MSc | Physics | 4 | 09/03/2020 | 18/02/2021 |

View File

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

> • The external examination is conducted according to the schedule of the affiliating university. • Besides the internal exams that is conducted in each semester, class test are given regularly after the completion of each module. • The students are also given various assignments, seminars and projects based on selected topics . • Discussions were conducted on selected topics.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

> Academic calendar is prepared at the beginning of an academic year by IQAC. The schedule is discussed in the first IQAC meeting and finalized. All the supporting units and departments are intimated at proper time of the conduct for a particular activity. The timely conduct of aptitude test, Orientation programme, Bridge course, Association related activities, internal exams, feedback collection etc are done as per the academic calendar . The realization of the calendar is discussed at the end of each year and necessary correction for the proper implementation in the next year is ensured.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

Nil

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---|---|---|---|---|---|
| MSc | MSc | Zoology | 25 | 22 | 88 |

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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Nil

# CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 – Resource Mobilization for Research

**3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations**

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---|---|---|---|---|
| Major Projects | 1095 | KSCSTE | 26 | 0 |
| Minor Projects | 180 | KSCSTE | 10000 | 0.1 |
| Minor Projects | 180 | KSCSTE | 10000 | 0.1 |
| Minor Projects | 180 | KSCSTE | 10000 | 0.1 |

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## 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---|---|---|
| Seminar on Patriarchy and Gender relations in Kerala | Gender Equality Forum | 27/08/2019 |
| Seminar on Perspectives on Gender Violence: Awareness and Legal interventions | Gender Equality Forum | 28/11/2019 |
| Workshop on women safety and self-defense | Gender Equality Forum | 06/03/2020 |
| LED making workshop | Physics | 26/02/2020 |
| Talk on Human Rights | Mathematics | 20/09/2019 |
| Civil service Training programme for | IQAC | 24/02/2020 |
| Seminar on Energy conservation focused about" the minimization of electric power and efficient energy use " | Physics | 16/12/2019 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---|---|---|---|---|
| Nil | Nil | Nil | Nill | Nil |

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsered By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---|---|---|---|---|---|
| Nil | Nil | Nil | Nil | Nil | Nill |

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## 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|---|---|---|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|---|---|
| Botany | 2 |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---|---|---|---|
| International | Mathematics | 2 | 0 |
| National | Malayalam | 4 | 0 |
| National | English | 2 | 0 |
| National | Zoology | 1 | 1.18 |
| International | Physics | 2 | 3.77 |
| International | Botany | 6 | 0.96 |
| International | Commerce | 1 | 0 |
| International | Economics | 1 | 4.82 |

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---|---|
| Commerce | 1 |
| Malayalam | 2 |

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---|---|---|---|---|---|---|
| Bulbostylis maritima – A new species of Cyperaceae from coastal Kerala, India | Sunil, C.N., Naveen Kumar, V.V | Phytotaxa | 2020 | 0.443 | SNM College | 0 |

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---|---|---|---|---|---|---|

| Bulbostylis maritima – A new species of Cyperaceae from coastal Kerala, India | Sunil, C.N.,Naveen Kumar, V.V. | Phytotaxa | 2020 | 9 | 0 | SNM College |
|---|---|---|---|---|---|---|

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|---|---|---|---|---|
| Attended/Seminars/Workshops | 2 | 42 | 2 | 24 |
| Presented papers | 9 | 3 | 1 | 1 |
| Resource persons | 0 | 2 | 1 | 2 |

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## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|---|---|---|---|
| Village Adoption Programme Gramodharanam Kalalaya Vidhyarthikaliloode | IQAC along with departments and Supporting Units | 15 | 225 |
| Rally for raising the message of blood donation | NSS | 2 | 85 |
| Blood Donation Camp | NSS along with HDFC Bank and Amrita Institute of Medical Science | 2 | 40 |
| Malabarinoru Kaithang (A Helping Hand for the Survival of Flood Victims) | NSS | 1 | 50 |
| Distribution of seedlings to the adopted village | NSS | 2 | 80 |
| Anti -drug rally | NSS | 2 | 90 |
| Plastic free Village | NSS along with Vadakkekkara Panchayath Health | 2 | 150 |

| | |
|---|---|
| | mission |

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|---|---|---|---|
| 1 | Best NSS volunteer -Appreciation | MG University | 1 |

