



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	SREE NARAYANA MANGALAM COLLEGE
Name of the head of the Institution	Dr .M.G.Bhuvaneshwary
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04842483600
Mobile no.	9495742386
Registered Email	principalsnmc@gmail.com
Alternate Email	snmciqac@gmail.com
Address	Sree Narayana Mangalam College, Maliankara P.O, Moothakunnam, Ernakulam
City/Town	Ernakulam
State/UT	Kerala
Pincode	683516

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Priya S.Nair
Phone no/Alternate Phone no.	09961094299
Mobile no.	9447049333
Registered Email	snmciqac@gmail.com
Alternate Email	principalsnmc@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://snmcollege.in/assets/img/downloads/AQAR%20 2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://snmcollege.in/assets/img/Academic_Calendar.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.77	2008	28-Mar-2008	27-Mar-2013
2	B++	2.81	2016	02-Dec-2016	01-Dec-2021

6. Date of Establishment of IQAC	10-Jul-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Encouraged all departments and supporting units to conduct seminars and workshops	08-Jun-2018 6	620
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr.M.G Sanil Kumar	SRS scheme	Kerala State Council for Science ,Technology and Environment	2015 1095	2611672
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Completed AQAR 201718

Implementation of effective tutorial system

Encouraged all departments to conduct and attend seminars and workshops

Monitored the proper functioning of different supporting units and committees by arranging regular meetings and analysis of their activities

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Should take measures to make the campus plastic free and eco friendly	Steps are taken to minimise the use of plastics under the leadership of Bhoomithrasena ,NSS,NCC and other departments..
Feedback collection and Analysis has to be done	Feedback is collected from Students,Alumni and Parents and Analysis is done
Should do career oriented programmes and coaching for competitive examinations for the students in association with career guidance cell, departments and supporting units.	Career Guidance cell had conducted several classes for students for making the students capable of attending interviews.
Encourages all departments to organise seminars(International, National and State level)workshops and other activities under the leadership of their corresponding association	Each department had organised many seminars at college level. 6 KSCSTE sponsored seminars were conducted by Various departments and Supporting units. A National seminar was conducted by Bhoomithrasena supported by Kerala State Environment And Climate Control Department & Petronet LNG
Promote research interest in all departments by encouraging faculties as well as students to take part in various seminars and workshops	Faculties attended workshops and seminars
Monitor and supports the programmes of various supporting units.	Helped in the smooth conduct of various programmes organised by supporting units like NSS,Gender equality forum etc
Regular meetings with faculty	A total of 4 meetings with faculties were done.
Monthly meeting of IQAC	A total of 6 IQAC meetings were done and decisions were taken on relevant issues.
Analysis of the previous year results and corrective measures for improvement	The results for the PG and UG courses are collected from each department. All the departments are made to do result analysis of the outgoing batch and also the analysis of the published results of the final year students . The departments also suggested various corrective measures for the improvement in results of the final year batch
Tutorial system has to be implemented in all departments	Effective implementation of the tutorial system by all departments.

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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	03-Nov-2016
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	10-Jan-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution has a well planned mechanism for the curriculum implementation. The institution is following the syllabus prescribed by Mahatma Gandhi university which is following CBCS and CSS for UG and PG courses respectively. The process is carried out as three different phases. The documentation is strictly done by each department under the monitoring of IQAC. The first phase consists of Aptitude test, Orientation Programme and Bridge course for the newly admitted students . The first year batch will undergo an aptitude test and based on the test they are categorized as slow and advanced learners. The students are given a bridge course every year to fill the gap between their previous course and the currently taken course. The bridge course covers all the base knowledge required for the currently admitted course. The students are also given an orientation programme to familiarize about new course and to motivate them for the successful completion of the programme. Also the identified students are assigned to pursue different government initiatives like ASAP,WWS and SSP. All the students except the first year students directly goes into phase two during the beginning of the academic year.. The teaching learning process have been established by giving assignments, seminars and test papers on time. The teachers are also encouraged to include Power point presentations, video lectures and discussions for properly conveying the concepts to the students.The syllabus are strictly covered on time . In addition to the two internal exams given to the batch , several test papers are also given after the completion of each module. In the last phase, the weak students are identified and remedial courses are given to make them ready for the university exams. The feedbacks are also collected from the students for the effective implementation of the curriculum in the upcoming semesters. The