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|---|---|---|---|---|
| Nil | Nill | Nill | Nill | Nill |

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## 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---|---|---|---|
| Nil | Nil | Nil | 0 |

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---|---|---|---|---|---|
| Nil | Nill | Nill | Nill | Nill | Nill |

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---|---|---|---|
| Nil | Nill | Nill | Nill |

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## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|---|---|

| 22.52 | 19.42 |
|---|---|

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|---|---|
| Campus Area | Existing |
| Class rooms | Existing |
| Laboratories | Existing |
| Seminar Halls | Existing |
| Classrooms with LCD facilities | Existing |
| Seminar halls with ICT facilities | Existing |
| Video Centre | Existing |
| Classrooms with Wi-Fi OR LAN | Existing |
| Number of important equipments purchased (Greater than 1-0 lakh) during the current year | Existing |
| Value of the equipment purchased during the year (rs. in lakhs) | Existing |
| No file uploaded. | |

## 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or patially) | Version | Year of automation |
|---|---|---|---|
| KOHA | Partially | 19. 05. 01. 000 | 2014 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---|---|---|---|---|---|---|
| Text Books | 42005 | 2754243 | 66 | 25025 | 42071 | 2779268 |
| Reference Books | 5348 | 345071 | 11 | 5000 | 5359 | 350071 |
| | | | View File | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---|---|---|---|
| Nil | Nil | Nil | Nill |
| No file uploaded. | | | |

## 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/ | Others |
|---|---|---|---|---|---|---|---|---|---|

| | | | | | | | | GBPS) | |
|---|---|---|---|---|---|---|---|---|---|
| **Existing** | **158** | **7** | **120** | **8** | **2** | **12** | **19** | **12** | **3** |
| **Added** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** | **0** |
| **Total** | **158** | **7** | **120** | **8** | **2** | **12** | **19** | **12** | **3** |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| **12 MBPS/ GBPS** |
|---|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|---|---|
| **Nil** | <u>Nil</u> |

## 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurredon maintenance of physical facilites |
|---|---|---|---|
| **2** | **1.9** | **20.52** | **17.52** |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

**There are established systems and procedures for maintaining and utilizing physical, academic and support facilities in the college. These are some of the steps taken by the institution: • 1. The institution has a building and maintenance committee to supervise the new construction and extensions needed from time to time and also for the overall infrastructural maintenance of the college • 2. The different committees monitored by the college council looks after the maintenance of physical infrastructure, Internet facility, sports maintenance and expansion. • 3. The library committee headed by the principal monitors the maintenance and improvement of library facilities according to the requirements of teachers and students. • 4. A separate canteen committee vigilantly follows the hygiene standards to be followed and gives regularly instructions for the qualitative improvement of the food. • 5. There are technical experts for the maintenance and repair of computers in regular intervals. • 6. Electrification and water supply system of the institution is being regularly monitored and maintained by the building committee. • 7. The toilet facilities for the students are regularly monitored by the PTA, which also assists in the construction of further infrastructural facilities according to the needs of the students. • 8. The Botany and Zoology department teachers assisted by the non-teaching staff and students takes constant care in the maintenance of medicinal plants and garden.**

http://snmcollege.in/IQAC.aspx

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|---|---|---|---|
| **Financial Support** | **Financial support** | **18** | **49500** |

| from institution | from PTA and Staff Cooperative Socie | | |
|---|---|---|---|
| Financial Support from Other Sources | | | |
| a) National | Higher education Scholarship, CHMS (Minority Welfare) Scholarship, Post metric scholarship, Snehapoorvam Scholarship, Suvarna Jubilee Merit Scholarship | 30 | 294000 |
| b)International | Nil | Nill | Nill |
| [View File](#) | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implemetation | Number of students enrolled | Agencies involved |
|---|---|---|---|
| Enrichment programme for advanced learners | 03/06/2019 | 90 | WWS |
| Remedial Coaching | 03/06/2019 | 80 | SSP |
| Soft Skill Development | 21/10/2019 | 35 | ASAP |
| Language lab | 03/06/2019 | 105 | Department of English |
| Bridge course | 16/09/2019 | 456 | All departments |
| Personal counselling and mentoring | 18/07/2019 | 2126 | Counselling unit |
| No file uploaded. | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for competitive examination | Number of benefited students by career counseling activities | Number of students who have passedin the comp. exam | Number of studentsp placed |
|---|---|---|---|---|---|
| 2019 | Workshop on "Easy Approach to Questions Seem Difficult" for the students applying for the exams of UPSC, SSC, | 8 | 120 | 8 | 0 |

| | | | | | |
|---|---|---|---|---|---|
| | KPSC, CAT, CMAT and KMAT – By Sri. Basil and Shri Peter, Time Institute | | | | |
| 2019 | Workshop on developing "English Communication Skill & Aptitude for ideal Group Discussion" for the first year Students By Sri Shine and Shri. Unnikrishnan D.S, Employment Officer, UEIGB, CUSAT | 70 | 70 | 0 | 0 |
| 2019 | Conducted " A Proficiency Test on Basic Computer Skill among UG and PG Students". By Network Systems, | 65 | 65 | 0 | 0 |
| 2019 | Orientation Programme on CAT, CMAT and KMAT By Sri. Basil, Time Institute. | 90 | 90 | 0 | 0 |
| 2019 | Soft Skill Training Programme for the Final Year Students. By Sri Unnikrishnan D.S, Employment Officer, | 80 | 80 | 0 | 0 |

| 2019 | Talk on the role of a Job Consultancy in fixing a Suitable Job and Trying for that Job -. By Sri. Tintu Thomas-Geethus Job Training Academy and Finishing School | 40 | 40 | 0 | 0 |

**No file uploaded.**

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
| --- | --- | --- |
| 4 | 4 | 10 |

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
| --- | --- | --- | --- | --- | --- |
| Nameof organizations visited | Number of students participated | Number of stduents placed | Nameof organizations visited | Number of students participated | Number of stduents placed |
| Nil | 0 | 0 | Nil | 0 | 0 |

**No file uploaded.**

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Depratment graduated from | Name of institution joined | Name of programme admitted to |
| --- | --- | --- | --- | --- | --- |
| 2019 | 88 | Regular degree and post graduate courses | Arts, Science and Commerce | Arts and science colleges | Post graduate and PhD courses |

View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
| --- | --- |
| NET | 2 |
| SET | 1 |
| GATE | 1 |

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|---|

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|---|---|---|
| English poetry writing | Departmentwise | 12 |
| Short story English | Departmentwise | 9 |
| Quiz competition | Departmentwise | 20 |
| Film Review | Departmentwise | 16 |
| Essay writing competition | Departmentwise | 14 |
| Slogan writing competition | Departmentwise | 12 |
| Arts Festival | College | 138 |
| Shootout | Interhouse | 40 |
| Cricket | Interhouse | 66 |
| Football | Interhouse | 72 |
| No file uploaded. | | |

## 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---|---|---|---|---|---|---|
| 2019 | Second Prize in All India Inter University Netball ch ampionship | National | 1 | Nill | 18002107 9431 | Narendran C D |
| 2019 | Third Prize in 65th Junior National Ball Badminton Championsh ip held Impal, Manipur | National | 1 | Nill | 1800210 26824 | Kavya Dileep |
| 2019 | All India Inter University Netball ch ampionship Yogi Vemana | National | 1 | Nill | 18002101 3771 | Sandeep Raj V D |