required students are given motivation and counseling so as to prepare them for the exams.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	31/05/2019	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Nil	31/05/2019
BSc	Nil	31/05/2019
BCom	Nil	31/05/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Nil	31/05/2019
BSc	Nil	31/05/2019
BCom	Nil	31/05/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Teachings of Sree Narayana Guru	07/01/2019	123
Gurudharshanathinte Samakalika Prasakthi	15/02/2019	125
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Zoology	32
BSc	Botany	36
BCom	Tax	60
MSc	Zoology	25
MSc	Botany	15
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback from students, Alumni and Parents are collected every year. The feedback from students are collected in each semester. The collected feedback are analyzed and the teachers are asked to take corrective measures based upon the feedback. The student feedback on teachers are collected in two steps. First the teachers can themselves take the feedback and after the analysis a summarized report is submitted to IQAC. Then in the second stage IQAC will directly take the feedback from the students on the prescribed format. The improvement in the teachers performance with the firstly submitted report will be compared. The drawbacks in the report will be communicated to the faculties and a report on the reason for the drawbacks will be submitted by the faculties. IQAC also ensures the adoption of corrective measures by each faculty. The feedback from parents and Alumni members are also collected by IQAC every year at the time of PTA meeting and alumni Meet. The parents feedback are also note down by the tutors at the time of Departmental parents meeting. The members of the alumni also make suggestions for the proper functioning of college in addition to financial support. The summarized report will be discussed on the next IQAC meeting and necessary steps are taken for improvement

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	English	24	0	29
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1805	265	16	6	85

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of	Number of	ICT Tools and	Number of ICT	Numberof smart	E-resources and
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Teachers on Roll	teachers using ICT (LMS, e-Resources)	resources available	enabled Classrooms	classrooms	techniques used
107	30	4	10	2	3

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring is done in two ways .As part of the tutorial system and as part of WWS programme. Tutorial system is followed in the institution. The students will have a particular tutor for the whole duration of the course. The tutor collects the bio data and analyse the students socio economic conditions. The tutor will see the students personally and try to understand about their personal problems and health issues if any. The tutor will keep track of the details of the mentoring done to a particular student. The students who requires personal counselling is referred to the service of an external counsellor available in the counselling unit. In the case of WWS programme also, special mentors are provided to a particular number of mentees

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2080	107	1:19

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
62	62	0	8	20

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Mr.Sunilkumar C.P	Assistant Professor	Best NSS Programme Officer-Certificate of Appreciation,M.G University

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	Semester	26/11/2018	01/12/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

- The external examination is conducted according to the schedule of the affiliating university.
- Besides the internal exams that is conducted in each semester, class test are given regularly after the completion of each module.
- The students are also given various assignments, seminars and projects based on

selected topics . • Discussions were conducted on selected topics.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar is prepared at the beginning of an year by IQAC. The schedule is dicussed in the first IQAC meeting and finalised. All the supporting units and departments are intimated at proper time of the conduct for a particular activity. The timely conduct of aptitude test, Orientation programme, Bridge course, Association related activities, internal exams, feedback collection etc are done as per the academic calendar . The realisation of the calendar is discussed at the end of each year and necessary correction for the proper implementation in the next year is ensured.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[Nil](#)

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA	English	25	14	56

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[Nil](#)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	KSCSTE	26	7