| | | | | | | |
|---|---|---|---|---|---|---|
| | university AP | | | | | |
| 2019 | Third Prize in 42nd Junior National throwball Championship held Rathtala, West Bengal | National | 1 | Nill | 18002101 3771 | Sandeep Raj V D |
| 2019 | Third Prize in 34th Senior National Atya Patya Champion hip Shegaon MH | National | 1 | Nill | 1700 21027137 | Amal Antony |
| 2019 | Participation in All India Inter University Netball championship held at Annamali University Chidambaram | National | 1 | Nill | 19002102 3716 | Ann Agnes Angel |
| 2019 | Participation in All India Inter University Netball championship Held at Yogi Vemana university AP | National | 1 | Nill | 170 021031848 | Navaneeth Sanjay |
| 2019 | Participation in 42th Senior National throwball Championship held Rathtala, West | National | 1 | Nill | 180021075 938 | Renjini T R |

| | Bengal | | | | | |
|---|---|---|---|---|---|---|

5.3.2 – Activity of Student Council &amp; representation of students on academic &amp; administrative bodies/committees of the institution (maximum 500 words)

The institution has a well functional student union council comprises of 15 members. They had conducted Film festival, Arts and Sports activities. It operates with a sense of responsibility in dealing with the student concerned activities. The Institute also encourages participation of student representatives in various decisions making, academic and administrative committees like IQAC, Anti ragging, Discipline committee, Ethics committee, Readers forum etc. This enables them in acquiring better academic environment. The council organised a successful oath taking ceremony for various elected student representative of different committees. Youth festival was organised in the institution by the student council in which various cultural activities were conducted. The participants of university youth festivals were selected through these cultural activities.

## 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1600

5.4.3 – Alumni contribution during the year (in Rupees) :

80620

5.4.4 – Meetings/activities organized by Alumni Association :

Committee meetings - 1

# CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

## 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1).College has a College Council with Principal, IQAC coordinator, HoDs of all the departments, Librarian, Superintendent of the office and two representatives of the teaching staff as its members. All matters related to college are discussed and approved by council. The decisions taken in the council are conveyed to the departments by HoDs through the departmental meetings. The decisions which needs to be implemented are discussed and necessary instructions are given in the departmental meetings. The information which needs to be communicated to students are done by the respective tutors. IQAC conducts meetings regularly with DQAC Members (DQAC consists of representatives from all departments and supporting units) to plan and execute all academic activities. Necessary information and decision from college council is discussed in the IQAC and DQAC meetings as well. 2) College has a Planning Board consisting of Principal, Manager, DCDC of MG University, IQAC coordinator, NAAC coordinator, Librarian, Head accountant of the office and Teacher Representatives. The planning Board is constituted to plan and implement all the academic and administrative affairs of the college. All the matters needed for improving the quality of the college are discussed and planned in the Board. The decisions made by the planning board are communicated

to the college council.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
| --- | --- |
| Admission of Students | Students are admitted as per govt. and university rules. |
| Industry Interaction / Collaboration | Department of Botany has a Kerala state pollution control board recognized water and algae testing lab. Collaboration with KUFOS. Collaboration with Agarkat Research Institue, Pune. |
| Human Resource Management | Various orientation programmes for students are conducted by departments and supporting units every year. The students and staff who excel in academics, sports and other cultural activities are encouraged by the PTA . |
| Library, ICT and Physical Infrastructure / Instrumentation | In addition to the numerous books and journals, our library is well equipped with computers having internet facility which can be used by faculties as well as students. The library has INFLIBNET accessibility. All the departments have computers with internet facility. They are also equipped with printers, scanners and Photostat machine. The departments are provided with laptops and LCD projectors to facilitate ICT based teaching learning. The laboratories for science subjects are equipped with all instruments and materials required to meet the needs of the curriculum. The maintenance of the instruments are done if needed. |
| Research and Development | Department of Botany and Chemistry are the research centres approved by Mahatma Gandhi University, Kottayam. There are ten full time research scholars pursuing their PhD programme in the Department of Botany, those include CSIR and UGC Junior Research Fellows . Faculty members actively participate in various national seminars/symposia as resource persons. Three faculty members from the department of Botany are recognised as Research Guides of Mahatma Gandhi University, Kottayam. The research journal published every year by the journal committee also plays a significant role in fostering the |

| | interest of faculties and research scholars. |
|---|---|
| Examination and Evaluation | The external examination is conducted according to the schedule of the affiliating university. Besides the internal examination that is conducted in each semester, class tests are given at the end of each chapter. The students are also given various assignments, seminars and projects on selected topics and assessment is done based on the submissions. |
| Teaching and Learning | We are following an effective tutorial system which offers support to each and every student in the learning process. The faculties are made to take corrective measures based on the analysis of the feedback collected from the students in each semester. The use of ICT is encouraged among teachers with a vision to make lecture session more interesting. The students are supplied with ample study materials on difficult portions. |
| Curriculum Development | We are following the curriculum formulated by Mahatma Gandhi University. Faculty Participation in syllabus preparation for UG and PG Courses ensures the implementation of corrective measures based on the feedbacks from the students about the syllabus. Eight of our faculty members are members of Board of Studies. |

6.2.2 – Implementation of e-governance in areas of operations:

| E-governace area | Details |
|---|---|
| Planning and Development | We have a Planning Board to discuss all the academic and administrative matters related to the college. The Board meets at the beginning of every academic year to prepare the plan of action. |
| Administration | The college has an ERP system maintained by infoweavers, Kottayam. |
| Finance and Accounts | The finance and accounts are managed by the office. Auditing is done every year both externally and internally and the details are well documented. |
| Student Admission and Support | Admission to all courses is done through CAP (allotment Process) by Mahatma Gandhi University. There is an admission committee in the college which strictly monitors and carries out the admission procedures as instructed by the University. Student support is |

| | |
|---|---|
| | done at different levels by various units. Every batch of students has a tutor. The tutor takes care of every student in class and gives special care to needy students. The problems faced by students can be communicated to Grievance Redressal Cell and necessary steps are taken. There is a counseling unit which gives counseling support to students. |
| Examination | Examination is conducted as per the guidelines of Mahatma Gandhi University. The college has an examination committee for conducting University Examinations and another committee for conducting Internal Examinations. |

## 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---|---|---|---|---|
| 2019 | Nil | Nil | Nil | Nill |

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---|---|---|---|---|---|---|
| 2019 | Nil | Nil | Nill | Nill | Nill | Nill |

**No file uploaded.**

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---|---|---|---|
| Refresher programme | 1 | 07/12/2019 | 20/12/2019 | 14 |

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | | Non-teaching | |
|---|---|---|---|
| Permanent | Full Time | Permanent | Full Time |

| 0 | 0 | 0 | 0 |

### 6.3.5 – Welfare schemes for

| Teaching | Non-teaching | Students |
|---|---|---|
| Staff Retirement Benefit Scheme and Society. | Staff Retirement Benefit Scheme and Society | Scholarships instituted by the university/Government, PTA Endowments and Memorial endowments instituted by faculties and Financial support from PTA, Staff co operative society etc |

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external audit are done every year. The internal audit is done by the management. The external audit is done by the college with a registered Chartered Accountant. All the details are kept in the college office for future need.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
|---|---|---|
| Management, Alumni and PTA | 2972620 | Augmentation and maintenance if infrastructural facilities, students welfare and amenities |

[View File](#)