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nammude Nadine vayikkumpol	Malayalam	26/06/2018
Kadhakaliyile sangeetha abhinaya rasathanthram	Malayalam	15/10/2018
Dalith padanangal prasakthiyum	Malayalam	25/02/2019

sadhyathakalum		
Social Responsibility and the Student Community	Economics	01/06/2018
Introduction to statistical Mechanics	Physics	18/09/2018
Raman effect	Physics	26/02/2019
Make Your Own LED	Physics	06/03/2019
Periodic Table-150 Glorious Years	Chemistry	12/02/2019
Polymers For Better Health	Chemistry	27/02/2019
Keep cool and Carry On	Zoology	17/09/2018
Biodiversity conservation and you	Zoology and Bhoomithrasena Club	13/02/2019
Impacts of Plastic Pollution on Ecosystem Health	Botany, Physics and Bhoomithrasena Club	28/06/2018
Career Planning for Success in Life	Botany	25/02/2019
Indian Thoughts on Gender Equality	Gender Equality Forum	08/02/2019
Workshop On Self Defense Class	Gender Equality Forum	25/02/2019
Orientation Programme for First Year Students	Parents Teachers Association	23/07/2018
Cancer Awareness Class	Parents Teachers Association	21/02/2019
Wetlands and Climate change	Bhoomithrasena Club	01/02/2019
Two Day National Seminar on ' Bhoomi, Jalam, Manushyan'	Bhoomithrasena Club	21/02/2019
The Sun The Earth And The Weather	Bhoomithrasena Club	25/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NSS	Sri.C.P.Sunil Kumar	M.G.University	31/05/2019	Best Programme Officer(Certificate of Appreciation)
Rsearch	Akshanth V. Shenoy	St. Alberts College	08/11/2018	Best Poster
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
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Nil	Nil	Nil	Nil	Nil	31/05/2019
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Department of Botany	0
Department of Chemistry	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Botany	2	0
International	Botany	6	0
International	Chemistry	1	0
National	Economics	1	0
International	Economics	1	0
National	Malayalam	5	0
National	Zoology	2	0
National	Mathematics	1	0
International	Mathematics	1	0
International	Commerce	1	5.87
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	0
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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Nil	Nil	Nil	2018	0	0	Nil
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	11	11	8	45
Presented papers	3	7	2	0
Resource persons	0	2	4	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Two Day National Seminar ` Bhoomi, Jalam, Manushyan	Bhoomithra Sena Club in association with KSCSTE and Petronet LNG	9	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	Best NSS Volunteer	M G University	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
. Two Day National Seminar `	KSCSTE and Petronet LNG	Bhoomi, Jalam, Manushyan	9	100
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	0	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	01/06/2018	31/05/2019	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	31/05/2019	Nil	0
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
13	11.94

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Video Centre	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Partially	19.05.01.000	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	41898	2666208	107	88035	42005	2754243
	5333	333071	15	12000	5348	345071

Reference Books						
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	31/05/2019
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	194	5	11	8	2	12	33	0	3
Added	0	0	0	0	0	0	0	0	0
Total	194	5	11	8	2	12	33	0	3

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

12 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
11	9.02	13	11.94

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities in the college. These are some of the steps taken by the institution: 1. The institution has a building and maintenance committee to supervise the new construction and extensions needed from time to time and also for the overall infrastructural maintenance of the college 2. The different committees monitored by the college council looks after the maintenance of physical infrastructure, Internet facility, sports maintenance and expansion. 3. The library committee headed by the principal monitors the maintenance and improvement of library facilities according to the requirements of teachers and students. 4. A separate canteen committee

vigilantly follows the hygiene standards to be followed and gives regularly instructions for the qualitative improvement of the food. 5. There are technical experts for the maintenance and repair of computers in regular intervals. 6. Electrification and water supply system of the institution is being regularly monitored and maintained by the building committee. 7. The toilet facilities for the students are regularly monitored by the PTA, which also assists in the construction of further infrastructural facilities according to the needs of the students. 8. The Botany and Zoology department teachers assisted by the non-teaching staff and students takes constant care in the maintenance of medicinal plants and garden.

<http://snmcollege.in/IQAC.aspx>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Financial Support from PTA	2	20000
Financial Support from Other Sources			
a) National	Aspire Scholarship, CHMS Scholarship, Post Metric Scholarship and Snehapoorvam Scholarship	18	50000
b) International	Nil	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skill Development	10/10/2018	35	ASAP
Counselling Class	07/02/2019	72	Counselling Unit
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Orientation Programme for Civil Service Aspirants	70	70	0	0

	and Scholarship Test, Chanakya IAS Academy				
2018	Civil Service Orientation Programme	90	90	0	0
2018	Diverse Career Options and Ways to Grab Them-UEIGB, CUSAT,	0	80	10	0
2018	Career Prospects of Economics students -UEIGB, SSU, Kalady	0	120	0	0
2019	Orientation Programme on Logistics Management, Avion Aviation Academy and Edu Hub	0	75	0	3
2019	Higher Education In Management -RAMS Academy	0	90	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	157	Regular Degree Courses	Science, Arts and Commerce	Arts and Science Colleges	Post Graduate Courses
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
GATE	3
NET	7
Any Other	1
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Slogan writing Competition	Inter-Departmental	9
Essay writing Competition	Inter-Departmental	8
Collage Designing	Inter-Departmental	20
Quiz Competition	Interdepartmental	12
Paper Presentation Competition	Inter Collegiate	16
Arts Festival	College	125
Cricket	Interhouse	64
Football	Interhouse	72
Shoot out	Interhouse	40
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Senior	National	1	0	3082	Sandeep Raj V D
2018	Juniour	National	1	0	2583	Anjitha A D
2018	Juniour	National	1	0	2577	Nivya K.S
2018	Juniour	National	1	0	2579	Neeraja P R

2018	Senior	National	1	0	S2581	Lakshmi Vinayan
2018	Juniour	National	1	0	3177	Arya K S
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student College Union comprises of 15 members, They had conducted Film Festival, Arts and Sports activities. Also They have done Flood related rescue and rehabilitation activities. Students have representation in different committies like IQAC, Anti Ragging Committee, Ethics Committee, Readers forum etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

4230

5.4.3 – Alumni contribution during the year (in Rupees) :

15000

5.4.4 – Meetings/activities organized by Alumni Association :

Committee Meeting -5 Annual Alumni Meeting-1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Practice Of Decentralization And Participative Management

1. College Council Members 1 Principal 2 IQAC coordinator 3 Hods of all departments 4 Librarian 5 Superintendent of the office • The representatives from every departments are there in the council . All matters related to college are discussed and approved by council. The decisions taken in the council is discussed in the departmental meeting by the Head of the Department. The decisions which needs to be implemented are discussed and necessary instructions are given in the departmental meetings. The information's which needs to be communicated to students are done by the respective tutors. • IQAC conducts meetings regularly with DQAC Members (DQAC consists of representatives from all departments and supporting unit) to plan and execute all academic activities. Necessary information and decision from college council is discussed in the DQAC meeting as well .

2.Planning Board Members 1 Principal as the Chairman 2 College Manager 3 DCDC ,MG University 4 IQAC coordinator 5 NAAC coordinator 6 Librarian 7 Head accountant of the office 8 Teacher Representatives. The planning Board is constituted to plan and implement all the academic and administrative affairs of the college. All the matters needed for improving the quality of the college is discussed and planned in the Board. This decisions are communicated to college council.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Students are admitted as per govt. and university rules.
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • Botany department has collaboration with ? MSSRF Wayanad, ? Kerala Forest Research Institute ? Amrita school of Biotechnology, ? Kerala Sericulture Farmers Association, ? Biotechnology Research Department of MET Engineering College, Mala, ? Malabar Natural History Society, Calicut. ? Research Department of Botany, Calicut University ? Department of Marine Biology, CUSAT • Department of Commerce have MOU with Tax Study Centre, North Paravur.
Human Resource Management	Various orientation programmes for students were conducted at the department level and also by the supporting units every year. The students and staffs excelling in academics, sports and other cultural activities are encouraged by the College PTA as a part of motivating the faculties as well as students.
Library, ICT and Physical Infrastructure / Instrumentation	In addition to the numerous books and journals, our library is well equipped with computers having internet facility which can be used by faculties as well as students. The library has INFLIBNET accessibility. All the departments have computers with internet facility. They are also equipped with printers, scanners and Photostat machine. The departments are provided with laptops and LCD projectors to facilitate system aided teaching. The labs for science subjects are equipped with all instruments and materials required to meet the needs of the syllabus. The maintenance of the instruments are done if needed.
Research and Development	Department of Botany and Chemistry are the research centres approved by Mahatma Gandhi University, Kottayam. There are ten full time research scholars are pursuing their PhD programme in the Department of Botany, those include CSIR and UGC Junior Research Fellows . Faculty members are actively participating in various national seminars/symposia as resource persons. Three faculty members from the