6.4.3 – Total corpus fund generated

| 2972620 |
|---|

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|---|---|---|---|---|
|  | Yes/No | Agency | Yes/No | Authority |
| Academic | No | Nill | Yes | Nill |
| Administrative | No | Nill | Yes | Nill |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Souhrida Santhwanam - scheme for providing financial support to students of the college as well as outside students who face serious medical condition. PTA purchased 300 steel glasses and 15 steel buckets as part of the Green Protocol. PTA assistance for conducting Village Adoption programmes for departments. PTA assistance for newly formed Clubs of each departments. PTA gave assistance to each departments for conducting Orientation programme for Freshers. Cash awards and trophies for Toppers, Sports Winners, A Holders, NSS Best Volunteer, PhD Holders, etc. Travel assistance for students with physical illness- Students Welfare PTA assistance to various clubs. Every year Financial Assistance to Departments for conducting seminars PTA gave assistance for conducting Internal

| exams. Construction of Boys Toilet complex |

### 6.5.3 – Development programmes for support staff (at least three)

| Nil |

### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

| 1.Strengthening of Feedback system .  2. Environmental Friendly Campus. ( Introduction of Collectors at college) 3. Extension work to the society.(Introduction of Village Adoption) |

### 6.5.5 – Internal Quality Assurance System Details

| a) Submission of Data for AISHE portal | Yes |
| --- | --- |
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

### 6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
| --- | --- | --- | --- | --- | --- |
| 2019 | Village Adoption Programme | 19/07/2019 | 18/12/2019 | 29/05/2020 | 737 |
| 2020 | Collectors @College Programme | 21/01/2020 | 24/02/2020 | 29/05/2020 | 142 |
| 2020 | Created an E teaching Assistance Cell | 11/05/2020 | 18/05/2020 | 29/05/2020 | 6 |
| 2020 | Constituted a team for launching a Learning Management System based on Moodle | 18/03/2020 | 18/03/2020 | 29/05/2020 | 7 |
| No file uploaded. | | | | | |

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
| --- | --- | --- | --- | --- |
| | | | Female | Male |
| Seminar on Patriarchy and Gender relations in Kerala by | 27/08/2019 | 27/08/2019 | 230 | 85 |

| | | | | |
|---|---|---|---|---|
| Gender Equality Forum | | | | |
| Observed International day for Elimination of Violence Against Women by conducting a seminar on "Perspectives on Gender Violence: Awareness and Legal interventions" by Gender equality forum | 28/11/2019 | 28/11/2019 | 73 | 15 |
| Poster competition on the topic "Women on Violence: Past and Present" by Gender equality forum | 28/11/2019 | 28/11/2019 | 5 | 5 |
| International women's day celebration 2019-2020 debate competition by Gender equality forum | 04/03/2020 | 04/03/2020 | 22 | 1 |
| workshop on women safety and self-defense by Gender equality forum | 06/03/2020 | 06/03/2020 | 50 | 0 |
| Class cum discussion on "gender issues" by WWS | 12/12/2019 | 12/12/2019 | 50 | 10 |
| "Grama Vikasanam Sthree Saakthee karanathiloode by Economic department | 01/01/2020 | 27/03/2020 | 40 | 0 |
| Showed a short film 'open your mind' by Gender Equality forum | 06/03/2020 | 06/03/2020 | 30 | 28 |

| 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: |
|---|

| Percentage of power requirement of the University met by the renewable energy sources |
|---|

- **LED bulbs were manufactured and distributed among teachers and students to spread the idea of energy conservation. • Conducted a Seminar on Energy conservation on 16-12-2019 with 60 participants. The talk mainly focused about the minimisation of electric power and efficient energy use.**

| 7.1.3 – Differently abled (Divyangjan) friendliness |
|---|

| Item facilities | Yes/No | Number of beneficiaries |
|---|---|---|
| **Ramp/Rails** | **Yes** | **4** |
| **Rest Rooms** | **Yes** | **2** |
| **Scribes for examination** | **Yes** | **4** |

| 7.1.4 – Inclusion and Situatedness |
|---|

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|---|---|---|---|---|---|---|---|
| **2019** | **1** | **1** | **21/12/2019** | **1** | **Conducted survey among the local communities in Ward 1 of Vadakkekara Panchayath to know their awareness about pesticides in the vegetables and understand their willingness to do vegetable farming** | **Ward 1 of Vadakkekara panchayat has a high percentile of cancer patients. This programme is intended to reduce the pesticide content in the daily food menu, which is one of the possible causes of cancer.** | **48** |