	<p>department of Botany are recognised as Research Guides of Mahatma Gandhi University, Kottayam. The research journal published every year by the journal committee also plays a significant role in fostering the interest of faculties in research area</p>
Examination and Evaluation	<p>The external examination is conducted according to the schedule of the affiliating university. Besides the internal exams that is conducted in each semester, class test are given at the end of each chapters. The students are also given various assignments, seminars and projects on selected topics and assessment was done based on the submissions</p>
Teaching and Learning	<p>We are following an effective tutorial system which offers support to each and every student in the learning process. The faculties are made to take corrective measures based on the analysis of the feedback collected from the students in each semester. The use of ICT is encouraged among teachers with a vision to make lecture session more interesting. The students are supplied with study materials on difficult portions</p>
Curriculum Development	<p>We are following the curriculum formulated by Mahatma Gandhi University. Faculty Participation in syllabus preparation for PG Courses ensures the implementation of corrective measures based on the feedbacks from the students about the syllabus. Eight of our faculty members are members of Board of Studies.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>We have a Planning Board to discuss all the academic and administrative matters related to college. The Board meets in the beginning of every academic year to discuss the plan for that year and the steps that should be taken for implementation</p>
Finance and Accounts	<p>The finance and accounts are managed by the office. Auditing is done every year both externally and internally and the details are well documented.</p>
Student Admission and Support	<p>Admission to all course is done through CAP (allotment Process) by Mahatma Gandhi University. There is a</p>

admission committee in the college which strictly monitors and carry out the admission procedures as instructed by the University. Student support is done at levels by different units. Each batch of the student have a particular tutor. The tutor takes care of each student in class and give special care to required students. The problems faced by students can be communicated to Grievance Redressal Cell and necessary solution will be taken. There is a counseling unit which gives counseling support to required students.

Examination

Examination is conducted as per the guidelines of mahatma Gandhi University. We have an examination committee for conducting University Examinations and another committee for conducting Internal Examinations.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	0
2019	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Nil	Nil	01/06/2018	31/12/2018	0	0
2019	Nil	Nil	01/01/2019	31/05/2019	0	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Orientation Programme	1	02/11/2018	28/11/2018	28
Refresher Programme	1	30/10/2018	21/11/2018	21
Faculty development Programme	1	16/02/2019	25/02/2019	14
Refresher programme	1	01/12/2018	15/12/2018	14
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
8	8	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Retirement Benefit Scheme and Society	Staff Retirement Benefit Scheme and Society	Scholarships instituted by the university/Government, PTA Endowments and Memorial endowments instituted by faculties and Financial support from PTA, Staff co operative society etc

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal and external audit are done every year. The internal audit is done by the management. The external audit is done by the college with a registered Chartered Accountant. All the details are kept in the college office for future need.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
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6.4.3 – Total corpus fund generated

1300000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill

Administrative	Yes	Done by a Registered Chartered Accountant	Yes	Managment
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

PTA provides financial assistance to the needy students. PTA Provides financial assistance to all departments to conduct Seminars in the college level. PTA has built the toilet complex for the male students. PTA conducted a medical camp and cancer awareness class in association with NSS.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Strengthening of Feedback system . 2. Environmental Friendly Campus.
3.Extension work to the society.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Encouraging and monitoring Departments and supporting Units to conduct seminars from funding agencies in a turn wise manner	08/06/2018	08/06/2018	31/12/2018	420
2019	Encouraging and monitoring Departments and supporting Units to conduct seminars from funding agencies in a turn wise	08/06/2018	01/01/2019	31/05/2019	200

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Indian Thoughts on Gender Equality	08/02/2019	08/02/2019	65	35
Workshop on Self Defense	25/02/2019	25/02/2019	95	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