[View File](View File)

| 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders |
|---|

| Title | Date of publication | Follow up(max 100 words) |
|---|---|---|
| **Nil** | **Nill** | **Nil** |

## 7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---|---|---|---|
| Seminar on Contemporary Economics and Ethics | 07/08/2019 | 07/08/2019 | 155 |
| A talk on "Human Rights" | 20/09/2019 | 20/09/2019 | 95 |
| Discussion on Values and Ethics | 19/10/2019 | 19/10/2019 | 90 |
| Door to door campaign programs to inculcate social accountability on need of environment alprotection , Social welfare schemes implemented by central, state and local bodies, Right to information act | 01/12/2019 | 31/01/2020 | 105 |
| Awareness rally against drug abuse | 04/10/2019 | 04/10/2019 | 50 |
| Teachers Day Celebration | 05/09/2019 | 05/09/2019 | 100 |
| No file uploaded. | | | |

## 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

As per Green protocol of our college, we avoid plastic materials as far as possible while conducting programmes in the college and encourage students to use Eco-friendly products. Several seminars and workshops were conducted by departments and supporting units • Started Collectors @ College, a training and awareness programme implemented by Kerala Suchitwa Mission in the colleges of Kerala, to inculcate the awareness of segregation and recycling of different types of household plastic waste. • PTA purchased 300 steel glasses and 15 steel buckets as part of the Green Protocol. • Boomithrasena club conducted a 2 day National Seminar on "Why is Kerala Flooding again?" 29th 30th January 2020 with 130 participants. • Career Guidance Cell is promoting waste management entrepreneurship among the students and encourage students to learn and implement small scale household waste management units and thus to make that practice as their character within the campus also. • Provided basket in classrooms for keeping used pens and refills. • conducted seminar on "Kalavastha Vyathiyanavum Prakrithiduranthangalum" 29.09.2019 with 100 participants • observed Ozone Day with Quiz competition and with Poster Competition "Who Will stitch my Umbrella". • LED bulbs were manufactured and distributed among teachers and students to spread the idea of energy conservation. • Conducted a Seminar on Energy conservation focused about" the minimization of electric power and efficient energy use "on 16-12-2019 and 60 Participated. • Conducted a Seminar on topic Man and Nature on 5th August 2019. 110 participated. • Planted various types of saplings on World Environmental Day • One day programme named Mazha Malayalam related to environmental values with 100 students • Session on "Enviornment Sensitization" on October 30 th 2019 • Conducted a presentation competition on "Conservation of western ghats-

## 7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Village Adoption Programme "Gramodharanam Kalalaya Vidyarthikaliloode" The Village Adoption programme of SNM College Maliankara is implemented to impart the idea of social responsibility among studentsThis program aims at bringing students from classroom to the real world outside. It will give an opportunity to the students to experience the reality of life and to help the needy people around them. It will also help the people in the village to have a better life from their present condition. Every institution has a responsibility to extend help to the community around them. We believe that it is our responsibility to develop and improve the life of people around us as we progress. With this aim, we had started our village Adoption Programme "Gramodharanam Kalalaya Vidyarthikaliloode". The meaning of the title of the programme is to develop the village through the students. We had started the project in the academic year 2019-20 as a pilot project by adopting two wards (ward 1 and 2) from Vadakkekkara panchayath .The programme was an initiative of IQAC. All the departments and NSS units had taken part in the programme. Each department had done a particular extension activity related to their subject. The teachers and students had organized field visits and activities related to the proposed extension programme which was submitted to IQAC. The enthusiasm and participation in organizing activities for the adopted village is an evidence of success of the programme.. " Sauhrida Swanthanam" PTA of SNM College, Maliankara introduced a programme called "Sauhrida Swanthanam" in the academic year 2015-2016 with an aim to help poor students of the college and the neighbouring institutions who are suffering from Life threatening diseases or chronic illness. The programme also extends financial assistance to the students for their treatment in the case of accidents. When we look into the society we can see many children suffering from chronic diseases regardless of their age. Since the cost of treatment for many of these diseases are very high, most families cannot afford the treatment. In order to offer financial assistance to such students the "Sauhrida Swanthanam" programme was introduced on 14th September 2015 with the primary objective of extending a helping hand to such students. It was the first programme of its kind started in the state of Kerala in the college level. Any student who is studying in the state of Kerala and suffering from any chronic illness is eligible to apply for the programme. The student should apply with the recommendation from the Head of the Institution in which he/she is currently studying and the application form should be submitted to the Principal of SNM College, Maliankara. The President, Treasurer and the executive members along with the Principal checks the genuineness of the case and financial assistance is provided to the eligible students.Within this short period of its implementation , the programme had offered financial assistance to several applicants from within the college as well as from far away places.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.snmcollege.in/IQAC.aspx

## 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Village Adoption Programme "Gramodharanam Kalalaya Vidyarthikaliloode" The Village Adoption programme of SNM College Maliankara is implemented to impart the idea of social responsibility among studentsThis program aims at bringing

students from classroom to the real world outside. It will give an opportunity to the students to experience the reality of life and to help the needy people around them. It will also help the people in the village to have a better life from their present condition. Every institution has a responsibility to extend help to the community around them. We believe that it is our responsibility to develop and improve the life of people around us as we progress. With this aim, we had started our village Adoption Programme "Gramodharanam Kalalaya Vidyarthikaliloode". The meaning of the title of the programme is to develop the village through the students. We had started the project in the academic year 2019-20 as a pilot project by adopting two wards (ward 1 and 2) from Vadakkekkara panchayath .The programme was an initiative of IQAC. All the departments and NSS units had taken part in the programme. Each department had done a particular extension activity related to their subject. The teachers and students had organized field visits and activities related to the proposed extension programme which was submitted to IQAC. The enthusiasm and participation in organizing activities for the adopted village is an evidence of success of the programme.. " Sauhrida Swanthanam" PTA of SNM College, Maliankara introduced a programme called "Sauhrida Swanthanam" in the academic year 2015-2016 with an aim to help poor students of the college and the neighbouring institutions who are suffering from Life threatening diseases or chronic illness. The programme also extends financial assistance to the students for their treatment in the case of accidents. When we look into the society we can see many children suffering from chronic diseases regardless of their age. Since the cost of treatment for many of these diseases are very high, most families cannot afford the treatment. In order to offer financial assistance to such students the "Sauhrida Swanthanam" programme was introduced on 14th September 2015 with the primary objective of extending a helping hand to such students. It was the first programme of its kind started in the state of Kerala in the college level. Any student who is studying in the state of Kerala and suffering from any chronic illness is eligible to apply for the programme. The student should apply with the recommendation from the Head of the Institution in which he/she is currently studying and the application form should be submitted to the Principal of SNM College, Maliankara. The President, Treasurer and the executive members along with the Principal checks the genuineness of the case and financial assistance is provided to the eligible students.Within this short period of its implementation , the programme had offered financial assistance to several applicants from within the college as well as from far away places.

| Provide the weblink of the institution |
|---|
| https://www.snmcollege.in/ |

## 8.Future Plans of Actions for Next Academic Year

Future plans • To develop a Learning management System Based on Moodle for the college to improve the quality of education. It is also planned to provide a paperless filing system for all curricular and extra curricular activities, to implement an effective online feedback system and online grievance redressal system. • To introduce online courses based on Four Quadrant System for each course offered by the college through the LMS. • A continuous training to the teachers for skill development in ICT enabled Teaching – Learning methods. • To Introduce Bridge Courses through course pages in LMS. • To introduce a training programme to the students on using Moodle LMS and for effective usage of ICT enabled Teaching Learning process. • Planning to start a new coaching centre for competitive exams to the students of our college. • Special skill development training programs for advanced learners. • Academic and Administrative audit • Green audit • Special training for teachers and students to make the campus more eco friendly through the Collectors @ college Scheme supported by Suchitwa Mission Kerala