LED bulbs were manufactured in the LED making workshop Make your Own LED organized by the Department of Physics and NSS . The manufactured LEDs were sold among faculties and localities.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	4
Rest Rooms	Yes	1388
Scribes for examination	Yes	8

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	2	09/09/2018	1	Free Medical camp and Medicine distribution	Medical help for financially backward people in the neighbourhood	35

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	31/05/2019	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Teachings of Sree Narayana Guru	07/01/2019	07/01/2019	123
Gurudharshanathinte Samakalika Prasakthi	15/02/2019	15/02/2019	125

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Several one day seminars were arranged by departments and supporting units like Bhoomithrasena to create awareness among students about protecting the nature.
- As part of World Environment Celebrations, NSS had planted tree saplings in many parts of college and distributed tree saplings to the people of nearby village.
- College has decided to completely remove flexes and IQAC issued a circular to replace plastic flexes with paper or cloth banner.
- PTA has purchased Steel glasses and bottles which can be used for college related activities and functions in order to cut down the use of plastic cups and bottles.
- LED bulbs were manufactured and distributed among teachers and students to spread the idea of energy conservation

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. "SauhridaSwanthanam": A Charitable attempt to Help Children Who are Ill and Unhealthy. The PTA of SNM College, Maliankara introduced a programme called "SauhridaSwanthanam" in the academic year 2015-2016 with an aim to help poor students of the college and the neighbouring institutions who are suffering from Life threatening diseases or chronic illness. The primary objective of the programme was to extend a helping hand to such students. It was the first programme of its kind started in the state of Kerala in the college level. Any student who is studying in the state of Kerala and suffering from any chronic illness is eligible to apply for the programme. The student should apply with the recommendation from the head of the institution in which he/she is currently studying and the application form should be submitted to the Principal of SNM College, Maliankara. The President, Treasurer and the executive members along with the Principal checks the genuineness of the case and financial assistance is provided to the eligible students. Within this four years, the programme had offered financial assistance to almost 17 applicants..
2. Sree Narayana Study and Research Centre A centre for study and dissemination of the principles of SreeNarayana Guru was established in 2000. SreeNarayana Guru was a saint and social reformer during the cultural revolution in Kerala. He organized the backward communities and lead them to empowerment through education. The centre has taken it as its mission to propagate values of universal brotherhood and nonviolence. The centre also organizes value based programmes regularly for giving students proper moral direction. The centre also gives opportunity for the local people, who want to know more about the Guru by offering classes by resource people on the teachings of the Guru. The centre offers a certificate course on Guru's teachings and also a yoga training programme for students and staff of the college. The centre is equipped with a good library with a rare collection books written about the life and works of Sree Narayana Guru. The centre organizes regularly every year the birth day of the Guru with cultural competitions and ending in a big procession in which the students in all educational institutions of the management participate.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://snmcollege.in/assets/img/downloads/Best_Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Sree Narayana StudyCentre Sree Narayana Study centre is a study unit of Sree Narayana Mangalam College, which was started to convey the teachings of Sree Narayana Guru to the society. The study centre is conducting a certificate course to promote students basic and fundamental qualities as truthfulness, co-operation, universal brotherhood, love and companion every year. The Library attached to the centre helps the young students to learn the principles of Guru. Every year Sree Narayana Guru Jayanthi is celebrated along with the other institutions under this management. Various competitions like essay writing, drawing, recitation of the works of Guru, quizzes etc are also conducted in connection with the Jayanthi. A talk on Sree Narayana Darsananam by an expert is also held on the same day. In addition to this, several classes on the teachings of Guru were conducted by eminent personalities.

Provide the weblink of the institution

<http://snmcollege.in/>

8. Future Plans of Actions for Next Academic Year

Future plans 1. To start certificate courses by all departments 2. To add more infrastructure mainly to include ICT enabled teaching 3. To conduct International and National Seminars by all departments and Supporting Units. 4. To start more research departments. 5. To adopt the nearby village and do the extension activities in the area. 6. To make the campus more Eco friendly 7. To start Water Analysis Laboratory accredited by Kerala State Pollution Control Board